



Hambleton Command: Town and Parish Council Report

Town or Parish:	Potto
Report Completed By:	PCSO 5705 Jackson
Data Reporting Period:	1 st March – 31 st March 2023

Crime and ASB Data:

Qualifier:	No of Incidents:
Anti-Social Behaviour:	ASB Personal: 0 ASB Nuisance: 0 ASB Environmental: 0
Arson/Criminal Damage:	0
Drugs:	0
Burglary:	Commercial: 0 Residential: 0
Theft (including from shops):	0
Robbery:	0
Auto crime/SMV:	0
Fraud:	0
Violence Against the Person:	1
Other crimes:	0
TOTAL THIS PERIOD:	1

Local News:

Please see attached document.

Data Protection

In order to comply with data protection, whilst details of crimes and anti-social behaviour are included in Parish / Town council reports, North Yorkshire Police may not have a lawful basis to share further information.

Contact us

Your Local Team:

PS 1845 Chris Ross
PC 184 Lisa Jones
PCSO 3503 Gina Lodge
PCSO 4337 Maisie Daniels
PCSO 5705 Eleanor Jackson

Your team are based at:

Stokesley Police Station
Bridge Street
Stokesley TS9 5DG

Email: SNASTokesley@northyorkshire.police.uk



North Yorkshire Police website: [Home](#) | [North Yorkshire Police](#)



@NYP_Hambleton – Local Twitter
@NYorksPolice – Force Twitter



Find us on Facebook and give our page a like for updates.
North Yorkshire Police - Hambleton
North Yorkshire Police – Force Page

EMPLOYMENT LAW CHANGES APRIL 2024

Chris Moses LLM Chartered FCIPD

EMPLOYMENT RELATIONS (FLEXIBLE WORKING) ACT 2023

– Implementation April 2024

A greater entitlement to request a change to:

- The number of hours worked each week
- Start and finish times
- To request home working.
- These will be day one entitlements.

Regardless of whatever appears in a Job Advertisement, Job Offer letter or Contract of Employment, a new Employee can submit a request from their first day in a job.

The Act also includes an opportunity for workers to submit two requests in a rolling twelve month period.

Any request made by an Employee will have to be subject to a 2/3 week consultation process.

Currently a line manager only needs to meet with an Employer to discuss their request.

Reasons for refusal:

- Additional cost to the Council.
- Damage to Parishioner service.
- Inability to share work out amongst other staff.
- Damage to quality of work.
- Damage to performance.
- Inability to recruit staff to cover reduced hours.

If, following a period of consultation and a meaningful assessment of the evidence, it can be proven that one or more of the above apply, the request can be rejected.

HOLIDAY PAY

Councils can add a holiday pay increment of 12.07% to Employees' pay, rather than pay holiday pay when they take time off.

Where would this work?

Locums

Fixed Term staff

Zero hours staff

Part time (short hours) Clerk.

For Example

Employee earns £100/week

Holiday pay (@ 12.07%) = £12.07

Total Pay £112.07

No pay when they take leave

No payment in lieu when they leave

NJC Entitlement:

$$23 + 8 + 2 = 33/5 = 6.6 \text{ weeks}$$

$52 - 6.6 = 45.4$ weeks to be worked in a year.

$$6.6 / 45.4 = 0.1450$$

The percentage is 14.50% NOT 12.07%

Worker who earns £100 per week

Holiday Pay = £14.50

Total Pay £114.50

CARERS LEAVE ENTITLEMENT

Implementation April 2024

- Employees who have caring responsibilities can request up to 1 weeks unpaid leave in a 12 month period.
- This entitlement has no qualifying period and will be available from day one of employment.

Requests can be made for:

- The whole week in one go
 - 1, 2, 3 days
 - Half days

Councils can refuse specific dates due to business reason.

But must provide a mutually agreed date within one month of the original request.

- Failure by Councils to facilitate these requests would be a breach of statutory rights and could result in claims for Unfair/Constructive Dismissal.
- As this is a day one entitlement, such claims could be made without two years continuous service.

NEW PATERNITY LEAVE REGULATIONS

New dads can take two week paternity leave entitlement as two separate one week blocks (rather than having to take just one week in total or two consecutive weeks)

This can be taken any time in the 52 weeks after birth (rather than having to take leave in the 56 days following birth)

28 days notice required to take paternity leave
(Previously 15 weeks notice required before the
Expected Week of Childbirth (EWC))

Personnel

Advice &

Solutions Ltd

SEPTEMBER / OCTOBER 2024

WORKERS (PREDICTABLE TERMS AND CONDITIONS) ACT 2023

Anyone with 26 weeks continuous service who is engaged on a zero hours contract, or fixed term contract, will be able to request:

1. Regular hours.
2. Regular Days.
3. If they are engaged on a fixed term contract of 12 months or less, they can request that the contract be extended for a longer period or made permanent.

The worker must submit their request in writing.

Reasons for rejection.

1. Additional Costs.
2. Potential damage to Parishioner service.
3. Detrimental impact on recruiting staff.
4. Detrimental effects on other aspects of the Council.
5. Lack of work.

The Employee can Appeal.

If unsuccessful the Employee can make a claim to an Employment Tribunal based on the Council's failure to prove that their reasons.

www.personneladviceandsolutions.co.uk

p.d.solutions@zen.co.uk

Tel: 01529 305056

Mob: 07778 480741

9 FEBRUARY 2024

BRIEFING ON COUNCIL EMAIL ADDRESSES

More and more council business is being conducted online, and this means that all council staff should be aware of, and follow, best practice email use and management. This describes the importance of using official, council email accounts and offers practical guidance on email security.

The importance of using official email addresses

We strongly advocate for using official email addresses for council work. NALC, SLCC, the Cabinet Office and the Information Commissioner's Office (ICO) recommend using an official .gov.uk email. In the [ICO factsheet for councils](#), it states that 'councils must process data securely - which may be more difficult to achieve if it is being processed through personal email accounts.' There are some very important reasons for using official, rather than personal, email addresses:

- Official correspondence should reflect the professionalism of the council. An official email address enhances the credibility of the sender and the council itself. Using official government branding creates trust and makes it easier for residents to identify official communications.
- If official communications are always sent through council-sanctioned channels then council staff can be sure that records are kept, and decisions are documented for public scrutiny.
- Council email accounts facilitate the creation and maintenance of official records. This is crucial for the proper functioning of the council, for auditing purposes, transparency, and accountability. It helps track decisions, discussions, and other important communications.
- By separating your personal life from your professional life, you ensure members of the public, partners and suppliers understand you are emailing them in your role as a clerk or councillor. Recipients will be clear about who the email is from and the capacity it is being sent.
- An official email address ensures there is no confusion about the legitimacy of communications. They are less likely to be sent to spam or blocked, and more likely to be read and responded to quickly.
- If a subject access or freedom of information request is made then all emails to and from that account pertaining to that request may need to be reviewed and / or released. If using a personal email account, this can be a complex and invasive process. Using an official account both protects your personal information and makes managing such a request straightforward.

More detailed guidance on [data protection](#) and [freedom of information](#) can be found in the members' area of the NALC website.

- Changes in council staff are easier to manage with an official email address. Compliance with the council's legal obligations around data control are more straightforward; information can be retained or archived appropriately. The clerk is able to complete administrative tasks, such as accessing historic emails / data, before closure. There will be no confusion for residents and ex-staff members will not accidentally receive council related emails.

Good practice password management and email security

To comply with privacy and data protection rules, council staff must operate their email account in a secure way. Here is some key advice on keeping your email account secure:

- Do not share your password with anyone else or write it down where other people can find it.
- Use [the National Cyber Security Centre's guidance](#) to help you choose a secure password.
- Use multi-factor authentication (MFA). This means providing additional information on an occasional basis but provides the best security. You can [find more on MFA here](#).
- Make sure your computer is password protected and that it automatically locks if you are away from it for more than 5-10 minutes. You can also lock it manually: usually this is by pressing CTRL + ALT + DELETE at the same time on Windows devices.
- Do not routinely redirect council emails automatically from one account to another.
- Educate yourself - there are a number of online courses via Nimble eLearning, such as basic cyber security, password management and phishing. Register through your county association or NALC.
- Make sure other staff (where these exist), or the chair, know the process and who to contact in an emergency, such as a sudden absence. This is best achieved through contacting the IT/email provider and arranging for an out-of-office, with alternative contact details to be added to the inaccessible account, or by forwarding emails to someone else for a very limited period. As a precaution, you should not store crucial information that colleagues may need within your email system.

Need help on deciding your email address or website name?

- Website: acmeparish.gov.uk, acmeparishcouncil.gov.uk or acme-pc.gov.uk
- Councillor email addresses: cllr.firstname.lastname@XYZ.gov.uk
- Clerk email addresses: clerk@XYZ.gov.uk



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Dear Mrs J Storey

Following the launch of the Government's consultation on [proposed changes to the National Planning Policy Framework and other changes to the planning system](#) it is necessary to take stock and understand the implications for the new local plan for North Yorkshire prior to launching the first major stage of consultation; the Issues and Options Consultation. This means that the Issues and Options Consultation will take place early next year rather than commencing in December of this year. Whilst this is a short delay to the start of the consultation, work continues on all aspects of the evidence base to support the local plan.

Details of the timing of consultations will be made available on the council's website - northyorks.gov.uk/localplan

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To: All Parish Meetings/Parish/Town and City Councils (the Parish Sector),

This is the first e-mail from Parish Liaison at North Yorkshire Council, It is intended that this will be one of a number of regular communication methods to provide opportunities to engage and discuss issues with North Yorkshire Council. There will be more information available shortly about our ambition to facilitate improved engagement generally and the specific opportunities that will be developed, this e-mail provides details about the following:

1. Parish Liaison Overview
2. Boundary Commission Parish Sector Briefing - **Thursday 29 August at 7pm**
3. Forthcoming consultation opportunities
4. Home Upgrade Grants (Free Energy Efficiency Improvements) – **Ending soon!**

1. Parish Liaison Overview

All Council services liaise and engage with the Parish Sector as part of their usual business operations. Through recent restructures Parish Sector Support is also provided through Democratic Services and in the Parish Liaison, Local Devolution and Community Rights Team within Localities. The two teams work together to support the approach and implementation of arrangements in relation to Parish Sector consultation and liaison.

In Democratic Services there are three Democratic Services Area Teams based on the Area Committee Boundaries and within each of these Teams there is a lead Democratic Services Officer supporting Parish Councils and maintaining information held on the website, they are also the first point of contact for any day-to-day enquiries from Parish Clerks. There is also a Local Area Support Team which oversees the work, supporting the Parish Sector and linked infrastructure organisations to assist with Parish and Town Council complaints and standards issues and associated training. They help make connections with the local element of council democracy such as Area Committees, Community Partnerships and individual members.

In Localities a new Parish Liaison, Local Devolution and Community Rights Team has been created to work with the Parish Sector to develop and implement the Parish Charter, support Parish consultation and liaison/information exchange/relevant communications and provide an initial North Yorkshire Council 'front door' for the Parish Sector including the development of a portal to support the relationship. The team also support the devolution of assets/services to the Parish Sector and community organisations and manages the Council's statutory responsibilities in relation to Assets of Community Value and Community Right to Challenge.

Information will be shared on a regular basis about Parish Liaison developments, initiatives and opportunities.

If you need any further information about Parish Liaison please e-mail

: parishliaison@northyorks.gov.uk

If you need any further information or support about Assets of Community Value please e-mail: AssetsofCommunityValue.NYC@northyorks.gov.uk

2. Boundary Commission Parish Sector Briefing – Thursday 29 August at 7pm

The Local Government Boundary Commission for England (LGBCE) is due to begin an electoral review of North Yorkshire Council.

The LGBCE is a parliamentary body established by statute to conduct boundary, electoral and structural reviews of local government areas in England. The Commission is independent of government and political parties and is directly accountable to the Speaker's Committee of the House of Commons. An electoral review examines and proposes new electoral arrangements for the whole local authority. These are:

- The total number of councillors that should be elected to the local authority in the future: (called the 'council size')
- The total number of divisions, division boundaries, names and the number of councillors to represent each division.

As such, the review is likely to have implications for North Yorkshire Council and its constituent parishes. The new electoral arrangements will come into effect at an all-out election which will take place at the next county elections in 2027.

To broaden your knowledge of the review, the LGBCE has agreed to undertake a briefing which is open to all parishes and community groups across North Yorkshire. The briefing will take place at 7pm on Thursday 29 August remotely through Microsoft Teams.

Ahead of the briefing, if you have any questions, please direct those to jonathan.ashby@lgbce.org.uk

Please Note: A separate Teams invite will be sent out

3. Forthcoming Consultation Opportunities

North Yorkshire Council would like to thank all in the Parish Sector for their hard work in sharing its consultation and engagement opportunities with communities so that local residents can participate. We understand some of the difficulties involved and do our best to provide the appropriate support for each consultation and engagement opportunity, including the toolkits provided. It is hoped that you find the support, information and toolkits useful however, if you have any suggestions for improvement or comments please let us know using the e-mail address below.

One way the Council is trying to improve consultation opportunities is to put together a calendar of planned county-wide Consultations, it should be noted that this will change and there will be other priority consultation activities that will be required at

short notice. It is anticipated, however that there will be a current list that will be circulated regularly to the Parish Sector.

The schedule of county-wide consultations and engagements coming up in the last half of 2024 is as follows (the dates are subject to change).

- Let's Talk Rubbish – Live now until 16 Sept – Toolkit provided 8th July.
- Cultural strategy consultation – this week until Autumn
- Let's Talk Active North Yorkshire – Autumn
- Let's Talk Money – the annual budget consultation – late Autumn
- Mobile library consultation – Autumn/Winter

Please go to the North Yorkshire Council website for our current consultation and engagement information <https://www.northyorks.gov.uk/your-council/consultations-and-engagement>

Please contact LetsTalk@northyorks.gov.uk for further info.

4. Home Upgrade Grants (*Free Energy Efficiency Improvements*) - *Ending soon*

The Home upgrade grants scheme is ***coming to an end on 13 September 2024***, the leaflet attached to this e-mail provides further information, the main details are below:

- The Home Upgrade Grant offers free home upgrades to households in North Yorkshire to help lower energy bills.
- The council can offer fully funded installations of energy efficient upgrades such as loft or wall insulation, solar panels or heat pumps.
- Houses must not be heated by mains gas and have a gross household income of £36k (or below), or someone in the household receives a means tested benefit
- Householders on the scheme have saved up to **£610** on their bills with the upgrades
- The scheme is managed by YES Energy Solutions on behalf of North Yorkshire Council

The YES Team can help to advise if residents are eligible and residents are encouraged to contact the Projects Team:

Telephone: 01422 880100

Text HUG to 82228

E-mail projects@yesenergysolutions.co.uk

PLEASE SHARE THE INFORMATION ABOVE WITH YOUR COMMUNITIES.

Printed leaflets are also available on request - please email

marketing.support@yesenergysolutions.co.uk

Thank you for taking the time to read this e-mail, this will one of a number of regular communication methods to provide opportunities to engage and discuss issues with North Yorkshire Council.

Email: parishliaison@northyorks.gov.uk

Web: northyorks.gov.uk



Dear Colleague,

Welcome to the latest SAFEcic newsletter looking back at July's significant headlines and newsworthy items.

August brings school holidays, family breaks and oftentimes fine weather, plus this year we have the Olympics in Paris in full swing, inspiring the next generation of young athletes and acting as a catalyst for young people to engage with new sporting activities.

If your offspring are planning to join new clubs please do take the time to check out the club's safeguarding policies, staff DBS checks (where applicable) and accreditations. Any club 'worth its salt' will have these in place.

We hope you all have a great summer and below you will find the latest service offerings from SAFEcic.

Single Central Record

New Single Central Record (SCR) live 2 hours Zoom course with one of our experts and designed for education colleagues. This thorough, detailed and fully up to date course is essential for all those involved with managing and reviewing the SCR in regulated educational settings, in line with Ofsted expectations. Book your place today!

Free Safeguarding Consultations

SAFEcic's ever-popular FREE Safeguarding Consultation service continues throughout August. Consultations are available on a first-come, first-served basis. Don't miss out on this free opportunity.

Email us at consultations@safecic.co.uk to arrange your FREE consultation which offers help and advice on:

- Policies and procedures
 - Safer recruitment
 - Safeguarding training
 - Single Central Record
 - DBS Checks
 - Best practice
- and much more

For the July news please scroll down.

Newsletter Sign-Up

If your colleagues wish to receive this newsletter they can join our database [here](#).

Training Schedule

Our latest training schedule is listed below and feel free to share this email with your colleagues and they too can join our newsletter database.

Latest Blended Learning Course Dates

* New Single Central Record - 2 hour live online course - [Calendar Dates](#)

Safer Recruitment Training - Online course plus 2 hour live online training – [Calendar Dates](#)

Safeguarding : Trustees' Legal Responsibilities - Online course plus a 1.5 hour live Zoom session. – [Calendar Dates](#)

Standard Child and Adult Safeguarding - Online course plus a 1.5 hour live Zoom session - [Calendar Dates](#)

Leading on Child and Adult Safeguarding - Online course plus a 1.5 hour live Zoom session - [Calendar Dates](#)

Managing and Leading on International Safeguarding - Online course plus a 1.5 hour live Zoom session - [Calendar Dates](#)

Online Training Courses

SAFEcic provides a range of [online training courses](#) available to users on a 24 x 7 x 365 basis.

Face to Face Training and Safeguarding Audit Services

SAFEcic is also accepting many more bookings for its [face to face](#) safeguarding training and [audit services](#).

DBS Checks

SAFEcic provides [DBS Check applications](#) and administration.

Free Resource Hubs by Setting

SAFEcic Free [Resource Hubs](#)

Safeguarding News Round Up July 2024

Research Reports, Consultations, Campaigns and Studies

Institute of Licensing (IoL) invites views from all interested parties on its draft revised guidance: 'Suitability Guidance: Guidance on determining the suitability of applicants and licensees in the taxi and private hire industry'. [Read more...](#)

Regulatory Bodies

Charity Commission

1. The Charity Commission has published the report of its inquiry into the St. Laurence Educational Trust and Ampleforth Abbey Trust. [Read more...](#)
2. Charity Commission confirms it has disqualified two individuals in The Captain Tom Foundation inquiry. [Read more...](#)
3. Regulator investigates aid charity over concerns about links to a terrorism-promoting news outlet. [Read more...](#)

Nursing and Midwifery Council (NMC)

4. Independent culture review will be a turning point for the Nursing and Midwifery Council (NMC). [Read more...](#)

Quality Care Commission (CQC)

5. Government acts after report highlights failings at regulator. [Read more...](#)

Online Safety

1. Ofcom research: A deep dive into deepfakes that demean, defraud and disinform. [Read](#)

[more...](#)

2. Stability AI joins IWF's mission to make internet a safer space for children. [Read more...](#)
3. Essex school reprimanded after using facial recognition technology for canteen payments. [Read more...](#)

Worthy of Note

1. Domestic abuser who killed two women is sentenced to life imprisonment. [Read more...](#)
2. Headteacher guilty of harassment. [Read more...](#)
3. Self-healing practitioner found guilty of gross negligence manslaughter after death of diabetic woman. [Read more...](#)

The Reasons to Remain Vigilant

1. Headteacher who abused position of trust and targeted children jailed for 17 years. [Read more...](#)
2. Investigation into child's injuries results in two people pleading guilty. [Read more...](#)
3. Drug dealers found at vulnerable man's home. [Read more...](#)
4. Man convicted of taking bomb to hospital and planning attack on RAF base. [Read more...](#)
5. Teesside crime group convicted of trafficking migrants into the UK. [Read more...](#)
6. Fraudster convicted for lying about qualifications to gain employment as senior nurse in neonatal unit. [Read more...](#)

And Finally

Support for Letby surprising, says lead witness. [Read more...](#)

Thanks for reading this newsletter and yor ongoing support. We hope you found it useful and until next month, please stay SAFE!

If there is anything else you think SAFEcic could do to offer ongoing support please do let us know

The SAFEcic Team.

For information on privacy and how SAFEcic uses your data under GDPR click [here](#)

[If you no longer wish to receive our updates please click here](#)

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

Online Document Links

The Rural Bulletin

<https://rsnonline.us2.list-manage.com/track/click?u=cd5b83a46a39234dad311accb&id=d7b55f12fa&e=1720127e36>

Community First Yorkshire

https://portal.communityfirstyorkshire.org.uk/civCRM/MAILING/view?reset=1&id=3172&cid=1029&cs=75c8b30ac5bc672691aa7731a0cc8714_1725022752_720

Parish Online

<https://eot.parish-online.co.uk/f/a/HwW0hZr1HTWCppUM-R-YKQ~/AAAHUQA~/RgRopbY9P0UgMzQ3Mzl4OGMyMGJiZTdiMGlxZjNhYzE1N2NkZmFhOWZEh2h0dHBzOi8vd3d3LnBhcmlzaC1vbmxpbmUuY28udWtXBXNwY2V1QgpmvD0xw2a-83jmUhZwb3R0b3BjQGJ0aW50ZXJuZXQuY29tWAQAAD-h>



Funded by



**NORTH
YORKSHIRE
COUNCIL**



FREE

energy efficiency improvements



100%
funding for
householders*

Funded home upgrades such as insulation and Solar PV available to make your home greener and save on your energy bills.

From the Home Upgrade Grant provided by North Yorkshire Council.

* Your home must not be heated by mains gas and meet the eligibility criteria overleaf.

The scheme is managed by YES Energy Solutions on behalf of North Yorkshire Council.

Contact the YES team

T: 01422 880 100

E: projects@yesenergysolutions.co.uk



Are you eligible?

To qualify for a Home Upgrade Grant you must be a homeowner or private renter* and:

- Your home **must not be heated by mains gas** and its Energy Performance Certificate (EPC) rating must be D or below and;
- Have a gross household income below £36,000 or
- Someone in the household claims a means tested benefit.

* Unlike homeowners, private landlords must contribute towards installation costs.

The funding is only available if the tenant qualifies and the landlord owns 4 or less properties.



If you live in an eligible postcode, your house only needs to be rated D and below and not heated by mains gas to qualify. The YES team can help advise.



"As you get older you really start to feel the cold, so when I first read about your scheme in the local newspaper, I really jumped at the opportunity to keep my home warm. The loft insulation really appealed to me, since installation I have noticed a big difference with the heat retention."

Geoffrey – Northallerton.

Funded loft insulation and Solar PV.

Start saving energy

If your home is not heated by mains gas you may be able to receive free energy efficiency upgrades which can lower your bills.

Our expert surveyors will assess the best ways for you to save money on your energy bills.

The full service is provided **FREE** for eligible homeowners and private renting tenants.



Contact the YES team

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PCSO 4337 Maisie Daniels

Apprentice PCSO 5705 Eleanor Jackson

Your team are based at:

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Stokesley TS9 5DG

Email: SNASTokesley@northyorkshire.police.uk



North Yorkshire Police website: [Home](#) | [North Yorkshire Police](#)



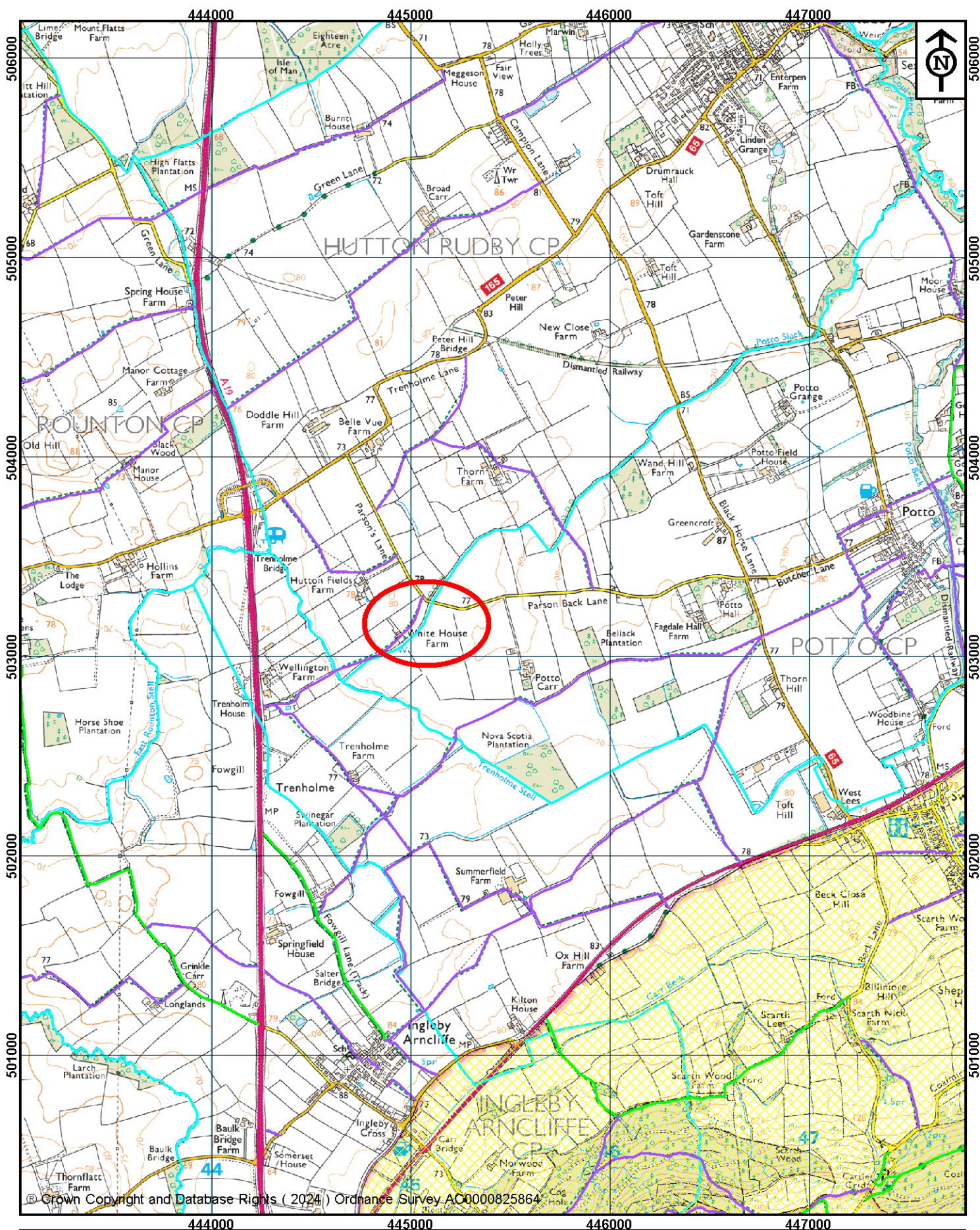
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Potto Parish Council – Ongoing Planning Applications and Status						Current Date	15th Dec 2024
						Updated	
Planning ref	Description	Received	Consultation expiry date	PPC response	Status	Comments	
22/00984/FUL	Change of Use of Land for the siting of 3 Holiday Chalets on Land South of Butcher Lane	13 th May 2022	31 st May 2022	PPC considered at May 2022 mtg; (concerns & rec. to refuse submitted)	Awaiting decision (despite determination deadline of 15 th June) No change	2 objections received. PPC comments submitted 24 th May rec. refusal. No further info. *held up due to “nutrient neutrality”	
ZB23/01765/REM	Application for approval of reserved matters following outline approval 20/02290/OUT for the construction of one detached dwelling; Land Rear Of 42 Cooper Lane	23 rd Aug 2023	19 th Sept 2023	PPC considered at September 2023 meeting	Awaiting decision No change	PPC had no objections – submitted 20 th Sept. 3 objections received from neighbours. *held up due to “nutrient neutrality”	
ZB23/01873/CLP	Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage.	11 th Sept 2023	9 th October 2023	PPC considered at October 2023 meeting	Awaiting decision No change	Objection from neighbour noted relating to ownership boundaries etc. PPC comments submitted 18 th Oct.	
ZB24/01593/FUL	Retrospective application for a shepherds hut with hot tub and toilet- Potto Grange Farm, Potto DL6 3HH	14 th Aug 2024		PPC considered at October 2024 meeting	Awaiting Decision No change	PPC did not object or support the application but made comment re concerns if this was to become part of a much larger development.	
<u>ZB24/02021/FUL</u>	Application to extended 2 Cooper Close at the front and east side, raise roof height and install roof windows to create first floor living accommodation	16 th Oct 2024	27 th Nov 2024 (Determination date 11 th Dec 2024)	PPC considered at November 19 th meeting	Granted	PPC had no concerns	



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Public Rights of Way
Countryside Access Service
County Hall
Northallerton
DL7 8AH

Key:

Public Footpath
Public Bridleway
Restricted Byway
Byway Open to All Traffic

Map drawn on 24 October 2024

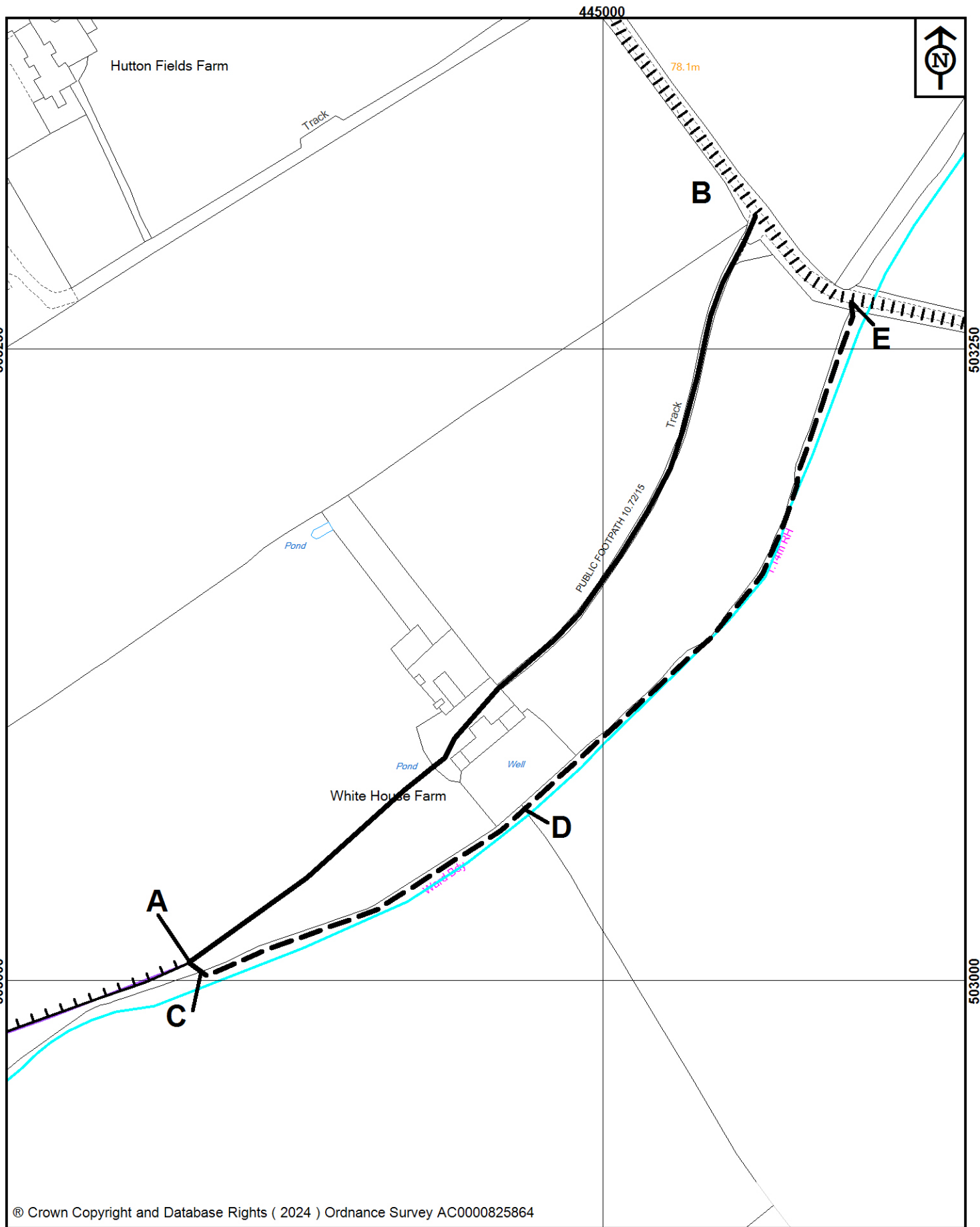
Drawn by SCM

Scale 1:25000

The North Yorkshire Council

**LOCATION OF WHITE HOUSE
FARM, RUDBY**

File Ref No. HAM/2024/09/DO



 NORTH YORKSHIRE COUNCIL Public Rights of Way Countryside Access Service County Hall Northallerton DL7 8AH	Key: Footpath to be added  Footpath to be deleted  Other footpaths  Maintainable Highways  Map drawn on 18 September 2024 Drawn by SCM	The North Yorkshire Council Highways Act 1980 Section 119 Wildlife & Countryside Act 1981 Proposed Diversion of Public Footpath 10.72/15 at White House Farm, Hutton Rudby File Ref No. HAM/2024/09/PROP
	Scale 1:2000	



Hambleton Command: Town and Parish Council Report

Town or Parish:	Potto
Report Completed By:	Kim Maguire
Data Reporting Period:	1 st January – 31 st January 2024

Crime and ASB Data:

Qualifier:	No of Incidents:
Anti-Social Behaviour:	ASB Personal: ASB Nuisance: ASB Environmental:
Arson/Criminal Damage:	
Drugs:	
Burglary:	Commercial: Residential:
Theft (including from shops):	
Robbery:	
Auto crime/SMV:	
Fraud:	
Violence Against the Person:	
Other crimes:	
TOTAL THIS PERIOD:	0

Local News:

Please see attached document.

Data Protection

In order to comply with data protection, whilst details of crimes and anti-social behaviour are included in Parish / Town council reports, North Yorkshire Police may not have a lawful basis to share further information.

Contact us

Your Local Team:

PS 1845 Chris Ross

PC 184 Lisa Jones

PCSO 3503 Gina Lodge

PCSO 4337 Maisie Daniels

Apprentice PCSO 5705 Eleanor Jackson

Your team are based at:

Stokesley Police Station

Bridge Street

Stokesley TS9 5DG

Email: SNASTokesley@northyorkshire.police.uk



North Yorkshire Police website: [Home](#) | [North Yorkshire Police](#)



@NYP_Hambleton – Local Twitter
@NYorksPolice – Force Twitter



Find us on Facebook and give our page a like for updates.

North Yorkshire Police - Hambleton
North Yorkshire Police – Force Page

Potto Parish Council – Ongoing Planning Applications and status						Current Date	20 th Feb 2024
						Updated	17th Oct 2023
							21st Nov 2023
							19th Dec 2023
							16th Jan 2024
Planning ref	Description	Received	Consultation expiry date	PPC response	Status	Comments	
22/00984/FUL	Change of Use of Land for the siting of 3 Holiday Chalets on Land South of Butcher Lane	13 th May 2022	31 st May 2022	PPC considered at May mtg; (concerns & rec. to refuse submitted)	Awaiting decision (despite determination deadline of 15 th June) No change	2 objections received. PPC comments submitted 24 th May rec. refusal. No further info. *held up due to “nutrient neutrality”	
ZB23/01765/REM	Application for approval of reserved matters following outline approval 20/02290/OUT for the construction of one detached dwelling; Land Rear Of 42 Cooper Lane	23 rd Aug 2023	19 th Sept 2023	PPC considered at September meeting	Awaiting decision No change	PPC had no objections – submitted 20 th Sept. 3 objections received from neighbours. *held up due to “nutrient neutrality”	
ZB23/01873/CLP	Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage.	11 th Sept 2023	9 th October 2023	PPC considered at October meeting	Awaiting decision No change	Objection from neighbour noted relating to ownership boundaries etc. PPC comments submitted 18 th Oct.	
ZB23/02168/FUL	Construction of pine chalet for an agricultural worker, Thornhill Farm, Black Horse Lane	27 th Oct 2023	16 th Nov 2023	PPC considered at November meeting	Awaiting decision No change	PPC commented 22 nd Nov. that the intended use for an agricultural worker be a condition of permission.	

POTTO VILLAGE HALL MANAGEMENT COMMITTEE

Amended - Minutes of meeting held Wednesday 7th February 2024

Attendees: Julie Spuhler, Karen Foster, Lizz Hepple , Kiran Gill &

Apologies: Fiona Wilson& Anne Chatterton

1. Matters arising from the last minutes

2. Bookings

- Yoga Class with Suzanne Calvert - Mondays 9.30 – 11am
- Hutton Rudby & Potto Cubs – Mondays 6.30 – 8pm
- Rubys Dance Class – Saturdays 10am -12 midday
- Sunday Night Quiz - Sundays 7.30 – 10.30pm
- Birthday Party – Sunday 3rd March 1-3pm – Victoria Jackson
- Birthday Party – Sunday 24th March 1-3pm – Patrick Scottorn (phone booking)
- St Patricks Pub Night – Saturday 16th March 2024
- Phil & Elaine – Private Party – 4/5th May 2024

Chris Woods from Yorkshire Community Learning has booked the Hall for various dates through to November – all dates are in the Time Tree Calendar

3. Maintenance

Car Park & Kitchen Outside lights now fixed – Awaiting Bill from Christopher.

Toilets checked and buckets of water flushed down to keep drains flowing.

5 Year wiring repairs check done 23rd January. EICR needed off Fiona.

Boiler Serviced – Bill to be paid.

Carl quoted us around £195.00 to supply & fit 'Nest' or 'Hive' .

2nd Tuesday of each month – Heather to clean the Hall.

Inside ceiling lights to be cleaned at some point. – Sort cleaning party one Sunday.

New flooring to be cleaned and resealed every 2/3 years on the recommendation of the floor fitters.

4. Finance

As of February 2024

Metro Bank Current Account £5981.51

Metro Bank Instant Access Savings £11, 653.19

There has been no communication from HMRC since we wrote to them in June 2021. We must assume that we have been de-registered and are not liable for any charges.

Insurance cover on Solar Panels to be checked – Julie will look through all the info she has.

£281.36 - Payment for Oil

£350.00 - Profit from NY Dinner

5. 100 Club

1st Prize 59

2nd Prize 98

6. Health & Safety

Health & Safety Checks Due

5 Year wiring repairs	January 2029
5 Year ceiling check	Jan 2028 – (Visual done in Jan)
1 Year PAT Testing	September 2024
Annual Fire Extinguisher check	March 2024
Annual Boiler Service	Feb 2025
Annual Fire & General Risk Assessment	Sep 2024
Annual Fire Drill	Next AGM
Annual Asbestos check – Roof Verges	October 2024
Quarterly Visual Inspections	Done (record in log book)

- 1 - Oil Tank Inspection
- 2 - Exit routes and signs
- 3 - Emergency lights
- 4 - Car park surface
- 5 - First Aid kit
- 6 - Fire Extinguishers

6. Event planning

ST PATRICKS PUB NIGHT – SATURDAY 16TH MARCH

Caffreys Draught
Cocktails
Snacks

PH
LH
ALL

Will sort times etc at next meeting.

AOB

Call logged with the Council re Access Road to VH – Update – Referred to PROW.
Lizz has sent photos of lane. She has asked to put on back burner because of the situation with landowner.

Possible Easter Coffee Morning - Saturday 30th March
Summer Solstice Pub Night – Saturday 22nd June

Next meeting date: Tuesday 5th March @ 7pm in Hall



THE LARGEST NAVAL, AIR AND LAND OPERATION IN HISTORY

In association with
The Royal Naval Association, ABF The Soldiers Charity, RAF Benevolent Fund, The Merchant Navy Association & The Normandy Memorial Trust

U.S. troops landing on Omaha Beach.
© Time Life Pictures/National Archives/The LIFE Picture Collection/Getty Images.



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*British troops landing on Gold Beach.
© Imperial War Museum.*



10 DOWNING STREET
LONDON SW1A 2AA

THE PRIME MINISTER

I am honoured to support the 80th anniversary celebrations to commemorate D-Day.

D-Day on 6 June 1944 was the largest Naval, Air and land Operation in history, involving many hundreds of thousands of brave men who had to leave their families at home, not knowing if they would ever return home, a feat we hope will never have to take place again.

The heroism of those who landed on the shores of the Normandy beaches, represented a beacon of light for the world during a particularly dark period of war. It is therefore fitting that local communities throughout the United Kingdom, Channel Islands, Isle of Man, UK Overseas Territories and those along the shorelines of Utah, Omaha, Gold, Juno and Sword beaches in Normandy, France, should light Beacons on 6 June 2024, in 'tribute' to the light of peace that they brought out from the misery of darkness during that dreadful campaign, of which many unfortunately did not return.

I am therefore delighted to support this initiative and I urge communities across the country to support this event. I would like to pay particular tribute to Pageantmaster, Bruno Peck for his tremendous efforts in leading these historic celebrations. It also gives me great pleasure in congratulating The Royal Naval Association, The Merchant Navy Association, The Royal Airforce Benevolent Fund and ABF The Soldiers Charity for their remarkable efforts in supporting our service personnel, along with their families.

As we look forward to the future, I believe we should take strength from the shared hardship of our experience during World War II. That future is why so many of our service men gave their lives – and protecting the peace they fought for is the greatest way we can honour those who fell.

February 2023



PRIME MINISTER · PREMIER MINISTRE

Message from the Prime Minister of Canada

It is with great honour that I write to commemorate the 80th anniversary of D-Day.

On June 6th, 1944, more than 150,000 troops landed on five beaches in Normandy, over 14,000 of which were Canadians who stormed Juno Beach. The brave soldiers broke through German defences on the beaches and opened up a new Western Front in Europe.

Today is a solemn reminder of the sacrifices the Allies made on D-Day and during World War II. The soldiers courageously went into battle – not knowing if they would come home – to protect and fight for freedom, human rights, and democracy. As we commemorate this day, let us also pay tribute to those who lost their lives 80 years ago.

More than one million Canadians served during World War II. It is important we remember their selflessness as it is their sacrifices that allow us to enjoy the peace we have in Canada today.

Lest we forget.

Ottawa
2023



The Royal Navy

Admiral Sir Ben Key KCB CBE ADC - First Sea Lord and Chief of Naval Staff



On 6 June 1944, Operations Neptune and Overlord unfolded. Meticulously planned over the course of years, they set the stage for one of humanity's most audacious military campaigns as the Allies sought to retake Western Europe from the Nazis. In planning and execution, the synchronised movements of hundreds of thousands of personnel and millions of tonnes of steel by sea and air onto the land, paved the way for extraordinary success.

In 2024 we will gather to celebrate the 80th anniversary of D-Day. The numbers of those who remain grow fewer every year but their deeds remain as inspiring as ever. They sailed offshore, flew overhead and stormed the beaches, facing down incredible odds with unwavering resolve. Their footsteps are forever etched in history's sands and their bravery reflects the highest of human courage and determination.

The Royal Navy is delighted to participate in the lighting of beacons on 6 June 2024 to pay tribute to all those who took part in D-Day, whether as part of the landings or supporting from the United Kingdom. The values that those involved were fighting for are ones that we continue to uphold – peace, freedom and democracy. Through this endeavour, we can connect communities across the country in memory of all those who made the ultimate sacrifice.

Admiral Sir Ben Key KCB CBE ADC
First Sea Lord and Chief of Naval Staff



The British Army

General Sir Patrick Sanders KCB CBE DSO ADC Gen - Chief of the General Staff



On the 6th June 2024, the D-Day 80 events will mark 80 years since one of the most significant military operations in history, we remember with everlasting gratitude those who gave their lives for the freedom of Europe. The British Army is delighted to participate in the lighting of the beacons to pay tribute to them.

The ultimate success of D-Day and the subsequent campaign is testament to the strength of international alliances. It reminds us of friends and partners who stood together against tyranny and oppression to force invaders from sovereign land; of soldiers from many different nations who boarded the landing craft to a fate unknown. Who in soaked khaki and the fearsome noise of battle pushed forward while friends fell alongside them. They gave their best and bravest; we will always remember them.

The D-Day landings were an astonishing achievement. A triumph of soldiers, sailors and airmen working in concert to achieve a victory which was fiercely fought, terribly bloody, and truly remarkable. Over 154,000 troops from eight allied nations boarded 6,000 vessels to cross the English Channel. 24,000 Allied paratroopers and glider infantry drifted down from above, skirting 88mm guns. Field Marshal Montgomery's message to the troops rung true – it was a great and righteous cause and will continue to live in history, as the last 80 years have proved.

Learning the lessons from the past is never more pertinent than now as we face war in Europe once again. The post-war international order which has maintained peace and prosperity in Europe since the second world war is under threat. As we did then, we must ensure our alliances and partnerships are ever closer and stronger.

I am enormously grateful to the Army Benevolent Fund for everything they have done and continue to do in support of our service people and veterans. The Army established the ABF in 1944 as a direct result of the plight of those discharged at the end of World War I, and a determination to do better by those returning from World War II.

80 years later, the Army's national charity continues to provide a lifetime of support to serving soldiers, former soldiers, and their immediate families when they are in need, such that they are afforded the opportunity to avoid hardship and enjoy independence and dignity.

General Sir Patrick Sanders KCB CBE DSO ADC Gen
Chief of the General Staff



The Royal Air Force

Air Chief Marshal Sir Rich Knighton KCB ADC FREng - Chief of the Air Staff



On the 6 June 1944, Allied Forces launched the invasion of German-occupied western Europe, one of the greatest operations of all time – the D-Day Normandy landings. Allied fighter pilots patrolled the perimeters establishing an aerial ‘umbrella’ and bombers cratered local enemy airfields, in addition to the continued bombardment of rail and road centres. While maintaining air superiority, fighter pilots were able to exploit their situation, flying armed reconnaissance in the battle area, firing rockets, dropping bombs, and unleashing their machine guns, contributing massively to the liberation of western Europe. What is often forgotten is that over 3,500 RAF personnel played key roles in the war efforts in western Europe as the significant deeds in the air and RAF personnel supported operations from the ground, including the construction of airfields, servicing aircraft and providing a forward air control function.



Since then, the Royal Air Force has continued to be ever vigilant, identifying and responding to threats that could affect us and our families, but they are also ready to prevent conflict and ready to deliver urgent assistance that is needed here in the UK or around the world. In 2022 alone, more than 7,250 people were deployed in 75 countries and directly supported 41 operations across five continents and the Falkland Islands.

Along with the other Services, on 6 June 2024, the Royal Air Force will be participating in the lighting of the beacons to mark the 80th anniversary of D-Day and pay tribute to those who made the ultimate sacrifice. Not only will we be remembering the brave men and women who played their part in the Second World War, we will also take a moment of reflection to acknowledge the current and future support and commitment from the RAF community, including serving personnel and their families, veterans, Air Training Corps, and reservists.

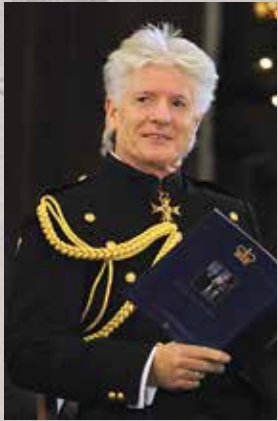
Air Chief Marshal Sir Rich Knighton KCB ADC FREng
Chief of the Air Staff



D-DAY 80 ANNIVERSARY 6 JUNE 2024 - THE LARGEST NAVAL, AIR AND LAND OPERATION IN HISTORY

Introduction

Bruno Peek CVO OBE OPR, Pageantmaster

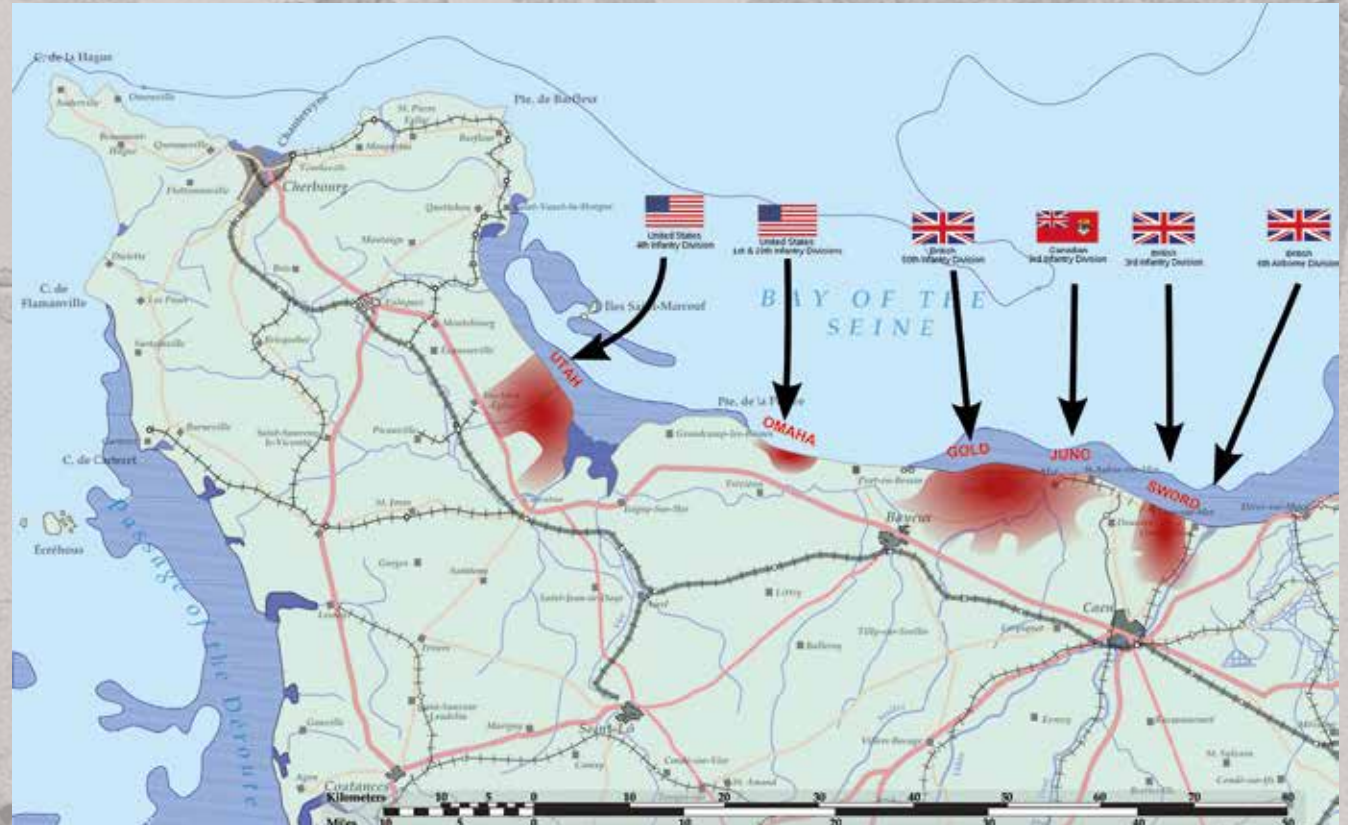


The 6th June 2024 marks the 80th anniversary of D-Day, when Allied forces mounted the largest amphibious invasion the world has ever witnessed. In 1944 Operation Overlord saw around 4,000 ships and landing craft set down about 132,500 troops on five Normandy beaches in an action that would bring about the liberation of north-west Europe from Nazi occupation.

The bravery and sacrifice of those people in securing the peace and freedom we enjoy today will be observed by the lighting of beacons around the United Kingdom, Channel Islands, Isle of Man and UK Overseas Territories. I hope your community will join us.

We are asking villages, towns, cities and organisations of all sizes to mark the 80th anniversary of D-Day by lighting a beacon at **9.15pm** on 6th June 2024, in celebration of the 'light of peace' that emerged out of the darkness of war, followed by an event to commemorate one of the most momentous achievements in living memory. Your event could be devoted to raising valuable funds for The Royal Naval Association, ABF The Soldiers' Charity, The Royal Air Force Benevolent Fund and The Merchant Navy Association. You will find details of how to participate on **pages 53 and 54** of this guide.

It is our country's opportunity to remember over 209,000 Allied casualties of Operation Overlord. This includes nearly 37,000 ground forces and 16,714 air forces killed in the invasion of Normandy's Utah, Omaha, Gold, Juno and Sword beaches, and the long and bloody campaign that followed. We plan to light beacons on all five beaches to remember those who died or came home wounded.



Plan for landings in Normandy June 1944. Background photo: British troops landing on Sword Beach. © Robert Hunt Library/Mary Evans Picture Library.

The statistics behind the successful operation, which eventually convinced the Nazi high command that their defeat was inevitable, are both shocking and awe inspiring. German defence forces were drawn away from Normandy by distraction tactics as resources were secretly built up on the English coast.

Nine million tonnes of supplies and equipment were shipped across the Atlantic and 1.4 million American servicemen arrived to

join a substantial contingent of Canadian forces. By 1944 over two million troops from 12 countries were in Britain preparing for the invasion. On D-Day, American, British and Canadian troops were augmented by personnel from Australia, Belgium, Czechoslovakia, the Netherlands, France, Greece, New Zealand, Norway, Rhodesia and Poland. Soon after midnight on 6th June, more than 180,000 Allied paratroopers were dropped into the invasion area, and Allied air crews flew 14,674 sorties to support the landings.



Operation Neptune, the naval phase of the campaign, saw nearly 7,000 vessels, including battleships, destroyers, minesweepers and assault craft, escorting and landing the ground troops on the beaches and bombarding German coastal defences.



Company Sergeant Major Stanley Hollis VC.
© Imperial War Museum.

There were approximately 156,000 Allied troops that landed in Normandy by sea and air on D-Day, of whom around 130,000 landed on the beaches, so you might be surprised to learn that despite the extraordinary courage displayed by so many on 6th June 1944, just one Victoria Cross was awarded. It went to **Company Sergeant Major Stanley Hollis** of the 6th Battalion, The Green Howards, who landed on Gold Beach. During an intense day of fighting, Stan Hollis took two enemy pillboxes and a field gun and crew, capturing 30 Germans single-handedly. The citation for the Yorkshireman's VC, presented by King George VI, says: "It was largely

through his heroism and resource that the Company's objectives were gained and casualties were not heavier, and by his own bravery he saved the lives of many of his men."

Already battle-hardened at the age of 31, Stan should have been one of the most famous soldiers of WW2 but was a naturally modest man and after the war worked in a number of trades before becoming a publican.

His earliest job, however, was working in his father's fish and chip shop in Robin Hood's Bay. Fittingly, fish and chips will play a major part in the



D-Day 80 commemorations. They were never rationed during the war and the words were even used as code by British paratroopers dropped behind enemy lines to identify friendly soldiers nearby – one calling out 'fish' and hopefully getting the reply 'chips'.

Thanks to the generous support and involvement of National Fish and Chip Day and the National Federation of Fish Friers, many thousands of fish and chip shops around the United Kingdom will take part in the day's activities. Schools, pubs, hotels and restaurants etc, are also encouraged to get involved by serving up this great British tradition in tribute to those who gave so much, and to raise valuable funds for the four charities involved.



Cap badge of the Yorkshire Regiment.

The international 80th Anniversary Beacon will be lit at **9.15pm** on His Majesty's Naval Base, Portsmouth, Hampshire, and will represent those that sacrificed so much during the landing on the five Beaches in Normandy, as well as the many thousands that supported them in the air, on land and at sea. However, there will be many organisations in our local communities such as pubs, hotels, restaurants, hospitals, fish and chip shops and other locations throughout the United Kingdom,



Channel Islands, Isle of Man and UK Overseas Territories, that would like to take part but are unable to have a Beacon, the flame from which represents the 'light of peace' that emerged from the dreadful darkness of war. We therefore encourage them to light the Lamp Light of Peace at that time, ensuring they feel part of this important anniversary. See **page 40** for details.

As the Beacons and Lamps are lit, we would ask all those taking part to stop what they are doing and undertake **The International Tribute**, using the wording found on **page 41**. This could be undertaken by your Lord Mayor, Mayor, High Steward, Town and Parish Clerk, Town Crier, Pub Landlord or even a young person from one of your local youth organisations etc, paying their tribute to those who gave so much to enable us to enjoy the many years of peace and freedom we have enjoyed since the Second World War. Pubs up and down the country will be marking this moment too, involving their customers.

D-Day was a monumental campaign to rid Europe of Nazi horror, and the 80th anniversary of this remarkable operation deserves the recognition and gratitude of our country. Please join us on 6th June 2024 to commemorate the sacrifices made by so many in our name.



Bruno Peek

Bruno Peek CVO OBE OPR

Pageantmaster

D-Day 80 Anniversary 6 June 2024

www.d-day80beacons.co.uk



Women who played key roles during D-Day

Women played key roles in D-Day, the Allied assault on Nazi-held France that is the largest amphibious invasion in history.

People tend to think women were just secretarial couriers and messengers. No, there were female special forces agents on the ground and working to keep the Allies from being blown back into the water.



Sister Mollie Evershed.

Among those who lost their lives during D-Day and the Battle of Normandy are two women, both nurses, 27-year-old **Sister Mollie Evershed** and **Sister Dorothy Anyta Field**, 32.

Sister Evershed was on a Hospital Carrier ship, the Amsterdam, treating casualties from Juno Beach when the ship hit a mine.

As it sank, she and another nurse went below decks and carried 75 men to safety, helping them into a waiting lifeboat. But she and her fellow nurse went down with the ship.

She was posthumously mentioned in dispatches and awarded the King's Commendation for Brave Conduct.



Sister Dorothy Anyta Field.

In addition to the men who took part in that invasion, many women – including Women Airforce Service Pilots – also risked their lives on June 6, 1944. Women also played pivotal roles in war efforts throughout history, assuming the roles of nurses, spies, code breakers, journalists and so much more.



Lise de Baissac.

37-year-old **Lise de Baissac**, the daughter of a wealthy family in British-ruled Mauritius, was in France when Hitler's troops moved into Paris in 1940. She fled to the south and then to London. When the SOE started recruiting multilingual women as agents, she joined the fight.

After parachuting into Central France, de Baissac set up an Allied safe house for agents in the town of Poitiers in western France, selecting an apartment near Gestapo headquarters - a hiding-in-plain-sight strategy she felt would arouse less suspicion.

She bicycled around occupied territory as a liaison among different underground networks, often riding 60-70 kilometres a day and carrying contraband. On one occasion, a Nazi stopped her and her clandestine radio operator, patting them down. The officer searched them for guns, which they didn't have, so he let them go. She'd later report that a radio crystal fell out of her skirt as she was leaving but that she leaned over, grabbed the crystal off the ground, and pedalled on.

In August of 1943, when her network in Poitiers was blown, the SOE airlifted her back to England by Lysander aircraft. She trained new female SOE recruits in Scotland. In April of 1944, after recovering from a broken leg, she jumped back into occupied France. She made her way to Normandy, joining her brother, fellow SOE agent Claude de Baissac, in leading a network of Resistance fighters in Normandy. They carried out attacks to weaken Nazi communication and transportation circuits, strategically cutting phone lines and blowing up roads, railways, and bridges to hinder the movement of German reinforcements Hitler was ordering to the beaches.

On June 5, 1944, de Baissac was in Paris recruiting when she learned D-Day was imminent. She biked for three days, speeding through Nazi formations, sleeping in ditches, and reaching her brother and their Resistance circuit headquarters in Normandy.

As the bloody Normandy campaign raged and the Allies struggled to penetrate the Axis front, the de Baissacs continued leading espionage and sabotage operations. They gathered intelligence on enemy positions and transmitted messages back to England, helping lay the groundwork for Operation Cobra, the Allied breakout in which U.S. Army forces came out of the peninsula and pierced Hitler's front line seven weeks after D-Day.

After the war, she worked for the BBC.



Martha Gellhorn.

Martha Gellhorn was not ready to bow out.

On the night of June 5, 1944, before the ships departed for Normandy, Gellhorn made her way to the waterfront on the pretext of interviewing the nurses aboard a hospital ship. Once on board, she hid herself in the bathroom. Gellhorn knew that if she got caught, she would lose her accreditation

and might even get deported back to America. Still, to witness the great invasion was worth the risk. Gellhorn remained in her hideout for several hours and only emerged when the ship was well on her way to France. Later that night, after the troops had landed and the massacre on the beach was finally over, Gellhorn sneaked ashore with a couple of doctors and medics as a stretcher bearer to collect the wounded. In the chaos of the war, nobody gave a damn that Gellhorn was a woman.



The D-Day 80 Proclamation

8am - 6th June 2024

Oyez, Oyez, Oyez

Today we commemorate the 80th anniversary of the D-Day landings in Normandy, France - an incredible achievement in military planning and logistics uniting brave service personnel from air, sea and land forces at the beginning of Operation Overlord.

By the day's end, over one hundred and fifty thousand Allied troops had successfully stormed the now famous Gold, Juno, Sword, Utah and Omaha beaches to achieve a foothold in France.

In the weeks that followed, the Allies fought bitterly against a determined foe from the unforgiving countryside of Normandy to the liberation of Paris two months later.

We should all remember and never forget the selfless sacrifice and courage of all those involved and use this Commemoration to pay our tribute to those who gave so much to secure the freedom we all enjoy today.

God Save the King

Christian Ashdown
Ex Household Cavalry



The D-Day 80 Proclamation

Participating Town Criers Worldwide



ENGLAND

Bedfordshire

Carlton Avison Potton
Kelvin Horton Ampthill
Christopher Morgan Leighton-Linslade

Berkshire

Chris Brown Royal Borough of Windsor and
Maidenhead
Nigel Hopkins Reading
Brian Sylvester Newbury
Julian Tubb Town and Manor of Hungerford

Buckinghamshire

Jane Dodd Chesham
Matt Ireland Stony Stratford
Patrick Laws Buckingham
Dick Smith Beaconsfield

Cambridgeshire

Pearl Capewell Peterborough
Cecilia de-Boer Ely
Joel Hutsell Hilton
Matthew Sinclair Chatteris

Cheshire

Ben Booth Winsford
Devlin Hobson Nantwich
David Mitchell Chester
Julie Mitchell Knutsford
AJ Powell Lymm
Dennis Robinson Sandbach
Trevor Scadeng Ashton Hayes and Horton
cum-Peel



Jane Smith
International Co-ordinator
D-Day 80 Town Criers
(Bognor Regis Town Crier)

Cornwall

David Bradshaw Newquay
Hilary Fairhurst Calstock
Alan Giles Fowey
David Green Torpoint
Jim Henderson Penryn
Christopher Hindley-Matic Millbrook
Lionel Knight Truro
Philip Northcott Penzance
Kevin Roberts St Columb Major
Christopher Smirthwaite Liskeard
Anthony Harry Stentiford Callington
Robert Tremain Launceston
Terry Williams Bodmin

Cumbria

Alan Brown Barrow and Dalton-in-Furness
Marc Goodwin Whitehaven
Simon Unsworth Kendal
Peter Winston Ulverston

Derbyshire

Karen Bailey Swadlincote

Devon

Simon Bartlett Bampton
Roger Bourgein Exmouth
Patrick Brophy Teignmouth
Rosalind Charlton Chard Manor of Hatherleigh
Stephen Cunliffe Dawlish
Eveline Joan Davies Manor of Newton Abbot
Jackie Edwards Kingsteignton
Les Ellis Dartmouth
Nicolas Goodwin Axminster
Nigel Kenneison Newton Abbot
Rogan Meadows Topsham
Brian Norris Colyton
Kevin Payne Crediton
Roger Pinder Kingsbridge
John Pitt Plymouth
David Retter Honiton
David Scott Modbury
David Allen Turner Tavistock
Jim Weeks Bideford

Dorset

Mike Andrews Ferndown
Christopher Brown Wimborne Minster
Alistair Chisholm Dorchester
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The D-Day 80 Proclamation

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The D-Day 80 Proclamation

Participating Town Criers Worldwide



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East Flanders

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Philip De Vetter Wondelgem
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Limburg

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NEW ZEALAND

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Manawatu-Whanganui

Lyal Brenton Palmerston North

Southland

Lynley McKerrow Southland Provinces

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James Stewart Nova Scotia Guild of Town Criers

Alan Moyse & Judy Campbell Ancient and Honourable Guild of Australian Town Criers

Kurt De Smet Orde de Bellemán

David Rose & Daniel Gomez Llata American Guild of Town Criers

Jonathan Smith National and Overseas Researcher



Poem for Schools D-Day Heroes

To be undertaken by Schools at 11am - 6th June 2024

It is D-Day, the Sixth of June Nineteen-Forty-Four.
Operation Overlord commenced, leaving the world in awe.
The planning started in Nineteen-Forty-three.
Bringing Allies together, to make our World free.
Deception was used, codenamed Operation Bodyguard.
Making rubber tanks and wooden planes as a façade.
An American unit was formed for General Omar Bradley.
Then a web of lies was spread, by his Ghost Army.
Much more was done, to keep the Germans in the dark.
Before the Allies on foreign shores, could disembark.
Everything was Most Secret and kept Hush Hush.
As Allies gathered resources, for their big push.
The Allied Supreme Commander was General Dwight Eisenhower.
With General (Monty) Montgomery as Temporary Ground Commander.
Eleven Thousand Aircraft and Gliders with Paratroopers and Soldiers.
Were dropped behind enemy lines to secure the area.
More than Five-thousand ships, the biggest Armada ever seen.
Sailed from British shores and our fields of green.
Monty's battle plan was written, on one sheet of paper.
Set for June the Fifth, the Day of their departure.
But bad weather, caused a Twenty-four-hour delay.
Then conditions changed, and they got underway.
British, American, Canadian and many other countries, were together thrown.
Going to fight a War, something many had never known.
Over One Hundred and Fifty-Thousand men of every creed.
Will perform acts of courage, that must succeed.
There were Soldiers, Sailors, Airmen and the Merchant Navy.
Many Civilians who volunteered to fight against Nazi tyranny.
Over the English Channel and to Normandy, France will go.
To land on beaches called Sword, Gold, Utah, Omaha and Juno.
Were they afraid? Yes! they most certainly were.
But the world must be saved, that was their spur.
The German defences were called, the Atlantic Wall.
Hitler told Field-Marshal Rommel, he must, the Allies stall.
The Allies landed Twenty-Four-Thousand troops on D-Day.
Commencing at Six-Thirty, then things went into disarray.
Wind and rough seas helped landing craft, miss their mark.

Putting the plan in jeopardy from the start.
Fierce resistance was put up, by Germans guarding the beaches.
The time had come to fight, no further need for speeches.
Beaches were Mined, Barbed wire laid, metal tripods and many hazards.
Were set to kill, maim and make things awkward.
Over Ten-Thousand casualties, the Allies had that first day.
With over Four-Thousand dead, a heavy price to pay.
D-Day made Heroes, in that hell unknown.
Helping turn the Tide of War, as the Enemy were overthrown.

Roy Palmer - Chelsea Pensioner and Herald
Royal Hospital Chelsea.



Poem for Schools D-Day Heroes

Bramble Hall

Children's Pre-School and Nursery

School first established in 1864



During the Blitz there were 7,736 children killed by enemy actions. A further 7,672 were recorded as being seriously injured, with many of them being orphaned and others losing brothers and sisters.

Over 1.5 million evacuees, or 'unattended children' as they were called at the time, were transported from towns and cities to the countryside.

D-Day or Operation Neptune was the largest amphibious invasion in the history of warfare and could not have been achieved unless victory had been achieved in the Battle of the Atlantic in May 1943.

The children listened to the poem written by Roy Palmer Herald and Chelsea Pensioner, The Royal Hospital, Chelsea, and would like to encourage every school of all ages in the country to take part in this unique 'tribute' to the many thousands of children killed by enemy action and over 1.5 million evacuees, or 'unattended children', at 11am on 6th June 2024.

They all made their own union flags, and the poem could be read out by the form teacher, or a pupil.

The children will also be served fish and chips with mushy peas for lunch that day, as they want to support the fishermen who fished the seas avoiding the mines and the German submarines, along with the men and women who farmed the fields to keep the nation fed, not knowing if their loved ones would return.

The poem can be found on page 18 of this guide.



John Sail MNM MNI MloS

Managing Director
Bramble Hall Day Nursery,
Station Road, Sutterton, Boston, England.



D-Day 80's Tribute to Scottish Piper William (Bill) Millin



Step into the extraordinary tale of heroism that unfolded amidst the thunderous chaos of D-Day. Among the valiant British troops who descended upon Sword Beach, there emerged a figure whose unwavering spirit embodied the very essence of awe-inspiring courage. Bill Millin, a mere 21 years of age, stood alone amidst the tempest, adorned in the ancient garb of a Scottish piper, chosen by none other than Lord Lovat himself to wield the power of music in the face of devastation.

It was an audacious act, for the war's stringent regulations forbade pipers from venturing onto the front lines. Yet, as the echoes of combat reverberated through the air, Millin fearlessly defied convention. When he reminded Lord Lovat of this transgression, the gallant lord, in his resolute Scottish manner, responded, "Ah, but that's the English War Office. You and I are both Scottish, and that doesn't apply."

At the break of dawn, around 07:25, the great invasion began. Among the early waves, Lord Lovat's craft crashed upon the shore, accompanied by the haunting melody of Millin's bagpipes. With unyielding determination, our piper led the brigade ashore in Queen Red Sector, his music echoing across the hallowed grounds. Through a hailstorm of bullets and the heart-wrenching descent of fallen comrades, he strode, his tunes weaving a tapestry of courage and defiance. "Road to the Isles" and "Highland Laddie" danced on the wind, inspiring those who fought alongside him to press forward with unwavering resolve.

Now, we invite you to witness a recreation of that historic scene as our 21 year old piper Alex Smith retraces the footsteps of 21 year old piper Millin, embarking on a journey that spans 10 kilometres from Sword Beach to Pegasus Bridge, passing through the poignant landscapes of Colleville-



Piper Alex Smith, 103 Regt RA Pipes & Drums Association.



Sword Beach, Normandy

Personal Piper to Simon Fraser, 15th Lord Lovat
Commander
British 1st Special Service Brigade
D-Day 6th June 1944



Main photo:
Bill Millin plays his
pipes for fellow
soldiers in 1944.

Montgomery and Saint Aubin d'Arquenay - the initial objective of the valiant 4 Commandos.

Once the bridge has been crossed, "Blue Bonnets" shall fill the air, a testament to the indomitable spirit that resided within the heart of a lone piper.

Moreover, as night descends, the resonant sound of bagpipes shall grace the capital cities of the United Kingdom - London, Edinburgh, Belfast, and Cardiff - at 9:10 pm, just before the beacons ignite, symbolising the unity and indelible bond forged on that fateful day. Across the nations involved in the D-Day landings, the capital cities shall resound with the soul-stirring melodies of bagpipes at 9.10 pm.

We will also have a presence in the capital cities of the allied nations that took part in this operation. From Washington DC to the distant shores of New Zealand's Auckland, from Ottawa to Paris, and from Canberra to Brussels, Athens and Amsterdam, Oslo, Warsaw and Prague, at 9.10 pm local time the timeless power of the pipes shall intertwine with the eternal memory of the brave souls who fought for freedom.



Landing on Sword Beach; Bill Millin is in the foreground at the right; Lord Lovat is wading through the water to the right of the column.



Tribute to Scottish Piper William (Bill) Millin continued



NORMANDY, FRANCE

Robert Procter, 103 Regiment Royal Artillery Pipes and Drums
Location: the British Normandy Memorial

Alex Smith, 103 Regiment Royal Artillery Pipes and Drums
Location: Sword Beach & Pegasus Bridge

UNITED KINGDOM



England

Mike Shanahan, Royal Hospital Chelsea
Location: Tower of London



Scotland

Isla Jane-Stout
Location: Edinburgh Castle



Northern Ireland

Campbell College Pipes & Drums
Location: Belfast



Wales

Chris Lindsay
Location: Welsh National War Memorial, Cardiff

REST OF THE WORLD



Australia

Stephen Ladd, Canberra City Pipes & Drums
Location: Australian War Memorial, Canberra



Belgium

Brussels Caledonian Corneymusers
Location: Anglo-Belgium War Memorial, Brussels



Canada

RCMP Pipes, Drums and Dancers: National Capital Region
Location: The National War Memorial, Ottawa



Czech Republic

1st Czech Pipes & Drums
Location: Prague Castle, Prague



Denmark

The Heather Pipes & Drums Copenhagen
Location: Danish National Memorial of Remembrance, Kastellet, Copenhagen



France

Paris and District Pipe Band
Location: The Memorial de la France combattante, Paris



Netherlands

The Arthur Troop Pipes and Drums
Location: Nationaal Monument op de Dam, Amsterdam



New Zealand

Sally Craik
Location: Pukeahu National War Memorial Park, Wellington



Norway

Nikolai, Oslo Caledonian Pipe Band
Location: Akershus Fortress, Oslo



Poland

Czestochowa Pipes and Drums
Location: plac Krasinski, Warsaw



United States of America

Graeme Dodworth, MacMillan Dunn Pipes and Drums
Location: World War II Memorial, Independence Ave, Washington D.C.



A Fisherman's Tale

by The National Federation of Fisherman's Organisations

11 months of hard fighting and sacrifice still lay ahead before the fall of Berlin in May 1945, but D-Day, on 6th June 1944, marked the beginning of the liberation of Europe from Nazi tyranny. Fishermen played multiple roles in holding off the aggressors and in the final defeat of fascism in Europe. Skilled seamen in their own right, many fishers fought directly in the Royal Navy and other services in multiple theatres of war. Famously, trawlers and their crews were requisitioned and adapted to minesweeping and coastal patrol functions, defending our coasts until the fight could be taken to the enemy. Many fishing vessels from the continent escaped as the Nazis advanced, to continue fishing from ports like Fleetwood in the Irish Sea, helping to break the U-boat blockade

and its attempt to starve Britain into submission. The Shetland Bus, run on fishing vessels, was an essential escape route, then a key element in the Resistance in Norway.

Famously, fishing vessels were prominent amongst the flotilla of small boats which helped embark the embattled army from the beaches of Dunkirk, allowing Britain's survival as a fighting force and ability to return on D-Day to begin the liberation.

We, in the fishing industry, would like to add our voice to those who mark this pivotal day in world history and salute all who made the ultimate sacrifice to ensure our freedoms and urge all those taking part in the 80th anniversary commemorations on 6th June 2024, to serve up and eat Fish and Chips with Mushy Peas on board ship that evening, along with lighting a ship's lantern at 9.15pm. This will coincide with the lighting of the beacons throughout the United Kingdom, Channel Islands, Isle of Man, UK Overseas Territories and on the five beaches in Normandy, France, in celebration of the 'light of peace that emerged from the darkness of war'. We will use this historic occasion to pay tribute to the brave fisherman that fished the dangerous seas during the difficult time of war, having to leave loved ones at home, to keep the nation fed. (We also ask those taking part to sound their ship's horn at 9.15pm).

Paul Gilson
President of the
National Federation of
Fishermen's Organisations



British trawlers minesweeping
in the North Sea. © John Jones.



Lydia Eva steams ahead in tribute to the fishing industry



The Lydia Eva & Mincarlo Charitable Trust is extremely delighted, honoured and proud to be involved in the D-Day 80 Commemorations on 6 June 2024, by inviting guests on board that evening for a Fish & Chip supper, along with lighting a Lamp Light of Peace at 9.15pm to coincide with the thousands of Beacons being lit at that time throughout the United Kingdom, Channel Islands, Isle of Man, UK Oversea Territories on the five following Beaches in Normandy, France - Sword, Utah, Omaha, Gold and Juno, representing the 'light of peace that emerged from the darkness of war'. (The ship's horn will also be sounded at 9.15pm).

Please see page 40 to order your Lamp.

The Lydia Eva, the world's last surviving steam-powered herring drifter, was built in 1930, fished along the East Coast of the North Sea for nine years and was bought by The Royal Air Force in 1939, using her to maintain and service buoys around the West coast.

In 1942 she was requisitioned by the Ministry of War Transport and became engaged in salvage work. In 1966 she was transferred to the Marine Services Division of The Royal Navy where she was fitted with a new boiler.

It is only fitting therefore, that she should play this unique maritime role in D-Day 80, enabling her crew and those guests on board to pay their 'tribute' to those brave

seaman who fished the dangerous seas and assisted in the D-Day landings, constantly having to dodge the mines and the German Submarines eighty years ago on 6th June 2024.

With the above in mind, we would like to encourage the whole of the UK fishing fleet and maritime world to join us in this special, simple, but meaningful way in commemorating the 80th anniversary of the D-Day landings on 6th June 2024.

Paul Mitchell
Chairman,
The Lydia & Mincarlo
Charitable Trust





NATIONAL FISH & CHIP DAY

The biggest food awareness day of the year, National Fish and Chip Day, will be back in 2024 for its 9th year and we are delighted to be moving the day from its traditional Friday slot to Thursday 6th June 2024, in support of the D-Day 80th celebrations.

National Fish and Chip Day has always brought the nation together to celebrate this iconic dish, and because of the strong links fish and chips had with WW2, we knew we wanted to be a part of this commemoration. Fish and chips are often considered the British national dish and this humble meal was a vital ingredient of the war effort in both the First and Second World Wars. The British Government safeguarded the supply of fish and potatoes during both world wars to ensure the dish remained a boost to morale and these foods were among the few not to be subject to rationing during both world wars.

One of the highlights of National Fish and Chip Day has always been the London roadshow, held at Trinity House, a charity dedicated to safeguarding shipping and seafarers, providing education, support and welfare to the seafaring community. During WW2, Trinity House worked extensively with the Admiralty to decide which lights on the many lighthouses and lightvessels should be merely dimmed, and not extinguished, to aid navigation for Britain's merchant and fighting ships. Trinity House Pilots worked through the nights to get ships into safe ports, and Trinity House Tenders worked

to help clear minefields, evacuate the occupied Channel Islands and take part in the events of D-Day. So, this spiritual home of the London Roadshow will be even more significant next year.

National Fish and Chip Day recognises and thanks everyone involved in bringing fish and chips to the centre of every community; from the fishers who go out in all weathers to catch the delicious fish, and the farmers who grow and harvest the perfect potatoes and peas, to the fish and chip shops and restaurants who take those fresh ingredients and create our family favourite.

What better way to do this in 2024 than by helping to sell 150,000 portions of fish and chips on Thursday 6th June to mark the number of Allied troops that landed in Normandy by sea and air on D-Day. To join this celebration on the 80th Anniversary of D-Day marks our appreciation for the incredible sacrifice made by so many to secure the freedom that we all continue to enjoy today.

National Fish and Chip Day is championed and run by trade organisation, **The National Edible Oil Distributors' Association**, who founded the Day in 2015 and since its inception, more than half the population have seen, heard or read about National Fish & Chip Day.

Visit www.nationalfishandchipday.org.uk to find out more.



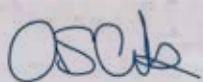
National Federation of Fish Friers

For over 160 years fish and chips have been a firm favourite of the British public providing nourishment for the nation. This was never more important than during the war years where the ingredients were left unrationed to help feed those involved in the war effort and keep the country and our factories working.

The National Federation of Fish Friers is proud to be involved in the commemorations to celebrate the 80th Anniversary of D-Day on 6th June 2024, and we would encourage all fish and chip outlets to get involved to show our appreciation for what those brave souls did to protect our freedom and our thanks for the continued protection provided by our armed forces.

There were approximately 156,000 Allied troops that landed in Normandy by sea and air on D-Day, so we are hoping to sell 156,000 portions of fish and chips (and mushy peas) across the country that day representing a portion for each one involved in the landings. For each portion sold, we ask that £1.00 be equally divided between the four charities involved - The Royal Navy and Merchant Navy Associations, Royal Air Force Benevolent Fund and ABF The Soldiers' Charity.

This will just form part of what promises to be an amazing event and a fantastic opportunity to show the important role our industry has played and why we hold a special place in the heart of the nation.



Andrew Crook

President of the National Federation of Fish Friers



There can be no greater coincidence that during WW2 Winston Churchill coined the term 'Good Companions' for the traditional British dish of fish and chips and the connection with the only recipient of the Victoria Cross on D-Day, CSM Stanley Hollis VC, who had started his working life in his father's fish and chip shop in Robin Hood's Bay.



Let us all Dig Deep for Victory

It was with great delight that Chippy Chat have been asked to be part of the D-DAY 80 Anniversary on June 6, 2024. We will join forces with our friends and colleagues at the National Federation of Fish Friers and NEODA to encourage as many people as possible to eat fish and chips on the day and for our shops to donate a percentage per portion to raise as much money as possible for the four charities.

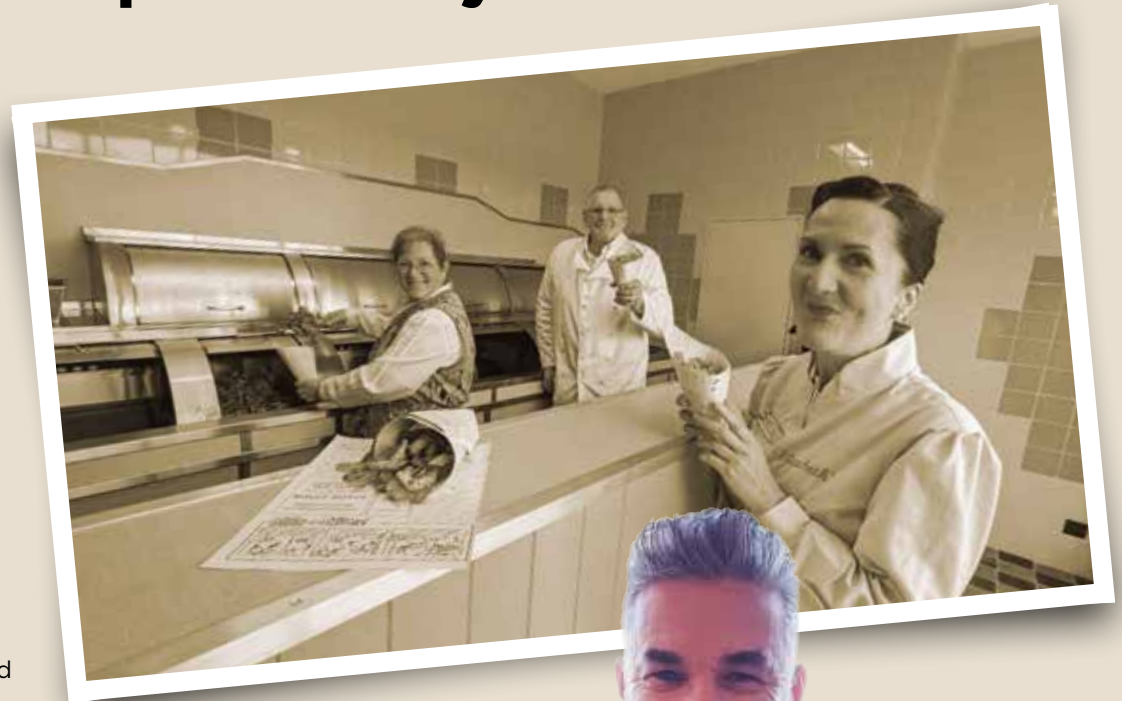
My name is Austen Dack and I am the Publishing Editor of Chippy Chat. Our fish and chip platform is read by over 50,000 people a month both online, in print and across numerous social network sites. I'm proud to work with Bruno Peek CVO OBE OPR, Pageantmaster back in 2000 when he championed the mighty fine beacon campaign. He has lost little of his enthusiasm in the ensuing 20 years and very few would turn down a phone call of help once again from such a legend.

The owners of Chippy Chat are Isle of Ely Produce. They grow and sell over 2000 tonnes of chipping potatoes every year for fish and chip shops and food service. That's 80m portions of chips. Chippy Chat is used by IOE to nurture and grow partnerships across the industry. We are very passionate about the journey of a potato, all the way from seed to the frier. So much so we have sponsored an award at the NFFF National Fish & Chip Awards for the chip shop who has the best all round knowledge of potato varieties, storage, prepping and of course frying. We are joined in this sponsorship by chip variety Babylon from Agrico.

We deal with over 300 merchants and farmers. We will be asking them all to help us raise awareness of this important day and in turn encourage the UK's 10,000 fish and chip shops to take part. As we speak the 2024 crop is now being planted. A big percentage of the chipping potatoes needed to feed the UK are grown in the East of England. We are based in Ely, Cambridgeshire where some of the best varieties are grown in the region's dark peaty soils.

AJ Dack

Austen Dack Publishing Editor Chippy Chat



Country Women Countrywide 'dig up' the Nation's favourite



What a privilege it was when Bruno Peek, Pageantmaster of D-Day 80 invited Country Women Countrywide to design a menu to accompany the national lighting of beacons event for D-Day 80. It was an added honour that we were also asked to relate our suggestion to the memory of the only serviceman to receive the esteemed Victoria Cross for his heroic actions on 6 June 1944 – D-Day. Our brief required us to create a simple readily accessible menu to include quintessentially British food.

It was clear that some research into the background of this brave, yet modest, soldier would be necessary and we could never have guessed where the information gained would lead us. It would indeed take us to a simple, yet hugely significant, solution.

'Our soldier' Company Sergeant Major (CSM) Stanley Hollis VC had served in The Green Howards throughout WW2. Looking at his background prior to joining the army it was revealed that Stanley had assisted his father in the family's fish and chip shop in Robin Hood's Bay, in Yorkshire. Would this be our first clue? Where to next?

We all took on board this connection and following contact with the President of the Federation of Fish Friers discovered another interesting fact. 'FISH' and 'CHIPS' had played a significant role in ensuring the safety of our troops whilst on foreign soil. When a soldier was aware of others in the vicinity but unaware of whether they were friend or foe he called out 'FISH'. If the response was 'CHIPS' he could be pretty certain that this unseen person was a 'friend'. If no response was received then it would be highly likely that there was a 'foe' nearby and extreme caution was essential.

So, should we be taking the connection with fish and chips more seriously? There was clearly resonance with our soldier, Stanley.

The next fact to emerge was that during both the World Wars fish and chips was considered so key to maintaining the morale of the nation that, unlike meat, cheese, eggs and other sources of protein, fish was never rationed. During WW2, the Government of the day, led of course by Winston Churchill, was committed to safeguarding the accessibility of fish and chips because the nation needed it to maintain spirits. It was Winston Churchill himself that coined the phrase 'The Good Companions' to refer to fish and chips, further highlighting its importance to the nation's morale.

However, whilst the main ingredient – the fish – was not rationed, it was expensive which rendered it out of reach financially for many and it would not have been economically possible to live on fish and chips. Whilst we can accept that the waters around our island would not be the safest place to be during WW2 it was also the case that many fishing boats particularly trawlers were requisitioned, along with their crew, for war service not least during the evacuation of Dunkirk in 1940. This left a smaller fishing fleet often run by the wives of the now serving fishermen; those wives would have in the past been engaged in making and repairing nets and gutting the fish once landed. Now they were fishermen as well. This reduced



Sir Winston Churchill was sure that fish and chips helped keep national morale high and called them our 'good companions'.

fishing activity and the inevitably limited safe waters in which to fish reduced the catch and had the knock on effect of increasing the price. Even if a family could afford fish and chips it was likely that a single portion would be shared between parents and a number of children. It was even more likely that a portion or two of much cheaper mushy peas would be purchased to stretch the meal further.

And so, our journey has led us to identify, not a menu, but a single dish to link 'our soldier' to the beacon lightings across the land - and clearly that dish must be 'fish and chips' – potentially with the added and equally traditional mushy peas which helped to bulk up a meal for a very hungry population during the times of rationing.

Given that the beginnings of our organisation date back to 1948, under the name of Farm Women's Club, it is fitting that Country Women Countrywide was invited to become involved in this historic event. Some of our older members will have first-hand memories of growing up in the war years, possibly 'digging up spuds' or harvesting peas. For others it would have been their mothers, aunts and grandmothers who were working the land at a time when many of the menfolk were away at war – and possibly did not return.

And now there is a challenge for all of us. Fish and chips has been decided upon in honour of CSM Stanley Hollis VC and brave and decorated though he was, he was just one soldier. There were approximately 156,000 Allied troops that landed in Normandy by sea and air on D-Day, of whom around 130,000 landed on the beaches, so wouldn't it be a fitting tribute if we could honour their bravery by consuming a total of at least 156,000 portions of fish and chips (and mushy peas) on 6th June 2024.

Christine Bish
on behalf of Country Women Countrywide



Keeping the Forces fed and fit to fight

Re-created by Country Women Countrywide
With help from The Peterborough Farm Machinery Preservation Society

Main: Lifting potatoes 1940s style.

Right: With representatives of Notts and Derbys 1939 – 45 Living History Group.



The country was at war; the fit and able men were defending the homelands and they, and the nation, needed to be fed.

Farmers' wives, sisters, aunts and other countrywomen were old-hands at working on the land but more 'womanpower' was needed. The shortfall was filled by young women from the cities who left their urban lives and set off for an adventure in the country. They learned their skills from the existing and experienced female workforce. Many later adopted

a rural life, married and brought up their own families in a farming tradition. These young women were known as The Women's Land Army.

We are proud of the role our mothers, grandmothers and aunts undertook in wartime. Their valuable work kept the servicemen fed and fit to fight as well as sustaining the rest of the nation who kept the 'home fires burning'.

Therefore, we encourage every farm throughout the UK, Channel Islands and the Isle of Man to register, build and light a Beacon at 9.15pm on 6th June 2024. This would be a fitting 'tribute' to those farmers, their wives and families - and the entire female workforce - who worked so hard to keep the nation fed during the dreadful time of war, not knowing if loved ones would ever return home.



Walking With The Wounded

pay tribute to those involved in the D-Day Landing on 6th June 1944
from the summits of Ben Nevis in Scotland, Snowdon in Wales, Scafell Pike in England and Slieve Donard in Northern Ireland,
the four highest Peaks in the United Kingdom.



Supporting Those Who Served

Walking With The Wounded is proud and deeply honoured to be part of this 80th Anniversary of D-Day and we pay tribute to all of our Allied troops, from all services, whose bravery and sacrifice brought about the liberation of north-west Europe.

As part of global tributes to those who gave everything, teams from Walking With The Wounded will be lighting a beacon at 9.15 pm on 6th June 2024 on the four highest peaks in the United Kingdom - Mount Snowdon, WALES, Ben Nevis, SCOTLAND, Slieve Donard, ENGLAND and Scafell Pike, ENGLAND.

If you would like to support our teams taking these beacons to the top of the Four Peaks in the United Kingdom and therefore veterans from our Armed Forces please donate here:
<https://walkingwiththewounded.enthuse.com/donate2022#!/>



Tony Hulton
CEO

Walking With The Wounded



Acknowledgements

Out grateful thanks to Bullfinch (Gas Equipment) Limited and 21CC Group Limited for their generous support in sponsoring two of the Gas fuelled Beacons.



Photo © Helen Smith Photography.



D-Day 80 on Hadrian's Wall



Above photo and main photo © The Bigger Picture/Hadrian's Wall Partnership.

The communities along Hadrian's Wall will be lighting beacons on 6th June 2024 to commemorate this important 80th anniversary, acknowledging the men and women, families and communities who all contributed to Operation Overlord. We are pleased to support the military charities and the VC & GC Association and there is no better way to do that on Hadrian's Wall than with fish and chips (with mushy peas) and beer!

Jane Gibson

Jane, Lady Gibson OBE
Chair, Hadrian's Wall World Heritage Site Partnership Board

WORLD HERITAGE SITE

HADRIAN'S WALL
COUNTRY



D-DAY 80 ANNIVERSARY 6 JUNE 2024 - THE LARGEST NAVAL, AIR AND LAND OPERATION IN HISTORY



Bonfire Societies Pay Tribute

to those involved in the D-Day Landings on 6th June 1944

East Hoathly & Halland Carnival Society, known for some of the largest Sussex Bonfire celebrations outside of Lewes, has, since re forming after its cessation during the First World War in 1919, uniquely focused on Remembrance, with the Society's motto 'Lest we Forget', is keen to play an active role in D-Day 80 - 6th June 2024, by lighting a Beacon at 9.15pm that evening. The Society would like to encourage every other Bonfire Society within the UK to take part, using their involvement to pay tribute to those who gave so much to ensure we all enjoy the freedom we have today, especially as the light of the Beacons will represent the 'light of Peace' that emerged from the darkness of WWII.



Ant Becvar
Chairman



D-Day 80 Pubs

Beacons & Lamp Lights of Peace - Fish & Chips



The Feathers Public House in Gorleston-on-Sea, Great Yarmouth, Norfolk are delighted to be involved in D-Day 80 and will be lighting a Lamp Light of Peace at 9.15pm on 6th June 2024, coinciding with the lighting of the Beacons that night **(please see page 40 to order your Lamp)**, as our 'tribute' to those that gave so much to ensure the freedom we all enjoy today, and encourage all other pubs throughout the UK to undertake similar.

Karen Campling
Manager Operator, The Feathers Public House



Our Pub is the most South Westerly in the British Isles and we are honoured to be celebrating the 80th D-Day anniversary with the lighting of a beacon at The Turks Head, Isles of Scilly. We will be serving our trademark Fish and Chips while our patrons enjoy the wonderful views of the islands from the garden. We are looking forward to welcoming anyone who wants to celebrate with us on the 6th June 2024 at The Turks Head.

Ange and Simon

Ange & Simon



Skippers Fish & Chip Shop Leads the Way

in encouraging every Fish & Chip shop throughout the UK, Channel Islands & the Isle of Man
to commemorate/celebrate D-Day 80 by lighting a Lamp Light of Peace

Our Fish and Chip Shop is really pleased to be able to support D-Day 80 by lighting a Lamp Light of Peace at 9.15pm on 6th June 2024, coinciding with the Beacons being lit throughout the United Kingdom, Channel Islands and the Isle of Man on that night.



The Lamp is a very simple and cost effective way to remember the enormous bravery and sacrifice of those who took part in the D-Day landings on 6th June 1944, but also the important role that fish and chips and our fisherman and farmers played in the war effort. When I light the lamp at 9.15pm on the 6th June, I will be thinking of my Great Uncle and the many other fisherman who lost their lives and the many hundreds of others that put their lives on the line to ensure the nation had the fish it needed, having to constantly avoid the mines and the German submarines that patrolled our seas during the dreadful years of war.

I would therefore like to encourage every fish and chip shop throughout the UK to purchase and light a Lamp Light of Peace as part of D-Day 80.

To order and purchase your Lamp please go to
www.lamplightofpeace.co.uk

Andrew Crook

*President of the National Federation of Fish Friers
Owner of Skippers of Euxton, Lancashire*



MPs - our Leading Light in their Communities



The Sixth of June 2024 is the 80th Anniversary of D-Day, an event which stands apart in our nation's history, when so many paid the ultimate sacrifice so that we can enjoy the freedoms that we know today. It is important that we remember and pay tribute to them, particularly at a time when there is so much worry, strife and division around the world.

We can do this by taking part with a Lamp Light of Peace, when beacons and lamps all around the United Kingdom, Channel Islands, Isle of Man and UK Overseas Territories are lit at 9.15pm on 6th June, coming together as a nation to pause, reflect and thank. The lamps themselves are enduring, can be kept and used again on Remembrance Day and at other events, which are enshrined in our history.

To order and purchase your Lamp please go to
www.lamplightofpeace.co.uk



Peter Aldous
MP for Waveney, Suffolk.





our Beacon of Light for those who Care within our Communities



We are honoured to be partnering with Bruno Peek CVO OBE OPR, Pageantmaster of D-Day 80, the three Forces Charities and the Merchant Navy Association involved in D-Day 80 (6th June 2024), in leading such a significant national tribute, commemorating the 80th anniversary of the D-Day landings. Our 154 care homes up and down the country will be lighting their 'Lamp Light of Peace' at 9.15pm on 6th June 2024, coinciding with the lighting of the Beacons that night and as a mark of our residents' enormous respect on this important occasion. Care UK will be acting as the nation's 'Beacon of Light for those that care' in the community.

We collectively encourage every care home throughout the United Kingdom, Channel Islands and the Isle of Man to join with us in this ceremonial lighting of these lamps. Please see the Lamp Light of Peace page on the D-Day 80 website www.d-day80beacons.co.uk

The 80th anniversary of the D-Day landings in Normandy on 6th June 1944 marks an important moment in history in which so many gave their lives to enable us to enjoy the freedom we have today. Many residents living in care homes across the country will have lived through this poignant period, making their own sacrifices; whether serving in the Armed Forces or as part of the Home Front. At Care UK, we are dedicated to showing our continued support and admiration for those who served, as well as those who still serve today.

Those who fought on the shores of the Normandy beaches represented a 'light of hope' during a grievous period of war, therefore we encourage all Health and Social Care communities throughout the UK, Channel Islands and the Isle of Man to join with us in the ceremonial lighting of the 'Lamp Light of Peace' at 9.15pm on 6th June 2024, in this significant tribute.

Andrew Knight

Chief Executive, Care UK



James Paget University Hospitals NHS Foundation Trust

our Beacon of Light for those who care in our Hospitals



We are proud to be involved in D-Day 80 with the Lamp Light of Peace as it provides the hospital, its staff and patients with a unique opportunity to be part of the commemorations on 6th June 2024.

As the James Paget is the country's most easterly hospital, it seems fitting that the Lamp Light of Peace should shine from our door, casting its light towards the sea.

Hospitals are places where new lives begin; where compassionate, life-saving care is delivered to patients; and where people may spend their final days - both during peace-time and war.

In other words, they are focal points for our communities.

As such, I hope that hospitals across the country will join the Paget in marking this important anniversary.

The anniversary gives people working in today's hospitals the opportunity to remember the doctors, nurses and support staff who cared for those service personnel injured during the war.

In so many cases, they would have provided compassionate care at a time when they themselves were affected by the conflict, worried at the fate of their own loved ones serving in the armed forces and not knowing if they would return home.

This is why it's right to remember these selfless and dedicated healthcare staff on this anniversary, as well as paying tribute to those millions that paid the ultimate sacrifice in helping secure the freedom we all share today.

**To order and purchase your Lamp please go to
www.lamplightofpeace.co.uk**

*Jo Segasby
Chief Executive,
James Paget University Hospital*

Left to right: Chris Blyth, Armed Forces Advocate; Gwen Hurdall, Therapy Assistant Practitioner; Patsy Hindley, Fracture Liaison Nurse; Jo Segasby, Chief Executive; Sue Francis, Family Carer Lead, Louise Hamilton Centre; Dr Jim Flatt, Emergency Department Consultant.



**James Paget
University Hospitals**
NHS Foundation Trust



The National Independent Lifeboat Association "Remembers" with the D-Day 80 Lamp Light of Peace



The National Independent Lifeboat Association is proud to be taking part in the Lamp Light of Peace, an integral part of the D-Day 80 commemorations/celebrations on 6th June 2024.

Lifeboat crews from 2 stations in Kent took part in Operation Dynamo saving over 3400 lives with the rest of the fleet of little ships and other lifeboats around the south coast continued to provide assistance to ships in the Channel during the war.

During 1944 alone there were 455 Lifeboat launches 280 of these were to vessels or aircraft in distress due to enemy attack or other related war causes and 931 lives were saved by shore boats (excluding the D-Day landings).

The National Independent Lifeboat Association was set up as a way of giving the 40+ independent lifeboats across the United Kingdom and the Channel Islands a single voice at national level feeding in to the UK Search and Rescue Operators framework and with Government. We are looking to raise awareness of independent lifeboats with the national public perception that all lifeboats belong to the RNLI which is not the case.

Independent Lifeboats are set up for a number of reasons but mostly due to the local need for a lifeboat and all the crews are highly skilled and confident to deal with any situation that may arise and train continuously to keep these skills up to date.

We will be encouraging all our 36 member Lifeboats throughout the United Kingdom, Channel Islands and the Isle of Man to purchase and light their Lamp Light of Peace, which represents the 'light of peace' that emerged from the dreadful darkness of war, at 9.15pm on 6th June 2024, coinciding with the lighting of the Beacons that night, enabling the crews to use this unique

opportunity to pay 'tribute' to all the brave Lifeboat men that still had to man and undertake life saving duties along with other activities in support of the war effort all those years ago, as well as those at home who had to patiently wait for their return.

To order and purchase your Lamp please go to
www.lamplightofpeace.co.uk

Wayne Monks

Wayne Monks

Secretary & Trustee, National Independent Lifeboat Association



Families everywhere can Remember their Loved Ones with the D-Day 80 Lamp Light of Peace

My mother Jean Marshall (then Jean Herring) was a Land Army girl based at Home Farm, Clopton, Suffolk. She was awarded the British Empire Medal for helping to rescue the crew from a burning bomber plane. Below is her account of the incident at the age of 92.

16th April 1942. I was on the bus, with airmen sitting opposite me, going back to Home Farm, where I worked during the war, and a bomber plane heavily loaded was taking off on the runway alongside the bus. We could tell the plane was not flying high enough to clear some trees on our right. It turned right over the road and crash-landed in a meadow. The driver stopped the bus. He and I dashed out and ran across the road into the meadow and to the left where there was smoke and fire. I struggled through a thorny hedge and there was the plane flopped on the grass with no landing gear. The door was open so I could see inside, the navigator was first right. My thought was to get the pilot out first as he was face down on his controls and they seemed to be red hot. I put both my arms around him and dragged him out backwards - what a weight he was! I heaved him onto the grass and struggled to take off his mask thinking he would suffocate but to no avail - I didn't know what to do - and then a voice said "It's alright love - we're here now." It was an airman in uniform and he picked up my shoulderbag for me.

I tried to work the next day but couldn't, my hands were too blistered.

Jean Herring received the British Empire Medal from King George VI for her gallantry.



Nick Marshall

Jean (1921-2020) in her Land Army uniform.



Our family is really pleased to support D-Day 80 and will be lighting a Light of Peace Lamp at 9.15pm on 6th June 2024, coinciding with the Beacons being lit throughout the United Kingdom, Channel Islands and the Isle of Man on that night.

The Lamp is a poignant and meaningful way to remember the incredible bravery of Jean and Eric, the sacrifice of three other members of our family and all of those individuals who took part in the gargantuan effort of the D-Day landings on 6th June 1944 and throughout WW2 as a whole.

If you feel that you would like to remember the wartime members of your family in the same way and join in with the D-Day 80 commemorations please see page 40 of this Guide.



Nick and Susan Marshall.



Landing craft LC(T) 923 in action on D-Day.

My Uncle, Eric Myhill, went to Norwich to enlist, prepared to follow in his father's footsteps in the Army (Ypres, Somme). On that day, only Royal Navy positions were being issued and he was given the option to "feed us or shoot them" - he preferred cooking meals to being a gunner and shooting people, so a cook he became. Family members, including my cousin Mark Ratcliff, have a collective impression of Eric's experiences of the D-Day landings based on his rare conversations plus gathered facts. We believe Eric served on the landing craft LC(T) 923. His mission to carry Universal (Bren Gun) Carriers to the beaches began with his Commanding Officer next to him becoming caught in cables used on the front ramps, consequently losing his arm. When they ran to the beach they became stranded on underwater obstacles as the tide ebbed and they were stuck under enemy fire until the tide turned and able to refloat - "We were stuck high and dry on concrete being shot at."

LC(T) 923 had been allocated to 55th LCT Flotilla, "U" LCT Squadron for the D-Day assault, scheduled to land at H+3½ hours on 6 June. Records show that it was carrying 73 men from 2 Essex and 2 Gloucestershire Regiments, HQ and signal staff of 56 Brigade and 26 Regimental Combat Team (US Army).

The intended landing point was Gold Beach Sector Jig Green East, sited close to Asnelles.

The vehicles carried were:
3 x 5cwt 4x4
8 x Universal Carriers
6 x Universal Carriers armed with mortar
7 x Motorcycles
1 x M14 Half Track
1 x Handcart
1 x Scout Car
1 x Tractor



Susan Marshall

Able Seaman Eric Myhill (1923-2017).





IMPERIAL
HOTEL
GREAT YARMOUTH

The Imperial Hotel Great Yarmouth, will very proudly be displaying our Lamp Light of Peace as part of the D-Day 80 commemorations on the 80th anniversary of D-Day on 6th June 2024.

We believe that it is very important for us to play our part in paying 'tribute' to those that gave so much to enable us to share the freedom we have today.



The lamp is a poignant and very effective way for businesses to convey their respect and gratitude with the light from the flame representing the 'light of peace' that emerged from the darkness of war. We know that our team, customers and our Great Yarmouth community will appreciate this simple yet powerful gesture, with the lamp providing a focus to remind us all of the sheer scale of this remarkable operation and to recognise the efforts of all those involved in it.

As a coastal community this important anniversary will resonate with many of us and our families. Indeed, here at the Imperial Hotel it is especially important for us to acknowledge this occasion as we also honour and remember the 26 women of the Auxiliary Territorial Service (ATS), billeted at Whitfield House adjacent to the hotel, who were killed during a devastating bombing raid on the morning of 11 May 1943 - the biggest loss of female Army personnel in British history.

To host our own Lamp Light of Peace is an honour, and seems like such an easy, cost effective, and yet appropriate way for us to come together with our local community at 9.15pm on 6th June 2024, to commemorate the 80th Anniversary of the D-Day landings. We really hope that many more hotel businesses like ours throughout the United Kingdom, Channel Islands and the Isle of Man are inspired to take part in this

Imperial Hotel's Lamp Light of Peace Tribute

to those that gave so much to help secure the peace we all enjoy today

opportunity to show their thanks and to pay their respects by lighting a Lamp Light of Peace.

To order and purchase your Lamp please go to
www.lamplightofpeace.co.uk

G. Smith

Grant Smith

Hotel Director, Imperial Hotel Great Yarmouth



The D-Day 80 Lamp Light of Peace

Representing the 'light of peace' that emerged from the darkness of War



There will be many locations such as hospitals, care homes, pubs and restaurants etc, that would like to take part in D-Day 80 on 6th June 2024, but do not have the land or facilities available to light a Beacon. With this in mind, we would like to encourage you to purchase a Lamp Light of Peace, enabling you to participate in this 80th Anniversary of the D-Day landings in Normandy, France, on 6th June 1944, providing you with the opportunity to pay 'tribute' to those that gave so much to enable us to share the freedom we have today.

The light from the flame will represent the 'light of peace' that emerged from the darkness of war, with the lamp providing a very simple and safe way of taking part in this important 80th anniversary occasion, and once used, can be lit again at 11am on every Remembrance Sunday thereafter, in tribute to the many millions that sacrificed their lives during WWII.

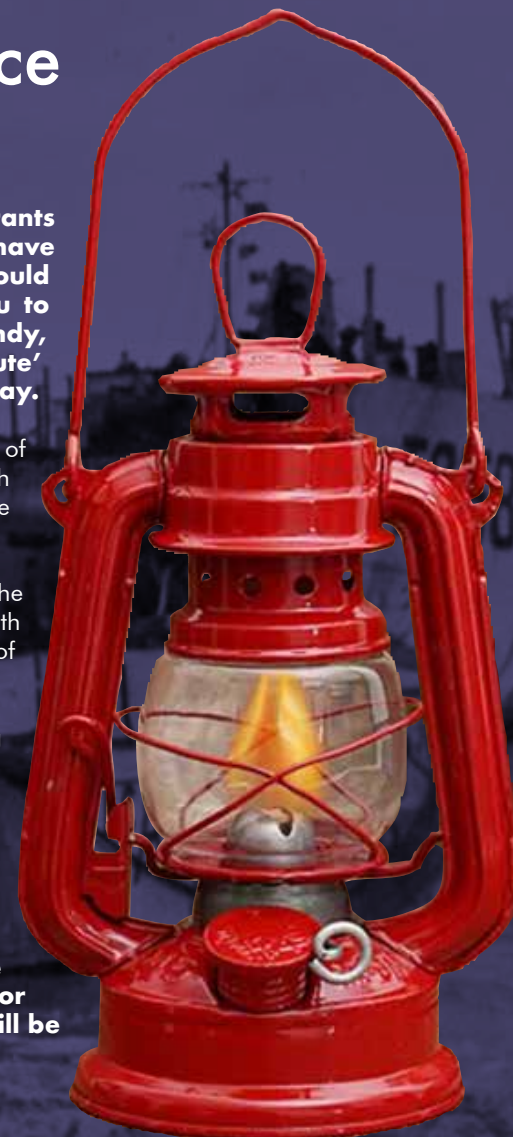
Those participating could consider running a raffle or a competition of some kind, with the winner having the honour of lighting the Lamp at 9.15pm on 6th June 2024, coinciding with the lighting of the Beacons throughout the United Kingdom, Channel Islands and the Isle of Man that evening.

Those taking part with a Lamp Light of Peace, please go to page **53** of the Guide To Taking Part to confirm your involvement by providing the information requested, enabling us to register your participation and keep in contact with you over the forthcoming months. We will then send you your Certificate of Grateful Recognition as shown on page **63** of the Guide. **(IMPORTANT)** - once lit, the Lamp should **NOT** be left unattended at any time and should be extinguished at the end of the evening, and do **NOT** at any time attempt to re-fuel it while the Lamp is alight.

The cost of the lamp is £55.00 including posting and packaging within the United Kingdom, Channel Islands and the Isle of Man. The final date for ordering a lamp is 23rd May 2024. Purchase is for pre-order only, items will be delivered prior to the event.

To order and pre-pay for your Lamp Light of Peace, please go to: www.lamplightofpeace.co.uk and click on the photograph of the Lamp Light of Peace. If you have any questions please contact Bruno Peek CVO OBE OPR, Pageantmaster at brunopeek@mac.com

Manufacturer recommends: Do not use petrol or spirit. Do not use scented or coloured oils. Use exclusively pure paraffin oil or lamp oil. Outdoor use only. 20 hours light with one tank.



The colour red has been chosen as it represents the ultimate sacrifice undertaken on the Beaches of Normandy and throughout WWII as a whole, so could be lit again at 11am on every Remembrance Sunday thereafter.

 **TOKEN**
RETAIL GROUP



The International Tribute

To be undertaken at 9.15pm alongside the lighting the Beacons and the Lamp Lights of Peace - 6th June 2024



We would like to encourage all those lighting Beacons and Lamp Lights of Peace to undertake the reading of **The International Tribute** when lighting them at **9.15pm** on 6th June 2024.

This could be undertaken by your Lord Mayor, Mayor, High Steward, High Sheriff, Town or Parish Clerk, Chairman or Leader of the Council, a family member of all ages, or others you feel appropriate, providing them with this unique opportunity to pay 'tribute' to all those that paid the ultimate sacrifice on D-Day and throughout WWII as a whole, whilst fighting for the freedom we all enjoy today.



The Tribute

-  Let us remember those who gave their lives at home and abroad during the D-Day landings, whose sacrifice enables us all to enjoy the peace and freedom we have today.
-  Let us remember those who came home wounded, physically and mentally, and the friends and family who cared for them.
-  Let us remember those who returned to restore their relationships and rebuild their working lives after years of conflict and turmoil.
-  Let us remember the families that lost husbands, wives, sons, daughters and sweethearts.
-  Let us remember the servicemen and women and merchant seafarers of all nationalities - from all countries - who fought, suffered and died during the D-Day landings and six years of war.
-  Let us all remember those in the Royal Navy, Army, Royal Air Force, Merchant Navy, and our Allies - the brave people who kept us safe on the home front and abroad and those in reserved occupations during the difficult time of war.
-  Let us remember the brave doctors and nurses who cared for the wounded, the men and women who toiled in the fields, the coal mines, the factories and the air raid wardens, police officers, firemen, ambulance drivers and the young people of the Scouts and Guides who all played such a vital role in the war.



Bonfire Beacon

Locate the bonfire at least 60m away from buildings, roads, railways and public rights of way, and a safe distance from dangerous materials and overhead power lines. Ensure it has good access for the transportation of materials for the bonfire and sufficient space for spectators to stand upwind.

Obtain the landowner's permission and involvement.

Liaise with your local fire brigade and all emergency services in your area, presenting them with your plans, and seek their advice and support.

1 Prepare site by removing top layer of turf and stack away from fire area. Obtain seven poles, 5-6m in length. Attach four guy ropes to top of one pole and anchor as shown.

2 Erect remaining poles as shown, ensuring tops are secured in place.

3 Use either pallets or suitable lengths of timber, spreading them over ground area of beacon for a good through draught. Secure timber horizontally between poles as shown, preventing material placed over the framework from dropping through. Construct access tunnel to the middle of the beacon. Keep middle empty

until required. Always construct the bonfire so it collapses inwards as it burns.

4 Use only wood for combustible materials. Do not burn dangerous items such as foam-filled furniture, old tyres, aerosols or tins of paint. Build upwards until height of centre pole is reached. Materials around top should be loosely packed to allow air flow. Cover bonfire to keep it dry.

5 Fill centre with suitable, dry combustible materials. Check construction is stable and remove any unsuitable materials that may have been added. Look specifically for fireworks, aerosols, highly inflammable materials or containers with such materials.

6 Construct a safety barrier out of ropes and stakes or scaffold poles to ensure public is kept at a safe distance from the fire.

7 *In daylight, and for several hours, and up to lighting, check that there are no children or animals, such as hedgehogs etc playing or hiding in or round the bonfire. Arrange for at least 12 marshals to be in attendance, and undertake a sufficient safety briefing before lighting the beacon.*

8 The person looking after the fire should not wear lightweight clothing that could

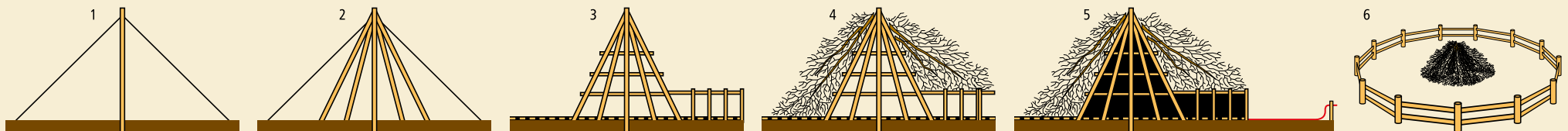
ignite easily. They should wear a substantial outer garment of wool, or other material of low flammability, and stout boots. They should know what to do in the event of a burn injury, or a person's clothing catching fire, and should have a fire blanket ready in the bonfire area along with a number of fire extinguishers.

9 Lighting: the safest and recommended approach is to use paper and solid firelighters in six places just inside the walls of the beacon to ensure an even burn. Never use flammable liquids such as paraffin or petrol to get it going as this can result in uncontrolled spread of fire or explosion.

10 To light the beacon: from poles 2m in length, prepare hand torches for lighting with paraffin-soaked rags wired around one end. Remember, paraffin is dangerous and great care should be taken. Paraffin can be used as directed, but it is still dangerous and should at all times be treated with great care - for example, always ensure all excess paraffin is drained off rags before use. If spilt on your clothes during the preparation of your beacon lighting you should replace those items of clothing before approaching any naked flames. In particular, always remember to replace the lid on any container of unused paraffin and store it in a safe place away from naked flames. Do not use an accelerant on the fire itself.



Bonfire Beacon, Shipston-on-Stour, Warwickshire, England.
In memory of Fred Gardner and Sid Peachey. Photograph by Rob Hadley.



▲ After the event, extinguish fire and collect remaining debris. ▲ Dig over site and re-lay turf. ▲ Leave site clean and tidy.



Your D-Day 80 Bishops Frome Strawman

Ideal for Farms, Stately Homes and Country Landowners

How to Build your Strawman Beacon

This type of Beacon is ideal for farms, stately homes and our country landowners, using it as a fun aspect to celebrate/commemorate and pay tribute to the many that gave their lives unconditionally. It could be a public event or just for family, friends and those that work so hard on the land but in a similar way during WWII to keep the Nation fed during those difficult times when many of the men of the land were out defending our country overseas, never to return.

Obtain the landowners's permission and involvement then ensure you locate your Bishops Frome Strawman at least 60m away from buildings, roads, railways and public rights of way, and a safe distance from dangerous materials and overhead power lines. Ensure it has good access for the transportation of materials for the bonfire and sufficient space for spectators to stand upwind.

Liaise with your local fire brigade and all emergency services in your area, presenting them with your plans, and seek their advice and support. In the event of dry weather, high winds and a heightened wildfire risk on the day of the event, please carefully consider scaling back initial plans where appropriate.

1 Prepare site by removing top layer of turf and stack away from fire area.

2 Use only wood and straw for combustible materials and wrap steel banding around them all to hold the bales together

while burning to stop them from falling away. Please dispose of the bands responsibly after the event.

3 Construct a safety barrier out of ropes and stakes or scaffold poles to ensure public is kept at a safe distance from the fire.

4 In daylight, and for several hours, and up to lighting, check that there are no children or animals playing or hiding in or round the Strawman. Arrange for at least 12 marshals to be in attendance, and undertake a sufficient safety briefing before lighting the Strawman.

5 The person looking after the fire should not wear lightweight clothing that could ignite easily. They should wear a substantial outer garment of wool, or other material of low flammability, and stout boots. They should know what to do in the event of a burn injury, or a person's clothing catching fire, and should have a fire blanket ready in the Strawman area along with a number of fire extinguishers.

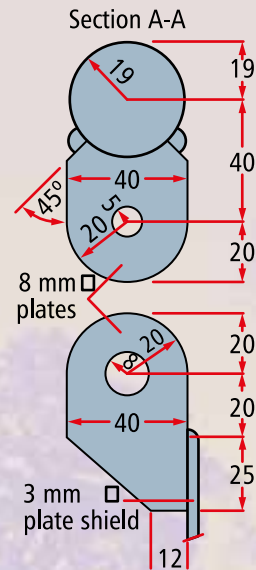
6 Lighting: the safest and recommended approach is to use paper and solid firelighters in six places just inside the walls of the Bishops Frome Strawman to ensure an even burn. Never use flammable liquids such as paraffin or petrol to get it going as this can result in uncontrolled spread of fire or explosion.

7 To light the Strawman: from poles 2m in length, prepare hand torches for lighting with paraffin-soaked rags wired around one

end. Remember, paraffin is dangerous and great care should be taken. Paraffin can be used as directed, but it is still dangerous and should at all times be treated with great care - for example, always ensure all excess paraffin is drained off rags before use. If spilt on your clothes during the preparation of your Strawman lighting you should replace those items of clothing before approaching any naked flames. In particular, always remember to replace the lid on any container of unused paraffin and store it in a safe place away from naked flames. Do not use an accelerant on the fire itself.



A large, intense bonfire burns brightly in the foreground, its flames reaching high into the dark night sky. The fire is contained within a metal cage-like structure. In the background, a crowd of people is gathered, and a building with a prominent conical roof is visible, illuminated by streetlights. The scene captures the festive atmosphere of a bonfire night celebration.



It can be built by local craftsmen and women, and may be used for future historic occasions in your community. It could be sited in a country park, on a hilltop overlooking the sea or a lake, in the centre of your town or village, and could become a tourist attraction for your area.



Wooden centre post consisting of 305mm x 305mm wooden post, 6.25 metres in length of which 2 metres goes into the ground.

- 1 x 920mm diameter steel plate.
- 1 x 4,178mm long 60mm x 5mm steel flat bar rolled into 1,330mm diameter ring.
- 1 x 3,455mm long 60mm x 5mm steel flat bar rolled into 1,100mm diameter ring.
- 1 x 2,985mm long 60mm x 5mm steel flat bar rolled into 950mm diameter ring.
- 1 x 2,922mm long 150mm x 5mm steel flat bar rolled into 930mm diameter ring.
- 12 x (approx 1,250mm long) 60mm x 5mm vertical bars (rolled to shape).
- 1 x 310mm x 310mm x 300mm high connection box welded to base of basket.
- 1 x hanging shield and support: 3.7m length of 38mm diameter solid steel rod.
- 1 x 920mm x 760mm steel plate 3mm thick 4 x connection brackets 8mm thick (see detailed drawings left).
- 2 x pins and loops.

Gas-Fuelled Beacon

Bullfinch Gas Equipment

The beacon's burner-head is in the shape of a globe, surrounded by a D-Day 80 banner. It is of lightweight construction and comes assembled and complete, with the exception of the gas cylinders, which must be purchased separately. 2 x 19kg full cylinders of propane are recommended to give a full flame for a good three quarters of an hour. If you wish for less than this then one 19kg cylinder or 2 x 13kg cylinders should be sufficient. These should be full or nearly full.

These cylinders can be purchased from good lp gas (propane and butane) stockists and dealers. Do order early to ensure you can get availability.

The Gas Torch needed to light your beacon safely requires a 400g cylinder of propane with CGA600 fitting - Bullfinch No 1644 or Rothenberger or equivalent. Travis Perkins, Screwfix, Plumb Centres and some DIY stores should have these as stock items, or you can purchase from us.

The D-Day 80 Gas-Fuelled Beacon Package contains:

- Burner unit with D-Day 80 insignia
- 2m high stand
- Ground anchor and rope for fixing the stand to the ground
- 10m hose with the regulator for connecting to the gas
- Gas torch for lighting
- Spanner
- Leak detecting fluid
- Hose assembly and Y manifold to link 2 cylinders
- Lighting and safety instructions



Photograph: Andrew Williams - Bullfinch Gas Equipment.

The above items are packed into 2 strong cartons. The tripod describes a circle area of about 1.32m diameter and the beacon has an extended height of about 2.15m.

We have made many different beacons over the years. The flames are very stable in winds and the structures are also wind stable. The beacon is supplied with a ground anchor and rope for securing to the ground if this is possible, or we would recommend the use of sandbags. Full instructions are provided for this. The beacon must be supervised by two people at all times when lit and a fire extinguisher must always be available. It is important that supervision should be undertaken by those who are competent and it is essential that a lighting trial takes place before the event to ensure that everyone is fully trained and familiar with the operation.

The price of a gas-fuelled D-Day 80 Beacon is **£549** plus VAT, including carriage to your door within UK mainland (Highlands and Islands excluded). There will be an extra charge for other areas.

Some of the benefits of this style of beacon are that it can be seen for miles once lit, is suitable for all manner of high and low locations, is easily collapsible and once used can be stored away for later use.



Gas-fuelled Beacon on a Church Tower.

To order your beacon please contact:
Bullfinch Gas Equipment,
Kings Road, Tyseley, Birmingham, B11 2AJ.

Tel: 0121 765 2000
Fax: 0121 707 0995
Email: sales@bullfinch-gas.co.uk
Web: www.bullfinch-gas.co.uk

Payment by cheque, BACS transfer, or Credit/Debit Card.

Please order by 30th April 2024 to guarantee delivery by 26th May. However please enquire after this date for availability.



Gas-Fuelled Beacon

21CC Group Ltd

D-Day 80 beacon being lit on Edinburgh Castle.



The beacon will come ready for easy assembly, designed with a commemorative top and a special anniversary plaque underside. The beacon will burn for approximately 1 hour using two 13kg standard propane gas cylinders, which are available from most gas stockists and petrol stations around the UK. The gas assembly is easily connected to the burner by a quick release fitting. The beacon is inherently stable; however, we recommend the use of anchors on soft ground or sandbags on hard ground for additional stability. Full set-up instructions are included within the pack and we recommend a trial set-up and lighting before the actual event to familiarise yourself with the set-up and operation. We have included two long-reach lighting sticks so that you can practice lighting the beacon in advance. We would also recommend that a fire extinguisher is available when lighting the beacon and whilst it is burning and that two people are always present.

The D-Day Beacon package contains:

- Assembly, lighting and safety instructions
- 2m high stand and burner
- 5m hose with the regulator for connecting to the gas
- Two long-reach lighting sticks
- Spanner and leak detection fluid
- Hose and Y splitter manifold to link 2 cylinders
- No additional connections required - all you need is in the box

Beacon Price:

The price of our beacon is **£549** + vat, including carriage within the UK mainland. An additional charge may be applied for other areas.

Ordering & Payment

To order your D-Day 80 beacon, please contact 21CC Group Ltd by phone; **0131 331 4509** or email our beacon team on beacons@21ccgroup.com. Additional information can be found on our website at www.21ccgroup.com/D-Daybeacons. Payment can be made in all the usual ways including BACS, cheque and credit/debit card. Orders received before the **3rd of May 2024** will be delivered by **31st May 2024**. All orders received after 3rd of May 2024 will be accepted on a case-by-case basis depending on stock levels available.



Messages from the five Charities

The Royal Naval Association, ABF The Soldiers Charity, RAF Benevolent Fund, The Merchant Navy Association & The Normandy Memorial Trust



There has been no greater combined air, sea and land operation in the history of warfare than Operation Overlord – codename for the invasion of Normandy.

The seaborne element of the invasion – Operation Neptune – required 6,833 vessels from great battleships pounding German defences, down to small floating galleys, salvage tugs and landing craft. The naval force was crewed by Frenchmen, Norwegians, Dutch, Poles, Greeks, Americans, but especially Britons and Canadians, who accounted for nearly 80 per cent of all the sailors taking part.

The Royal Marines played a vital part too. Of the hundreds of landing craft sent against the beaches of Normandy, two out of every three were crewed by Royal Marines.

With ever diminishing numbers of Naval veterans who survived this great victory, it is vital that we pay tribute to those who died on this great endeavour, are no longer with us or are not well enough to attend in person.

**Vice Admiral (Retd)
Duncan L Potts CB**
National President,
Royal Naval Association.



The D-Day landings in June 1944 paved the way for the liberation of North-West Europe and, ultimately, victory in the Second World War. To this day, our charity remembers - and will always remember - the courage and sacrifice of those soldiers who took part in what was the largest amphibious operation in the history of warfare. Our charity was established during the same year as the D-Day landings, with HM King George VI as Patron, to ensure support would be available for soldiers, veterans, and their immediate families such they could live with independence and dignity. That founding purpose remains the same to this day; the charity is here for soldiers, for life. Thank you to everybody who participates in this important national campaign to remember the greatest amphibious operation in history and the beginning of the end of the Second World War.

**General Sir James Everard
KCB CBE**
President,
ABF The Soldiers' Charity.



On behalf of the RAF Benevolent Fund, I am proud to support the D-Day 80 Commemoration event. On D-Day over 11,590 Allied aircraft of all types were involved, 5,656 of these were Royal Air Force. What is often forgotten is that over 1,800 RAF personnel and 456 vehicles landed on the beaches and by 9 June, this had increased to over 3,500 RAF personnel and 815 vehicles in Normandy, working on airfield construction, aircraft servicing and forward controlling. As the accounts of the men and women of that fateful time drift further into the past, we must continue to share their stories with our future generations and ensure that their sacrifices for our country are never forgotten.

**Air Vice Marshal Chris Elliot
CB CBE DL**
Controller of the RAF Benevolent Fund.



The men of the Merchant Navy and the merchant fleets of the other allied countries were a major part of the seaborne force. Merchant ships were among the first vessels to arrive off the beaches on D-Day. Their crew were civilians without the support of military discipline and training, yet they faced the dangers and did not waver. Never was there a lack of willing hands to man the ships though they knew the horrors of an enemy attack at sea. They took troops to the scene of battle and sustained them as they fought. Tugs brought over the sections of the Mulberry harbours. During the Invasion, between 6th June and 30th August 1944, 180 MN seamen sacrificed their lives whilst many more were lost bringing supplies across the Atlantic. Around 50,000 men manned the 835 ships that carried the troops and over half a million tons of cargo from ports between the Bristol Channel and Thames Estuary. We are proud today to be known as the Fourth Service. Their efforts and sacrifices must never be forgotten.

**Captain Ian Hodge
M.Mar, MRIN, MNI**
Chairman,
The Merchant Navy Association.



The Normandy Memorial Trust was set up in 2015 to realise the ambition of Normandy Veterans for Britain finally to have a national memorial in Normandy which brought together the names of all those in British units who lost their lives in the D-Day landings and the subsequent Battle of Normandy.

The completed memorial was opened by the then Prince of Wales on 6th June 2021. Inscribed on its walls and pillars are the names of 22,442 men and women who made the ultimate sacrifice in the name of Western Europe's freedom in the summer of 1944.

Few events in European history can match the significance of what happened on the D-Day beaches and in the towns and villages of Normandy.

I hope you will visit the British Normandy Memorial and, with us, reflect and give thanks for the sacrifice which it commemorates.

**General The Lord Dannatt
GCB, CBE, MC, DL**
Chairman of Trustees,
The Normandy Memorial Trust.



ONCE NAVY ALWAYS NAVY

We are privileged that there are some of those Royal Naval Veterans who were there on 6th June 1944 are part of the Royal Naval Association today.

We have over 250 branches all over the world with over **17,000 members of all ages** both serving, veterans, family members and supporters.

Our community provide **companionship, resilience, comradeship and unity** to anyone and everyone with a Naval story, **supporting them through life's highs and lows.**



**ROYAL NAVAL
ASSOCIATION**



TO JOIN US FOR FREE
www.royal-naval-association.co.uk
[@royalnavalassoc](https://www.instagram.com/royalnavalassoc)

Registered charity No. 266982

SUPPORTING THE ARMY FAMILY SINCE 1944

OUR CHARITY SUPPORTS SERVING SOLDIERS, FORMER SOLDIERS AND THEIR FAMILIES BY SUPPLYING VITAL FUNDING IN 6 KEY AREAS:

EMPLOYABILITY



We award grants for training and education, and fund organisations that help veterans boost their skills and find work.

SUITABLE HOUSING



We work hard to ensure that veterans and their families can live in safe and comfortable homes.

SUPPORTING FAMILIES



Our help for families comes in many forms – from assisting with essential home repairs to helping pay for the funeral of a loved one when their family has fallen on hard times.

MENTAL FITNESS



We fund charities that specialise in supporting those with a range of mental health-related issues, including substance dependency, depression and PTSD.

ELDERLY CARE



We ensure that elderly veterans and their families receive the care they need, long after service is over.

INDEPENDENT LIVING



From home adaptations for injured veterans to specialist equipment for disabled children, we provide grants to help people live independent lives.

To learn more about our work and to discover all of the ways you can help us raise funds for soldiers, veterans and their families visit **[SOLDIERSCHARITY.ORG](https://soldierscharity.org)**



**Royal Air Force
Benevolent Fund**

STANDING SIDE BY SIDE WITH THE RAF FAMILY FOR OVER 100 YEARS

Find out how we help serving and former members of the RAF and their families.

CALL 0300 102 1919
rafbf.org/help

- ✓ EMOTIONAL WELLBEING
- ✓ FRIENDSHIPS AND CONNECTIONS
- ✓ FAMILY AND RELATIONSHIPS

- ✓ INDEPENDENT LIVING
- ✓ FINANCIAL ASSISTANCE

Merchant Navy Association



The main Aims and Objectives of the Merchant Navy Association Charity are for public benefit, to provide charitable support and services to the Association's members, other connected persons, or associations, societies or other bodies whose aims and objectives are similar. We also are able to relieve and assist all serving and retired seafarers and their dependants who are in hardship or distress by;

1. fostering comradeship and consideration to all those in the community of the sea,
2. endeavouring to assist members and when appropriate other eligible persons, to find access to information and practical support on such matters as pensions, health, social security, debt management and other subjects affecting their welfare and,
3. endeavouring to provide grants to assist members and other eligible persons in financial need for the purchase of goods, services or facilities or, in exceptional circumstances payment of priority debts. This may also be undertaken in partnership with other charitable organisations.

Next year (2024) on the 6th June, sees the Commemoration of the 80th Anniversary of the D-Day landing. The aim of this event is to commemorate and celebrate the many thousands of Servicemen that gave their lives during this important turn in WW II, but NOT forgetting the amazing involvement and the important role the Merchant Navy Seamen that took part too, not knowing if they would return home to their wives and loved ones.

The Merchant Navy Association will be playing an equal role in these commemorations alongside the Royal Naval Association, ABF The Soldiers Charity and the RAF Benevolent Fund.

Your valued support, especially during this Commemorative campaign, will help British merchant seafarers and their families. Please direct your donations, however small to; The Seafarers' Charity website;

<https://www.theseafarerscharity.org/merchant-navy-fund/home>

Your generosity will be very much appreciated. Thank You!

<https://www.mna.org.uk>
49 The Park, Yeovil, Somerset BA20 1DF
Registered as a charity in England & Wales no. 1135661



Look out over Gold Beach - Follow the story of D-Day
Reflect and remember

THE BRITISH NORMANDY MEMORIAL

13 AVENUE PAUL PORET, 14114 VER SUR MER, NORMANDY

britishnormandymemorial.org



How to take part and register your involvement

Step 1: To confirm your involvement and make important communication as easy as possible please register your involvement, providing the information below, direct to brunopeek@mac.com as soon as possible please, but **no later than 30th May 2024**.

If your event is a private occasion and NOT open to the public, and you do not want your involvement shown on any public or media listing, it is important that you confirm this when providing information. Your participation will still be noted as part of this historic occasion but NOT made public. However, if your event IS open to the public, your contact details will be shared with the media so that they can contact you direct to arrange any publicity and/or coverage of your event.

Name and Job title of contact/coordinator

Name of Council, School, Pub, Care Home, Hotel, Restaurant, Organisation etc.

Name of Country - ie England, Scotland, Wales, Northern Ireland, Channel Island, Isle of Man, UK Overseas Territory

Name of County

Name of Parish, Town, Borough, District, Community, or County Council etc

Full Postal address including post code

Telephone number - Landline/Mobile

Email

Will you be having Fish & Chips with Mushy Pease as part of your Beacon and Lamplight of Peace lighting YES/NO

Will your School be involved in the reading of the Poem at 11am, found YES/NO

Will your School/Pub/etc/ event be involving the eating of Fish & Chips during the day YES/NO

Will your event involve the reading of the International Tribute at 9.15pm YES/NO

Public event

Private event

Public or private event & legal essentials

Ensure you have undertaken all the legal essentials and safety requirements on **page 54** before lighting your Beacon and Lamp. Alert the emergency services, including the Fire Brigade, undertake any risk assessments required and ensure everyone involved is happy and familiar with your plans. **(This is your responsibility as coordinator)**. In the event of dry weather, high winds and a heightened wildfire risk on the day of the event, please carefully consider scaling back initial plans where appropriate.

Beacon and Lamp Light lighting ceremony - 6th June 2024

Please light your Beacon and Lamp and undertake the Nation's Tribute using the wording found on page 41 at 9.15pm.

The Beacon and Lamp Light, lighting ceremony and the Nation's Tribute should be undertaken as follows:

Step 2: Invite your Lord Lieutenant, DL, Lord Mayor, Sheriff, High Steward, Lord Provost, Chairman of Leader of the Council, winner of your competition, or another of your choice from within your local community etc, to light your Beacon or Lamp and undertake the Nation's Tribute at **9.15pm**, using the wording found on **page 41**. Alternatively, you may wish to organise a competition in partnership with your local media, with the winner having the honour of lighting the Beacon or Lamp and the Nation's Toast.

Step 3: If appropriate, use social media channels - Twitter, Facebook etc - to promote your event. On Facebook, post photographs of your beacon lighting ceremony.

Step 4: Publicise your event. We will provide you with a Press Release template which you can localise, providing as much information as you wish regarding your event, but including your contact details. You can send this to your local media to enable them to get in touch with you direct.





Above and background: The Tower of London built by William the Conqueror in the early 1080s. Through the centuries, successive monarchs have added to the fortifications.

If you are inviting personal guests to your home it is worth checking with your household insurer that you are covered in the unfortunate circumstances that there should be an accident. If your event includes inviting the public, or it is a third party venue then, where applicable, the following advice should be heeded, to ensure you have a safe and enjoyable event for everyone involved.

Licensing

Generally, all public entertainment has to be licensed by the local authority. The law on this aims to ensure the safety of the public and performers. Local authorities treat each event individually, and what one will allow another will not. Do not be put off by the length of some of the forms - the licensing officer is there to help you.

The licensing officer's job is to advise the local authority's licensing committee on the granting of public entertainment licenses. For small scale events he or she, in effect, makes the decision. Only if your event is contentious will the licensing committee decide to consider the application in detail. Talk to the licensing officer as soon as possible. In Northern Ireland, if you plan to sell alcohol at an event, you will need to apply for an occasional liquor license from the Northern Ireland Court Service.

Insurance

Unfortunately, accidents can happen at even the best organised events. Therefore, you will need to consider and obtain insurance cover for your event, whether you are holding an event on your own premises or someone else's. beacon/bonfire events require specialist public liability cover. If you hire a park or venue or use land owned by a third party for your activity, they are likely to require you to have your own suitable insurance to cover your liability for any injury to the public or damage to other people's land or property.

Legal Essentials and Safety (This is your responsibility)

If hiring equipment for the event, you may need to insure these items; you may also need to consider cover for loss of any financial outlay you incur if the event has to be cancelled for reasons beyond your control, or loss of money, particularly if you are holding a fund-raising event. Therefore, to help you obtain the appropriate insurance, and risk management advice, we are working closely with Unity Insurance Services, which is a specialist insurance broker in the voluntary and non-profit sector.

They have developed a range of bespoke insurance covers specifically for the Beacon/Bonfire events. Unity is owned by a charity and donates all its profits back to charity, so to obtain a quote or for more details or advice on the insurance cover you may need, please visit Unity's website or telephone them on 0345 040 7702.



Alternatively, the licensing officer may be able to direct you to a suitable specialist company or broker, but you should not try to source this kind of insurance from a non-specialist.



Emergency Services

Tell your local Fire and Rescue Service and Police Force well in advance about the type of event you are planning, and get in touch with your local community police officer. Ensure that access for emergency services is maintained for your event. Write to the local fire brigade and ambulance service, particularly if you are planning to have a beacon/bonfire, fireworks, or an event that will attract a large crowd. St John's Ambulance and the British Red Cross will provide first aid and sometimes a vehicle. In some areas they are simply happy to receive a donation. In others, expect a fee to be charged.



Food and Drink

Basic food hygiene guidelines should be followed at all times if you are providing food and drink. Caterers must have food hygiene certificates. Advice on this subject can be obtained from your local council environmental officer.



Alcohol

If you want to sell alcohol you will need to secure a licence. From February 2005, licenses are granted by the local authority rather than the Magistrates Court. You should therefore contact your local authority licensing section and seek information from them on how to apply. During 2005 all existing licenses have to be renewed and this will inevitably lead to long lead-in-times. Please apply as early as possible.



Site Clearance

The local authority will arrange for clearance and disposal of litter after your event if it is on public ground (check for possible charges). You can help this process by arranging litter bins or recycling bins around the site, and a crew to clear up throughout the event.



Hiring or Borrowing Equipment

Your local authorities, or local event organisers may be able to help you with contacts for supplies such as marquees, portable toilets, barriers and bunting, or may in some cases have these for you to hire and borrow. You may also need to consider generators, a public address system, and emergency flood lighting. If you need to arrange insurance for your hired equipment, Unity Insurance Services can arrange this for you too.



All Ability Access

Access for people with a disability is very important. Many local authorities run community transport schemes. Talk to them about arranging transport. On greenfield sites, access may be improved by cutting the grass before the event.



Legal Essentials and Safety

This aspect of your event is your total responsibility, so please ensure you have undertaken all the necessary risk assessments and respective insurance etc, to reflect this.





The sacrifice and dedication of all those involved in D-Day can never be underestimated.

As Healthwatch Norfolk, we also want to acknowledge the efforts of those in the medical and caring professions who did so much to help those injured in the huge air, sea, and land operation.

The doctors, nurses, orderlies and their teams were the hidden heroes and heroines of this huge operation.

Often soldiers had been transported for several days to wards in this country with burns, fractures, and disfiguring injuries.

As well as the surgery and treatment, these healthcare staff provided care, reassurance and emotional support to those who had gone through so much to serve their country.

We would ask people to remember these caring, dedicated and passionate people alongside the many who gave so much on D-Day to help the liberation of Europe.

With this in mind therefore, we would like to encourage every Hospital Radio throughout the United Kingdom, Channel Islands and the Isle of Man, to join this event by reading out the poignant 'International Tribute' at **9.15pm** on D-Day 80 - 6th June 2024, as the Beacons are being lit, enabling those in hospital that evening, to feel part of this important anniversary, paying tribute to those who gave so much to ensure the freedom we all share today.

Alex Stewart, Chief Executive,
Healthwatch Norfolk

Hospital Radio



Our tribute to the many who gave up so much that we are enjoying a carefree life.

As Norfolk has a high incidence of older people and some of them hospitalised, they very often request this song. We here at Hospital Radio Norwich feel the words gave hope to the country during that time and certainly must have done so after D-Day. It seems the song and its poignant words and will never be forgotten...

There'll be bluebirds over
The white cliffs of Dover
Tomorrow, just you wait and see
There'll be love and laughter
And peace ever after
Tomorrow, when the world is free
The shepherd will tend his sheep
The valley will bloom again
And Jimmy will go to sleep
In his own little room again
There'll be bluebirds over
The white cliffs of Dover
Tomorrow, just you wait and see
The shepherd will tend his sheep
The valley will bloom again
And Jimmy will go to sleep
In his own little room again
There'll be bluebirds over
The white cliffs of Dover
Tomorrow, just you wait and see

*Songwriters: Nat Burton / Walter Kent
Rest in peace, brave souls, and thank you so much for our FREEDOM!*

Irene Batch, Hon. Secretary



We are all aware of the importance of remembering the sacrifices made by those who fought for our freedom during the Second World War. As we approach the 80th anniversary of D-Day in 2024, we have a unique opportunity to pay tribute to those who gave so much.

As hospital radio stations, we have the power to involve our patients and staff in this commemoration.

This year is especially meaningful for Hospital Radio Lynn as we celebrate our 50th year of broadcasting. We believe that this is a wonderful opportunity for all hospital radio stations to join together and remember the sacrifices made by so many.

Together, we can ensure that the brave men and women who fought for our freedom are never forgotten.

David Llewellyn, Chair, Hospital Radio Lynn





A gift of 1% in your Will can help ensure seafarers and their families will never lack the support they need in times of hardship.

Around the world, an estimated 1.6 million seafarers, of which 23,000 are active UK seafarers, are exposed to the hazards of a life at sea; backbreaking physical labour, long tiring hours, financial instability, and months of isolation.

**Seafarers have been left behind.
We think that's unacceptable.**

In 2022 & 2023 to-date, we awarded more than £4m in funding to more than 100 organisations to support seafarers and their families. This was all thanks to the incredible generosity of our donors.

After providing for your family and friends, a gift in your Will can help hardworking seafarers and their families live dignified lives free of hardship long into the future.

If you'd like to speak to someone about leaving a gift in your Will to The Seafarers' Charity, please email us:

legacies@theseafarerscharity.org

For more information on how to leave us a legacy, visit: www.theseafarerscharity.org/get-involved/leave-a-legacy



The Seafarers' Charity is a Registered Charity, no. 226446 in England and Wales, incorporated under Royal Charter. Registered in Scotland, no. SC038191. Registered Office: 8 Hatherley Street, London SW1P 2QT.



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LOOK FOR THESE SIGNS
TO FIND QUALITY FISH AND CHIPS

Chinese Community Tribute



Many have forgotten the sacrifice made by the 24 Chinese Officers that assisted the Allies during D-Day on 6th June 1944.

A Chinese naval officer named Huang Tingxin, with 23 other Chinese officers were among the naval force that successfully supported and participated in the landings on the Beaches of Normandy in 1944.

In recognition of this, the French Consul General Jean-Marín Schuh awarded Huang Tingxin the French Legion d'honneur, the highest order of military and civil honours that France bestows, in 2006.

Aside from pushing back the Imperial Japanese soldiers domestically, China also played a major role in the war with the West. Some 40,000 Chinese soldiers fought in Burma along with British and American troops in 1944 too, so I want to take this special opportunity to show my deepest respect and assist in promoting awareness of the Chinese involvements in WWII, with the sacrifices made by so many, and would urge the whole of the Chinese community of the UK to assist me in this.

Tai Wee Kuang
Director, L Holding Limited



Huang Tingxin served on HMS Searcher, a Bogue-class escort aircraft carrier.
© Imperial War Museum.



Chinese Community Tribute



As an individual of Malaysian Chinese descent, I am honoured to convey the significant role played by my grandfather, who selflessly served in the military to safeguard our beloved homeland.

Our generation arose amidst the adversities of scarcity, enduring periods of hunger and deprivation. It is within the crucible of these challenges that I discovered my true purpose in restaurant and food manufacturing.

Jen Scent represents the epitome of my ambitions, striving to create culinary masterpieces that not only tantalise the taste buds but also promote well-being, sustainability, and cultural enrichment. Through Jen Scent, I aim to harmoniously blend flavours and ingredients to deliver dishes that are not only delicious and nourishing but also contribute to the collective knowledge and appreciation of diverse cultures.

I respectfully honour overseas Chinese who bravely fought for peace and call upon the Chinese community to unite in raising awareness for the forgotten Chinese soldiers and labourers of the Western front. Together, let us commemorate them and ensure their sacrifices are not consigned to obscurity.



A handwritten signature in black ink, which appears to read 'Yang'.

Bee Fang Tan
Founder and Director
Jen Scent (trading name)
MAXIGAIN LIMITED



Chinese Community Tribute



Looking back at history, the Normandy landings were the most emblematic operation of World War II, symbolising the power of freedom and democracy against evil and oppression. Eighty years have passed, and we are still deeply moved and grateful for that chapter in history. Today, we commemorate the 80th anniversary of the Normandy landings, a pivotal event in World War II. This occasion calls for solemn reflection and gratitude as we honour the brave Chinese soldiers who fought for freedom.

As a Chinese food-delivery company founded in 2014, we remain committed to embodying and promoting the courage and spirit displayed during that historic chapter. Our mission is to provide each customer with exceptional cuisine and service, delivering an authentic Chinese dining experience. We understand that peace, friendship, and understanding are vital in shaping a better world. We extend our deepest respect to the valiant soldiers who dedicated themselves to the cause of freedom, and we express our gratitude to you, our valued customers, for supporting us on this journey. Your patronage enables us to share the flavours of China and foster cultural harmony.

Together, let us honour the heroes of the past, celebrate the present, and build a brighter future hand in hand.



Yuchen Chan
Co-Founder
Fantuan Delivery



Chinese Community Tribute



We pay solemn tribute to the Chinese soldiers who valiantly served in Europe during World War II. Their unwavering courage, resilience, and sacrifice in the face of adversity exemplify the highest ideals of bravery and honour. Their contributions, often overlooked but significant, played a pivotal role in the Allied victory and the preservation of freedom. We express our deepest gratitude for their selfless service and unwavering commitment to defending peace and justice.

These extraordinary individuals, from a distant land, answered the call to defend liberty and democracy alongside their international allies. Their dedication and acts of valour will forever be etched in history, serving as a lasting testament to their contribution and the bond of solidarity forged between nations. In remembrance of the Chinese soldiers who bravely fought on European soil during World War II, we honour their legacy and express our profound respect and appreciation for their invaluable service and enduring legacy.



Wei SHAO
Chairman of Barshu Group

Baozilnn®

頌雅堂
YONG XUAN

g greenbeing

FIRST GLIM
CONSULTANCY



Chinese Community Tribute

CHEW ON THIS

As a Singaporean restaurateur with over 15 years of experience in the F&B industry in the UK, my heart has always been intertwined with the spirit of the Commonwealth.

I want to take this opportunity to pay a heartfelt tribute to the courageous Chinese soldiers who served selflessly through remarkable roles in World War II in Europe. Their unwavering bravery and unyielding dedication in the face of adversity will always remain etched in history: this commitment to upholding freedom and justice continues to inspire us all.

Guided by the rich tapestry and roots of my Chinese heritage and driven by the valour and sacrifices of these soldiers, I embark on a passionate mission to curate menus that befit such a momentous occasion. Through the power of cuisine, I hope to weave a strong unity between the Chinese and British communities, fostering greater social harmony for a harmonious future.

Together, let us honour their memory and express our deepest gratitude for their invaluable contribution in shaping a world that embraces peace and tranquillity.



A handwritten signature in black ink that reads "Ellen Chew" with a stylized flourish at the end.

Ellen Chew
Founder of Chew On This group





Certificate of Grateful Recognition *6th June 2024*

With sincere thanks for your contribution to D-Day 80
the international commemoration of the 80th anniversary of the D-Day landings
on the five beaches in Normandy, France, on 6th June 1944.



Sailors American GIs British Soldiers Canadian Soldiers Airmen Merchant Seamen



French Allies Air Wardens Fishermen Women's Land Army Doctors Nurses

Despite the extraordinary courage displayed by so many on 6th June 1944, just one Victoria Cross was awarded. It went to Company Sergeant Major Stanley Hollis of the 6th Battalion, The Green Howards.



Chinese naval officer Huang Tingren received the French Legion d'honneur, the highest order of military and civil honours that France bestows, 2006 in recognition of his bravery during D-Day.

THE LARGEST NAVAL, AIR AND LAND OPERATION IN HISTORY

Your free Certificate of grateful recognition for taking part.

**Please download it from
www.d-day80beacons.co.uk,
providing copies to all involved in
your activities on 6th June 2024.**



Acknowledgements

Our grateful thanks to



The Merchant Navy Association
from ship to shore, from past to present



In the UK the red poppy is a symbol of both remembrance and hope for a peaceful future and is worn as a show of support for the Armed Forces community.

In France the bleuet de France is the symbol of memory and solidarity for veterans, victims of war, widows and orphans.

The Animal Purple Poppy Fund was established from The War Horse Memorial, a National and Commonwealth monument built in Ascot, Berkshire, to honour the animals of the two World Wars.



Acknowledgements

Our grateful thanks to



The Tan Hill Inn, Richmond, North Yorkshire - the highest altitude Pub in Great Britain



The Turks Head, Scilly Isles - the most South-Westerley Pub in the British Isles



Acknowledgements

Our grateful thanks to



Acknowledgements

Our grateful thanks to



Acknowledgements

Our grateful thanks to



CROWLE & EALAND
TOWN COUNCIL



Normandy Parish Council
Serving Our Community through working in Partnership



BRITISH INSTITUTE OF INNKEEPING



CHESWARDINE
PARISH COUNCIL



D-DAY 80 ANNIVERSARY 6 JUNE 2024 - THE LARGEST NAVAL, AIR AND LAND OPERATION IN HISTORY

Acknowledgements

Our grateful thanks to



Acknowledgements

Our grateful thanks to



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Principal Piper
D-Day 80

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Chair
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Site Partnership Board



THE LARGEST NAVAL, AIR AND LAND OPERATION IN HISTORY

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Fisherman's Organisation



Bruno Peek

Bruno Peek CVO OBE OPR
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D-Day 80 Anniversary 6 June 2024
www.d-day80beacons.co.uk

In association with
The Royal Naval Association, ABF The Soldiers Charity, RAF Benevolent Fund, The Merchant Navy Association & The Normandy Memorial Trust



The Merchant Navy Association
from ship to shore, from past to present



POTTO VILLAGE HALL MANAGEMENT COMMITTEE

Amended - Minutes of meeting held Wednesday 3rd January 2024

Attendees: Julie Spuhler, Karen Foster, Lizz Hepple , Anne Chatterton , Kiran Gill & Fiona Wilson

Apologies:

1. Matters arising from the last minutes

2. Bookings

- Yoga Class with Suzanne Calvert - Mondays 9.30 – 11am
- Hutton Rudby & Potto Cubs – Mondays 6.30 – 8pm
- Rubys Dance Class – Saturdays 10am -12 midday
- Sunday Night Quiz - Sundays 7.30 – 10.30pm
- New Years Dinner – 70's theme - Saturday 27th January 2024
- St Patricks Pub Night – Saturday 16th March 2024
- Phil & Elaine – Private Party – 4/5th May 2024

Chris Woods from Yorkshire Community Learning has booked the Hall for various dates through to November – all dates are in the Time Tree Calendar

3. Maintenance

Car Park & Kitchen Outside light not working – FW has checked and thinks the whole unit needs replacing. Fiona will speak to Chris the electrician to replace/repair.

Toilets checked and buckets of water flushed down to keep drains flowing.

Electrician to be contacted by Fiona to book 5 Year wiring repairs.

Radiators to be bled at some point - Checked and all ok.

2nd Tuesday of each month – Heather to clean the Hall.

Inside ceiling lights to be cleaned at some point. – Sort cleaning party one Sunday.

New flooring to be cleaned and resealed every 2/3 years on the recommendation of the floor fitters.

4. Finance

As of January 2024

Metro Bank Current Account £5968.22

Metro Bank Instant Access Savings £11, 641.33

There has been no communication from HMRC since we wrote to them in June 2021. We must assume that we have been de-registered and are not liable for any charges.

Insurance cover on Solar Panels to be checked – Julie will look through all the info she has.

£200 profit at Sparkle Night (bar)
£75 Hall Hire paid for NYE Party
£138.79 FITT Payment
£150 Hall Hire payment for Training

5. 100 Club

1st Prize Julie & Danny Richardson
2nd Prize John & Laura Griffiths

6. Health & Safety

Health & Safety Checks Due

5 Year wiring repairs	March 2024
5 Year ceiling check	Jan 2028 – (Visual done in Jan)
1 Year PAT Testing	September 2024
Annual Fire Extinguisher check	March 2024
Annual Boiler Service	Feb 2024
Annual Fire & General Risk Assessment	Sep 2024
Annual Fire Drill	Next AGM
Annual Asbestos check – Roof Verges	October 2024
Quarterly Visual Inspections	Done (record in log book)

1 - Oil Tank Inspection
2 - Exit routes and signs
3 - Emergency lights
4 - Car park surface
5 - First Aid kit
6 - Fire Extinguishers

Boiler Service to be booked – Elaine will do it when she books her own.

6. Event planning

NEW YEARS DINNER – SATURDAY 27TH JANUARY 2024

Ticket Price £20

Babycham on arrival

Beer

Sharing Boards to Start (Vol au Vents, Cheese, Pickled Onions, Melon, Cherries)

Bœuf Bourguignon, Coq Au Van, Ratatouille, New Potatoes

Sherry Roll & Cheesecake

Coffee & After Eight Mints

Numbers needed by 21st January – Meeting Friday 19th to organise everything.

AOB

A member of the Village fell and broke their collar bone on the access road to the VH.
The owner of the land has been informed.

Call logged with the Council re Access Road to VH

Next meeting date: Friday 9th February 2024 @ 7pm in Hall

Potto Parish Council – Ongoing Planning Applications and status						Current Date	16 th January 2024
						Updated	11th Sept.2023
							17th Oct 2023
							21st Nov 2023
							19th Dec 2023
Planning ref	Description	Received	Consultation expiry date	PPC response	Status	Comments	
22/00984/FUL	Change of Use of Land for the siting of 3 Holiday Chalets on Land South of Butcher Lane	13 th May 2022	31 st May 2022	PPC considered at May mtg; (concerns & rec. to refuse submitted)	Awaiting decision (despite determination deadline of 15 th June) No change	2 objections received. PPC comments submitted 24 th May rec. refusal. No further info. *held up due to “nutrient neutrality”	
ZB23/01765/REM	Application for approval of reserved matters following outline approval 20/02290/OUT for the construction of one detached dwelling; Land Rear Of 42 Cooper Lane	23 rd Aug 2023	19 th Sept 2023	PPC considered at September meeting	Awaiting decision No change	PPC had no objections – submitted 20 th Sept. 3 objections received from neighbours. *held up due to “nutrient neutrality”	
ZB23/01873/CLP	Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage.	11 th Sept 2023	9 th October 2023	PPC considered at October meeting	Awaiting decision No change	Objection from neighbour noted relating to ownership boundaries etc. PPC comments submitted 18 th Oct.	
ZB23/02168/FUL	Construction of pine chalet for an agricultural worker, Thornhill Farm, Black Horse Lane	27 th Oct 2023	16 th Nov 2023	PPC considered at November meeting	Awaiting decision	PPC commented 22 nd Nov. that the intended use for an agricultural worker be a condition of permission.	
ZB23/02226/MRC	Application for revised drawings for previously approved application 21/00962/FUL Brook House	11 th Nov 2023	21 st Dec 2023	PPC considered at November meeting	Granted 22 nd Dec 2023	Proposed amendments to proposals approved under 21/00962/FUL June 2021 (PPC had no objections) 1 objection received from neighbour PPC commented 22 nd Nov. Concerns over large roof terrace.	



Hambleton Command: Town and Parish Council Report

Town or Parish:	Potto
Report Completed By:	Kim Maguire
Data Reporting Period:	1 st December – 31 st December

Crime and ASB Data:

Qualifier:	No of Incidents:
Anti-Social Behaviour:	ASB Personal: ASB Nuisance: ASB Environmental:
Arson/Criminal Damage:	
Drugs:	
Burglary:	Commercial: Residential:
Theft (including from shops):	
Robbery:	
Auto crime/SMV:	
Fraud:	
Violence Against the Person:	
Other crimes:	
TOTAL THIS PERIOD:	0

Local News:

Please see attached document.

Data Protection

In order to comply with data protection, whilst details of crimes and anti-social behaviour are included in Parish / Town council reports, North Yorkshire Police may not have a lawful basis to share further information.

Contact us

Your Local Team:

PS 1845 Chris Ross

PC 184 Lisa Jones

PC 812 Paul Mushens

PCSO 3503 Gina Lodge

PCSO 4337 Maisie Daniels

Apprentice PCSO 5705 Eleanor Jackson

Apprentice PCSO 5336 Josh Smith

Your team are based at:

Stokesley Police Station

Bridge Street

Stokesley TS9 5DG

Email: SNASTokesley@northyorkshire.police.uk



North Yorkshire Police website: [Home](#) | [North Yorkshire Police](#)



@NYP_Hambleton – Local Twitter
[@NYorksPolice](#) – Force Twitter



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North Yorkshire Police - Hambleton
North Yorkshire Police – Force Page

Potto Parish Council – Ongoing Planning Applications and status						Current Date	22 nd May 2024
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ZB23/02168/FUL	Construction of pine chalet for an agricultural worker, Thornhill Farm, Black Horse Lane	27 th Oct 2023	16 th Nov 2023	PPC considered at November meeting	Granted 8th April 2024 (temp permission to 2029 for agric worker &/or dependents)	PPC commented 22 nd Nov. that the intended use for an agricultural worker be a condition of permission.	
ZB24/00528/OUT	Outline application for a single dwelling on land to rear of 50 / 52 Cooper Lane – access only.	21 st Mar 2024	9 th Apr 2024 extended by request to 22 nd Apr	PPC considered at April meeting, recommended refusal.	Application withdrawn 8th May 2024	Over 20 objections received. PPC response submitted following April meeting.	



Hambleton Command: Town and Parish Council Report

Town or Parish:	Potto
Report Completed By:	Kim Maguire
Data Reporting Period:	1 st June – 30 th June 2024

Crime and ASB Data:

Qualifier:	No of Incidents:
Anti-Social Behaviour:	ASB Personal: 0 ASB Nuisance: 0 ASB Environmental: 0
Arson/Criminal Damage:	0
Drugs:	0
Burglary:	Commercial: 0 Residential: 0
Theft (including from shops):	0
Robbery:	0
Auto crime/SMV:	0
Fraud:	0
Violence Against the Person:	0
Other crimes:	0
TOTAL THIS PERIOD:	0

Local News:

Please see attached document.

Data Protection

In order to comply with data protection, whilst details of crimes and anti-social behaviour are included in Parish / Town council reports, North Yorkshire Police may not have a lawful basis to share further information.

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North Yorkshire Police - Hambleton
North Yorkshire Police – Force Page



Cabinet Office

Getting started: A parish council's guide to moving successfully to a .gov.uk domain



Image: Woman working at a desk using a computer and talking on the telephone

Parish Council Domains Helper Service

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Welcome and introduction

This guide is aimed at Parish Councils to provide you with all the information you need to start your move to a .gov.uk domain. It is produced by the Parish Council Domains Helper Service, a part of the Cabinet Office.

Our service is divided into two simple stages to:

1. Equip you with the knowledge and resources for your council to begin its move to a .gov.uk domain
2. Provide support and guidance on how to check, test and plan the launch of your new .gov.uk domain (once it has been set up) and how to maintain best working practices for the future.

A separate guide is available to help with the second of these stages. You will receive this after you attend the next session.

Checklist

This checklist shows the simple steps your council needs to work through to move successfully to a .gov.uk domain:

- ☐ Understand the benefits of a .gov.uk domain - credibility, admin and cyber security
- ☐ Get council approval to proceed
- ☐ Identify your council's needs (for example, domain, website, email)
- ☐ Set your council's budget
- ☐ Decide on your council's .gov.uk domain name
- ☐ Choose a registrant (formerly called a domain name administrator)
- ☐ Understand the enhanced support from the .gov.uk Approved Registrars
- ☐ Prepare questions for the .gov.uk Approved Registrars
- ☐ Get 3 from the shortlist of .gov.uk Approved Registrars
- ☐ Select the best .gov.uk Approved Registrar for your council
- ☐ Appoint your chosen .gov.uk Approved Registrar to start the application process

Benefits of a .gov.uk domain

This section describes why moving to a .gov.uk domain is important. Use the key points in discussion with your council so they understand the benefits and can make an informed decision about moving to a .gov.uk domain.

Working online

The majority of business and communications are now done online. It is quicker, more efficient, less costly and more sustainable. You can now reach your communities instantly through your websites and emails. Your communities also expect your council information to be available, and accessible, at the click of a mouse.

Credibility

Your community will expect the communications they receive from your council, whether on your website or by email, to be safe, legitimate, accurate and trustworthy.

Unlike other domain names like .co.uk or .org, the .gov.uk domain is only available to UK public sector organisations and is strictly controlled. Any visitor to your website or recipient of your email will know they are engaging with an official part of the government. Your communications are immediately recognised as legitimate, and recipients will always understand the capacity in which they are being contacted.

Owning a .gov.uk domain is a sign of good practice. It clearly shows a council's commitment to professionalism. Your community can see that your council is a key, recognisable part of the government, and this automatically builds trust and legitimacy.

Administration

Having administrative control over email accounts will make life easier for clerks. For example, managing joiners and leavers can all be done centrally. This is particularly useful when someone leaves the council - their email account can be closed and information in it can be retained by the council. If that individual was using a personal email address, future recipients might mistakenly think they are still being contacted by a council member.

Time consuming tasks like Freedom of Information or Subject Access requests can also be managed more efficiently. Required information will be easy to access, and

councillors and clerks won't need to worry about providing information from their personal accounts. These tasks are handled centrally, not individually.

Another benefit, although relatively minor, offers peace of mind. When renewing a domain, it's common to do so every 1 or 2 years. If you let go, or forget to renew, a .co.uk or .org domain, it can be sold to someone else. This will never happen with a .gov.uk domain - a name will only be issued once and will not be sold on.

Cyber security

There are 2 important ways that .gov.uk domains are more secure than .org.uk or other domains.

1. All companies that set up .gov.uk domains must meet strict security criteria. This includes measures like Cyber Essentials which ensure they are well protected. If they are secure, your information is secure too.
2. There are also security criteria for the services they set up for you. For example, validation systems will protect your council's email domain from being used for spoofing and phishing scams. These systems also ensure that your emails cannot be altered while being sent or received.

The second way your .gov.uk domain is protected is through central government: There are teams whose job it is to scan .gov.uk domains for threats and vulnerabilities. This includes our team in the Cabinet Office, who look for security weaknesses, and the National Cyber Security Centre, which monitors your websites and email services for suspicious activity.

These protections are crucial for your council and your community. While we can't always prevent human error, these measures will make you less vulnerable to data breaches, phishing attacks, and loss of trust and reputation.

Getting your council agreement

Discussion points for your parish council

If your council is not yet ready to decide on moving to a .gov.uk domain, consider these questions to start conversations. They can help broaden your council's thinking about your website, digital communications, and engagement with your community, partners, and suppliers. Doing some research to gather answers ahead of time might also help in your discussions.

Ease of use and access

- How easy is it for everyone in your community, including those with disabilities, to use your website and emails?

Website

- How easy is it to use your parish council's website?
- Can residents with disabilities access it?
- Does it have the latest information?
- How many people visit your parish council website daily/weekly/monthly?
- Is it user-friendly on a mobile device?

Digital communication

- How does your parish council use email, newsletters, and blogs to communicate with your community, suppliers, and partners?
- Are these communications regular?
- Is the content accessible?
- Who is reading them – your community, suppliers, partners, others?

Feedback

- How do you receive communications and feedback from your community, suppliers, and partners?
- How quickly do you reply to their questions?
- How do you handle their feedback or complaints?

Safety and privacy

- How do you keep your data safe and respect the privacy of your community, suppliers, and partners, especially regarding sensitive information?

- Are you effectively following your responsibilities under the Data Protection Act 2018?

Search engine visibility

- How does your parish council show up in online searches, such as Google? How easy is it to find?

Managing your council meetings

Your council will need to discuss moving to a .gov.uk domain at your parish council meetings. The following suggestions have been provided by the Society for Local Council Clerks (SLCC) for you to use at your council meetings.

Agenda

1. Parish council domain
 - 1.a. Parish council domain name - to consider a proposal to change to a gov.uk domain name, to agree the name of the new domain and to continue to own the current domain
 - 1.b. .gov.uk Approved Registrar - to consider appointing a .gov.uk Approved Registrar to register the new domain name and provide support
 - 1.c. Website provider - to review the current provision of the website hosting and consider a quotation to convert the current website to .gov.uk
 - 1.d. Emails - to review who will have .gov.uk email addresses

Minutes

- 1.a. The Council considered the proposal and RESOLVED to agree to change to a .gov.uk domain name. The Council RESOLVED to agree to order the name xxx-pc.gov.uk
- 1.b. The Council RESOLVED to agree to appoint xxx as the Domain Registrar
- 1.c. The Council RESOLVED to agree to continue with the current website supplier and host at a cost of £x and to agree to the quotation of £xx for the conversion of the website to gov.uk
- 1.d. The Council RESOLVED to agree to provide xxx with .gov.uk email addresses

What services does your council need?

When moving to a .gov.uk domain, your parish council may want to purchase the domain, a website, and as many email accounts as needed. However, we understand that budget constraints may be a concern. Here are some guidelines to help your parish council decide on the services it requires.

.gov.uk domain

The absolute minimum requirement when moving over to a .gov.uk domain, is buying the domain itself. You need to buy this from a .gov.uk Approved Registrar. Other services - such as email and website - are all connected to your domain.

Websites

Whether you already have a website or not, there are different levels of support available from your .gov.uk Approved Registrar:

Current website diversion

If you are happy with your current website provider, inform your .gov.uk Approved Registrar. They will work with your provider to divert your website to the new .gov.uk domain. This may incur a one-time cost.

Hosting

Your .gov.uk Approved Registrar can host your website and also provide space to store its content and management tools - for example, using WordPress. There is usually an ongoing cost for this service.

Design and Management

You can opt for your .gov.uk Approved Registrar to design, build, and continuously manage and update your website's content and layout. Costs and quality of service can vary significantly in this area. You can expect to pay a one off design and build cost, as well as ongoing management costs.

Emails

At a minimum, your council should have one centrally managed and owned email address. Ideally, this will be a .gov.uk address. As the clerk, you will be able to manage

these emails – including tasks like freezing accounts, changing passwords, and setting up or removing old accounts - centrally.

Approved Registrars offer various options for email services:

Webmail

Some registrars provide email accounts with a webmail inbox, accessible through a web browser on your computer. These emails can also be read on desktops, phones or tablets via your application of choice. For example, Outlook, Thunderbird, Apple Mail, Gmail.

Emails as part of cloud services

Many registrars include email packages as part of wider cloud services, such as those from Microsoft or Google. Users can access their emails via webmail or download applications on their computers, phones, and tablets.

Email migration

It is possible to migrate your old messages to your new domain. It may incur an upfront cost.

Other Services

Your council may want to consider other services such as cloud storage for documents or programmes for word processing or spreadsheets. These all come as additional costs.

In summary

- Carefully research the services you and your colleagues need for council business - choose those that are essential and within your budget
- Choose a .gov.uk Approved Registrar that you are confident will provide good service and provide the support you need
- Seek recommendations from other parish councils or through forums such as the Facebook Community Clerks Network. They can be very helpful in making the right choice

Deciding on your service and support requirements

Use the table below will help you decide which services and support your council needs.

Parish council requirements	Do you need this?	Clerk notes/questions
.gov.uk domains		
.gov.uk domain	Yes, this is the basic requirement. You will need a domain to get all other services such as email	
Websites		
Connect your existing website to your new .gov.uk domain	Yes, if you want to retain your existing website. There may be a small upfront cost for this service	
Design for a new website	You will only need this if you want to build your website from scratch or completely redesign your existing one	
Website hosting	You will need this if you want your new .gov.uk Approved Registrar to take ownership and management of your existing website. There may be an upfront migration cost and then ongoing hosting costs.	
Emails		
Email accounts	Yes, there must be one council owned email, usually for the clerk. Ideally, also one for each councillor and staff members	

Email data migration (old to new)	Yes, if you want to retain existing email content from other domains such as .co.uk or .org.uk	
Data, document management and storage		
Document storage	Maybe - if you want a place to store and share documents with colleagues. N.B. You may only need one document storage account. For example, the clerk could save all documents to one account and share with others. This will save your council money!	
Migration of data from old working systems to new	Maybe - if you have old files you wish to move across into your new domain	
Word processing, presentation, spreadsheet, video conferencing tools	Maybe - this would give council colleagues access to word processing, presentation and spreadsheet tools. Costs for these can mount up so carefully consider whether these are needed. There are open source (free) tools available like OpenOffice and LibreOffice.	
Domain support		
Ongoing support services	Yes, this is the support from your .gov.uk Approved Registrar for all ongoing services. For example your domain name, website and emails.	

Setting your budget and available funding

Estimating the cost of moving to a .gov.uk domain can be challenging as it varies based on your individual parish council's needs. For instance, a council requiring a domain, new website, emails, full data migration, and data storage will incur higher costs than one that only needs the domain and emails.

Financial support from the Parish Council Domains Helper Service

The Parish Council Domains Helper Service has allocated funding for FY 2024/25 to assist 1000 councils moving to a .gov.uk domain. These councils will receive a discount of £100 +VAT. This funding must be used to cover the cost of setting up a .gov.uk domain or, for councils that already have a domain, to purchase .gov.uk email addresses.

This funding is **only** available through the .gov.uk Approved Registrars that are part of the Parish Council Domains Helper Service. It is available on a first-come-first-served, once per council basis.

Reduced wholesale costs

The Cabinet Office has reduced the wholesale cost of a .gov.uk domain from £100+VAT for the first two years to £10+VAT per year. The wholesale cost is the price that .gov.uk Approved Registrars pay before applying any mark-up. While we cannot predict exactly how this will affect the final cost for councils, we hope it will lead to lower prices over time.

Timing your move

It might be tempting to delay your move to a .gov.uk domain to see if costs will decrease. However, because funding is limited and the market response is uncertain, we recommend proceeding with your move now. Potential savings from reduced wholesale costs will still benefit you in future renewals.

Budget considerations

By understanding the services you need, planning your budget accordingly and taking advantage of available financial support, your parish council can make a smooth and cost-effective move to a .gov.uk domain.

Choosing your parish council domain name

When selecting a .gov.uk domain name for your parish council, it is essential to ensure the name is clear and instantly recognisable. The name should be easy to understand and not too long or complex for your council, community, suppliers, or partners to use.

Your chosen .gov.uk Approved Registrar can assist you in choosing a name that meets all the .gov.uk naming criteria. Here are some guidelines to follow:

Use your council's full name (or a suitable short form)

You must use the full name of your parish council or a suitable short form. For example,

- caversfieldparishcouncil.gov.uk
- caversfield-pc.gov.uk
- caversfieldparish.gov.uk

Domain availability

If the domain you want is already taken by another parish council or it is a common name across England, you will need to include a geographic identifier. For example, if caversfieldparish.gov.uk is taken, you could use:

- caversfieldparishnorth.gov.uk
- caversfieldparishsouth.gov.uk
- Any other identifier that makes sense to your community

Acronyms

If you apply for a domain name with an acronym, it must be clear, descriptive, and unique to avoid confusion. It is encouraged to include 'parishcouncil' or '-pc' at the end of the domain name.

Additional Information

Visit the GOV.UK guidance for more information on [choosing an appropriate .gov.uk domain](#).

By following these guidelines, your parish council will have a .gov.uk domain name that effectively represents your council and is easily recognisable to all your stakeholders.

Choosing a registrant

The registrant (formerly known as the domain name administrator) is the person responsible for your .gov.uk domain. This role is about ensuring any changes to the .gov.uk domain name and website are properly managed and approved.

Role of the clerk as the registrant

For parish councils a permanent employee, typically the clerk, must hold the role of registrant. This means that the clerk will have control over the domain name and all related services, such as emails and the website. As the registrant, the clerk will work with their .gov.uk Approved Registrar and be responsible for:

- **Managing domain changes** - overseeing and approving any modifications to the domain name
- **Control of services** - managing the services, including email accounts and the website
- **Ensuring compliance** - making sure the domain and its use comply with relevant guidelines and policies

By appointing a registrant, your parish council ensures that domain management is in capable hands, and has a central point of responsibility and control.

Accessibility

It is important to mention your council's statutory accessibility commitments: Every council, regardless of the domain it uses, has a [legal obligation](#) to ensure its website, and the information on it, is accessible to the whole community.

What does this mean?

Ideally, your website and all of its content should be accessible for everyone regardless of any visual, hearing, cognitive, motor impairments or learning difficulties they may have.

It is rare to find any website that is 100% accessible, and small councils - where there is little budget available for a redesign - may find this particularly difficult.

What if your council cannot afford a fully accessible website?

Your council can set aside their accessibility obligation if you can show that making all the necessary changes would be a financial 'disproportionate burden'. In other words, if you can prove your council cannot afford to make the changes required to make its website accessible, you do not have to.

However, it is important for every council to demonstrate that it is committed to accessibility. At a minimum, you must include an accessibility statement on your website. This statement should include contact details for people to raise any concerns about your website's accessibility. It should also include links (if possible) to an accessible version of any published information - for example, a PDF document is not accessible for all screen readers so providing a link to a Word document would be helpful.

Check your council's website for accessibility

A website is an important communication tool for all councils, reaching out to everyone in their community. You can complete your own [basic accessibility check](#) to see where improvements can be made on your council's website. Councils are also encouraged to read the guidance on GOV.UK on how to [make your website accessible and publish an accessibility statement](#).

Selecting a .gov.uk Approved Registrar

What to expect from our .gov.uk Approved Registrar shortlist

When you choose one of the participating .gov.uk Approved Registrars from our [shortlist](#), you can expect the following additional support:

1. Active, accessible support

The 36 shortlisted .gov.uk Approved Registrars will provide active support during your transition to a .gov.uk domain. They will communicate in clear, non-technical language and take the initiative to assist you and your councillors throughout the process.

2. Service set-up & migration

Whether working directly with your council or a third party supplier, a .gov.uk Approved Registrar will help set up your required services - for example, domain, email and website, and migrate your data if required.

3. Support device set-up

They will offer advice and direct support to set up new email accounts, move data to the new domain, and manage email forwarding.

4. Technical point of contact

Your chosen .gov.uk Approved Registrar will act as the technical point of contact, addressing any issues that arise with your .gov.uk domain and resolving them promptly.

5. Telephone support

All participating .gov.uk Approved Registrars will provide a contact number for telephone support if required.

6. Ensure continuity of service

A .gov.uk Approved Registrar will work to minimise any disruption to your existing domain during the move to a .gov.uk domain.

7. Ensure compliance with the Practitioner's Guide

A .gov.uk Approved Registrar will provide ongoing guidance on best cyber security practices to ensure your council complies with the [2024 JPAG Practitioners Guide](#).

8. Manage Cabinet Office invoices

Your chosen .gov.uk Approved Registrar will manage the £100+VAT funding for parish councils who move to a .gov.uk domain. They will directly apply the £100+VAT as a reduction to your council's total costs. They will then recover the cost, in the form of an invoice, to the Cabinet Office.

Tips for selecting the right .gov.uk Approved Registrar for your council's needs and budget

1. Review the shortlist

Look through the [shortlist of .gov.uk Approved Registrars](#) to find one that suits your council's specific needs. The comparison table together with the company descriptions and services they offer should help guide your choice.

2. Seek recommendations

We cannot recommend doing this enough! Ask a council with a .gov.uk domain about their .gov.uk Approved Registrar and if they are happy with how they managed the move and also about the support they provide.

3. Get support from SLCC

Contact the SLCC helpline, even if you are not a member, or speak with Jane Olds, for additional support. You can also post on the parish council's FaceBook forum - Community Clerks Network - to get opinions from fellow clerks.

4. Check more than just the cost

Don't focus solely on cost! Ensure that the .gov.uk Approved Registrars can actually provide the specific services, security, and support your council requires. If they can't, it is best that you find one that can.

5. Look for value in bundles

Ask the .gov.uk Approved Registrars for service bundles that could offer good value for your council. But, make sure any bundle you consider includes only the services your council needs.

6. Check costs with the Parish Council Domains Helper Service

If the quotes seem too high, email the Parish Council Domains Helper Service. We can help check if the costs are broken down sensibly and if the quote really suits your council's needs.

7. Ask questions

- What help do they offer for websites and emails?
- Is the SSL (security) certificate an additional cost?

- How do they handle problems?
- What backup plans do they have?
- How are .gov.uk domain records managed and changed?
- How will they inform councils when changes are made?
- What advice do they provide on passwords and security?
- How do they work with the Domains Team at the Cabinet Office?
- How do they comply with GDPR and other relevant data protection regulations?
- Will you set up our domain on NCSC's active web check, mail check and early warning services?

8. Think about their communication and support

- Do you like them?
- Are they communicating in a language you easily understand?
- Have they taken the time to reassure you and answer your questions?

Getting quotes

For audit purposes, it is best practice to get three quotes before you select a .gov.uk Approved Registrar for your council. This table will help your council make an informed decision about which one to choose, and also gather any evidence you need for your next council audit.

Name of Approved Registrar	List of the services provided	Quote £	Decision
			Yes/No
			Yes/No
			Yes/No

If you're still unsure of which .gov.uk Approved Registrar to choose, contact the [Parish Council Domains Helper Service](#), and we will do our best to answer your question.

Here's what to do next

Once you have worked your way through, and completed, the checklist steps you need to contact your chosen .gov.uk Approved Registrar. They will apply for a .gov.uk domain name on your behalf. They will then send you an eligibility funding form to complete.

Your application will be checked to make sure that you really are who you say you are. As you are applying for a government domain, it is important to make sure that someone isn't trying to set up an unofficial .gov.uk domain for your council. Please note: this part of the process may take some time. We're sure you understand the importance of this step!

You may want to sign up for the next session with the Parish Council Domains Helper Service. It is an opportunity to ask any questions you may have about moving to a .gov.uk domain and to learn about how you can manage resistance to change.

In the meantime, email the Parish Council Domains Helper Service at helper-service@domains.gov.uk if you have any questions or concerns about moving to a .gov.uk domain.

Please note that this guide is time-limited and is only for users of the Parish Council Domains Helper Service. We kindly ask that you do not share this guide with other parish councils.

Chairman's Report 2024

2023/24 has been a traumatic year for many people worldwide, with major ongoing and new conflicts around the globe, political and economic uncertainty together with increasing global environmental challenges. For Potto Parish Council change has been just another challenge that we have had to adapt to, the formation of a Unitary council for North Yorkshire has been a big change with Potto now part of the Hutton Rudby & Osmotherley district with Cllr David Hugill as our representative.

Potto Parish Council have strived to continue with the good work of the council, throughout this period. Councillors have continued to work hard to achieve a high standard of service and good value for money for all our residents and by working in partnership with other Parish councils, and our County Councillor and other stakeholders we have achieved a great many things.

It is therefore a great disappointment that a single member of the public in the parish continues to carry out a vexatious campaign of harassment and abuse against the Parish Council which costs the Parish Council a great deal of time, and the residents of Potto a great deal of money.

On a more positive note, I must thank all Councillors for their fantastic support and all the hard work that they have put in over the last year, A lot of the work of the Parish Council goes unnoticed yet is essential to the daily lives of everyone in the parish.

A great deal has been accomplished and this report will highlight some of the many activities that have taken place over the last 12 months.

Jubilee Bench Project

The Jubilee Bench project has changed to a Memorial project for Queen Elizabeth the II, following her death. The bench has become something of a landmark and provides a welcome resting place for the many users of the bridleway.

Jubilee Tree Project

Cllr Griffin organised for more than 40 trees to be donated from the Woodland Trust which have been grown on for planting around the parish. This has been followed up by another donation of more than 100 trees. Additionally new trees have been planted in the hedgerows around the parish to help improve the landscape and our local environment.

Policing

Security and Policing is a high priority for the parish council, and we are supported in this activity by North Yorkshire Police. We are extremely fortunate that crime levels in the parish are generally low, however we all need to remain diligent in our behaviours, supporting the efforts of the local police force.

Planning

Planning issues continue to be a major part of the Parish Councils activities, and it should be recognised that any decision must be undertaken within a framework of local and national

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Hambleton

County
North Yorkshire

guidelines and regulations. These guidelines are constantly being revised and the Parish Council remains committed to keeping fully abreast of planning policy.

The change to the new North Yorkshire Council has meant changes to the way the planning system operates. Thanks go to Councillor Agar for his lead role in dealing with the council's planning activities.

A Plan for Potto

The parish council continue to work with the current Potto Plan in line with the views of the Parish. Preparations are already underway for a five-year review of the plan.

Potto Stell System

The stell system is an integral part of the parish drainage system and key to the effectiveness of the overall flood defences. The Parish Council continue to follow up with residents on the on-going maintenance and upkeep of the stell network.

Public Rights of Way

A great deal of effort has gone into the improvements of the public rights of way in the parish, led by Councillor MacPherson. To-date we have achieved the following improvements.

- Nine stiles have been replaced by gates.
- A new bridge installed over Swainby Ellers.
- A new bridge has been installed over Potto Slack.
- Bridleway has been resurfaced.
- Handrails replaced on Steps from old railway line
- Grass Strimming and hedge cutting.
- New way marker signs.
- New dog litter bin

Grass Cutting

Potto Parish Council funds the cutting of the grass verges in the Parish, this is undertaken twice each year to maintain the roadsides in the Parish and improve safety.

Salt and Grit

The Parish Council funds the purchase and filling of the salt and grit bins in the Parish to assist residents during the cold weather, fortunately they have had little use in the last year.

Village Hall

The Village Hall committee under the Chairmanship of Liz Hepple are once again due our thanks and appreciation for their sterling work.

Potto Website

The Potto parish Council website www.potto.org.uk continues to provide a source of valuable information for all and is continuously being enhanced and new information added.

Traffic Calming

The parish council together with Crathorne, and Seamer parish councils continue to share the VAS speed sign which has reduced speeds through the village. The Parish Council are working towards a 20's Plenty Scheme for the village.

POTTO PARISH COUNCIL

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North Yorkshire

Potto Village Christmas Tree

The Parish Council would like to expressly thank Mrs Anne Preston of Preston's of Potto for the donation of a Christmas tree for the village. This festive gift enhances the village for the benefit of all in these dark times.

Internal Auditor

Our thanks go once again to our internal auditor Mr Roger Brisley who once again provided a great service to the parish council. Roger has decided to enjoy his retirement and we have appointed Chipchase Manners as our internal auditor for 2023-24.

Acknowledgements

It is only through the effort of many local people that many of the activities and projects have been a success, so I would like to thank all those people who have made an effort to get involved and improve our parish.

There are of course some people who deserve our special thanks.

I would like to thank our County Councillor, David Hugill, for his support to Parish Council throughout the year, and for his support in all matters associated with the Parish Council.

A big thank you goes to all our Parish Councillors for their tireless efforts throughout the year with a special mention for Councillor Steve Agar who has decided to step down from the council after many years' service, his expertise in planning will be sorely missed.

Finally, I would like to register a special personal thank you to our Clerk Joanne Storey, who has worked diligently on behalf of the Parish Council this year, once again under difficult circumstances.

I have pleasure in presenting this report,

Councillor Andrew Wilde,

Chairman Potto Parish Council

Potto Parish Council – Ongoing Planning Applications and status						Current Date	22 nd May 2024
						Updated	19th Dec 2023
							16th Jan 2024
							20th Feb 2024
							10th Apr 2024
Planning ref	Description	Received	Consultation expiry date	PPC response	Status	Comments	
22/00984/FUL	Change of Use of Land for the siting of 3 Holiday Chalets on Land South of Butcher Lane	13 th May 2022	31 st May 2022	PPC considered at May mtg; (concerns & rec. to refuse submitted)	Awaiting decision (despite determination deadline of 15 th June) No change	2 objections received. PPC comments submitted 24 th May rec. refusal. No further info. *held up due to “nutrient neutrality”	
ZB23/01765/REM	Application for approval of reserved matters following outline approval 20/02290/OUT for the construction of one detached dwelling; Land Rear Of 42 Cooper Lane	23 rd Aug 2023	19 th Sept 2023	PPC considered at September meeting	Awaiting decision No change	PPC had no objections – submitted 20 th Sept. 3 objections received from neighbours. *held up due to “nutrient neutrality”	
ZB23/01873/CLP	Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage.	11 th Sept 2023	9 th October 2023	PPC considered at October meeting	Awaiting decision No change	Objection from neighbour noted relating to ownership boundaries etc. PPC comments submitted 18 th Oct.	
ZB23/02168/FUL	Construction of pine chalet for an agricultural worker, Thornhill Farm, Black Horse Lane	27 th Oct 2023	16 th Nov 2023	PPC considered at November meeting	Granted 8th April 2024 (temp permission to 2029 for agric worker &/or dependents)	PPC commented 22 nd Nov. that the intended use for an agricultural worker be a condition of permission.	
ZB24/00528/OUT	Outline application for a single dwelling on land to rear of 50 / 52 Cooper Lane – access only.	21 st Mar 2024	9 th Apr 2024 extended by request to 22 nd Apr	PPC considered at April meeting, recommended refusal.	Application withdrawn 8th May 2024	Over 20 objections received. PPC response submitted following April meeting.	

DDI:

+44 (0)20 7516 2200

Email:

sba@pkf-l.com

Date:

16 May 2024

Ref:

RP/47131/SAAA/NY0451

Sent by email: [REDACTED]

Potto Parish Council: audit of accounts for the year ended 31 March 2023

Dear [REDACTED]

Thank you for your email and attached letter of objection dated 28 July 2023 in connection with Potto Parish Council (the Council). You have raised matters in respect of the 2022/23 Annual Governance and Accountability Return (AGAR).

We wrote to you on 29 November 2023 to inform you that seven of your eligible objections had been accepted for further consideration. We have written to the Council and received its formal response and all of the additional information that we requested, including a number of sensitive and confidential items. All documents material to our decisions on the accepted objections are in the public domain or have previously been shared with you, with the exception of copies of emails between the Council and North Yorkshire Council appertaining to Objection 9b, since they contain personal confidential information.

You have asked us to consider reporting on these matters in a public interest report; we have considered whether each accepted objection should be included in a public interest report.

Our decisions following consideration of the accepted objections under Step 3 of the National Audit Office's Auditor Guidance Note 04 are set out below:

Objection 4: You object to the response given to Assertion 3 of the 2022/23 AGAR, in respect of:

- m. Failure to respond to the objector in respect of advice received from the ICO; and
- p. Breaches of data protection legislation.

Findings: We note that these objections relate to the response given in Assertion 3 of the Annual Governance Statement.

Objective 4m:

You contend that the Council has ignored advice and failed to carry out actions requested by the Information Commissioner's Office (ICO) during 2022/23.

We note that the ICO issued a decision notice (IC-157306-S8Z9) on 15 August 2022 in which the Information Commissioner found that the Council had failed to conduct adequate searches for requested information. He directed a fresh response to the information requester following the conduct of further searches.

The Council made an appeal on 17 August 2022 against this judgment; however, that appeal was struck out by the First-Tier Tribunal (General Regulatory Chamber - Information Rights) on 23 December 2022 (details in this [link](#)).

We understand that the Council has yet to comply with the original decision notice and note that the Council's minutes during 2022/23 do not record the fact that the appeal was struck out.

In our view, as a result of these findings, the Council should have responded 'No' to Assertion 3 on the 2022/23 AGAR; notwithstanding the fact that complaints against the Council to the ICO in 3 other cases during 2022/23 were not upheld by the Information Commissioner.

We further note that in respect of the financial year 2023/24, although most cases were not upheld by the Information Commissioner, elements of one case were upheld. The Council should ensure that it considers this when responding to Assertion 3 of the 2023/24 AGAR.

Objective 4p:

You also contend that in September 2022, the Council released your personal details to the local and national press and when you raised this with the Council via email, your correspondence received no reply. Having reviewed a number of press articles that you provided excerpts from, including the following articles (dated 8 and 13 September 2022 respectively): [Moaner who sent council 366 complaints triggers external audit costing every house in village £500 | Daily Mail Online](#) and [Potto council hit out at 'obsessive mindset' of anonymous complainer who triggered £37k audit - Teesside Live \(gazettelive.co.uk\)](#), we can see that the Council's statements within the articles do not include any of your details; but in some articles you and/or the Chair have been quoted commenting on the issues and in some articles ICO decisions have been quoted which include your name. We have not seen any evidence to indicate that breaches of data protection legislation have been made by the Council in relation to these articles.

Conclusion: We uphold Objection 4m and are minded to raise reporting matters in our external auditor report on the 2022/23 AGAR in respect of the issues relating to this objection.

We do not uphold Objection 4p.

Objection 7e: You object to the Council's response given in Assertion 6 of the Annual Governance Statement, in relation to the process for the appointment of the internal auditor.

Findings: This objection relates to the response given in Assertion 6 of the Annual Governance Statement.

We note that the mandatory requirements of Assertion 6 as prescribed by the 'JPAG Practitioners' Guide 2023' are as follows:

"1.35 Internal audit — The authority needs to undertake an effective internal audit to evaluate the effectiveness of its risk management, control and governance processes considering internal auditing guidance for smaller authorities.

1.36 Provision of information — The authority needs to ensure it has taken all necessary steps to facilitate the work of those conducting the internal audit, including making available all relevant documents and records and supplying any information or explanations required.

1.37 Non-statutory guidance on internal audit can be found in Section 4."

It is a statutory requirement of the Accounts and Audit Regulations 2015 that all smaller authorities, including local councils, *‘undertake an effective internal audit to evaluate the effectiveness of its risk management, control and governance processes, taking into account public sector internal auditing standards or guidance’*. This guidance is found in Section 4 of the *‘JPAG Practitioners’ Guide 2023’* and includes the following information in respect of the appointment of an internal auditor:

“Selecting and appointing an internal audit provider

4.6. In addition to ensuring the appointed internal auditor has relevant knowledge of the public sector, there are two key principles an authority must follow in appointing an internal audit provider: independence and competence.

...

Engagement

4.13. Every authority should ensure that they have a letter of engagement which would normally include:

- *roles and responsibilities*
- *audit planning and timing of visits*
- *reporting requirements*
- *rights to access to information, members and officers*
- *period of engagement*
- *remuneration*
- *any other matters required for the management of the engagement by the authority*

4.14. Most internal auditors will have professional indemnity insurance cover which provides both the authority and the person or firm engaged, with protection and assurance.

Planning and oversight

4.15. It is a matter for the authority to determine how best to meet the statutory requirement for internal audit, having regard to its size, scope of services and complexity of financial arrangements.

4.16. Authorities should, at least annually, carry out a review of the effectiveness of their overall internal audit arrangements. It should be designed to provide sufficient assurance for the authority that standards are being met and that the work of internal audit is effective. Authorities should judge the extent and scope of the review by reference to their own individual circumstances.

4.17. As with any review, it should be evidence based. Wherever possible this should be gathered throughout the year. Sources may include:

- *previous review and action plan*
- *annual report by internal audit*
- *other reports from internal audit, including internal audit plan, monitoring reports, and the results of any investigations*
- *any reports by the external auditor*
- *the results of any other external reviews of internal control*

4.18. As part of the review the internal auditor should produce a report to the authority highlighting areas for improvement or development. An action plan should be produced setting out the areas of improvement required, any proposed remedial actions, the

members or officers responsible for delivering improvement, and the deadlines for completion of the actions.”

We requested (and have reviewed where provided) the following documents which support a ‘Yes’ response to Assertion 6:

- a. The letter of engagement and agreed scope of internal audit work for 2022/23;
- b. Copies of the minutes agreeing the appointment of the internal auditor for 2022/23; and
- c. Copies of the minutes and supporting paper documenting the Council’s annual review of the effectiveness of the internal audit provision during 2022/23.

We note that the letter of engagement was dated, signed by all parties and approved by full Council on 15 March 2023. It was drawn up by the Council and not the internal auditor, which is unusual, but it exists as evidence of the terms of engagement and scope of the work.

The Council did not provide us with copies of the minutes and supporting paper documenting the Council’s annual review of the effectiveness of the internal audit provision during 2022/23 and we have not found reference to any such review in the minutes on the Council’s website.

Conclusion: We partially uphold this objection and are minded to raise a reporting matter in our external auditor report on the 2022/23 AGAR in respect of the importance of an annual review of effectiveness of the internal audit provision. In our view, the Council was correct in responding ‘Yes’ to Assertion 6 on the 2022/23 AGAR.

Objection 9b: You object to the Council’s response given in Assertion 8 of the Annual Governance Statement, in relation to the Council’s failure to follow due process regarding the co-option of a member during 2021/22.

Findings: In our view, this objection relates to the response given in Assertion 3 of the Annual Governance Statement and not Assertion 8 as is your contention. We were minded to investigate the impact of this on the Assertion 3 response on the 2022/23 AGAR, although we note that most of the circumstances surrounding this matter occurred in an earlier year.

We note that North Yorkshire Council previously carried out an investigation into whether a casual vacancy had been triggered during 2021/22 when a co-opted councillor did not sign a declaration of office at the meeting following the co-option. North Yorkshire Council concluded that the co-opted councillor had been excused by the Parish Council from signing a declaration of office until a later meeting; therefore a casual vacancy had not been triggered. We note the Council’s failure to make an appropriate resolution regarding the permission to make a declaration at a later meeting; however, since this all occurred during 2021/22, it does not impact on the 2022/23 AGAR.

During our work on this objection, we found that North Yorkshire Council has only published the registers of interest for two of the parish councillors (dated May 2023) and the Parish Council website only includes links to those. (We understand that NYC lost the forms hand delivered to them in April 2022, although the Parish Council has copies of some of these.) It is a statutory requirement for the Parish Council website to include copies of all councillors’ registers of interests (and not links to another website).

Conclusion: We do not uphold this objection; however, we are minded to raise a reporting matter regarding the Council’s failure to publish members’ registers of interests. In our view, Assertion 3 should have been answered ‘No’ as a result of this breach of section 29(7) of the Localism Act 2011. The Council should ensure that it considers this when responding to Assertion 3 of the 2023/24 AGAR.

Objection 10: You object to the response given to Assertion 9 of the 2022/23 AGAR, in respect of:

- a. Trustee status;
- b. Charity Commission records; and
- c. Asset register.

Findings: These objections relate to the response given in Assertion 9 of the Annual Governance Statement.

We note the information provided to us in support of your objection, namely copies of the following documents:

- 6 July, 26 July & 1 August 1983 correspondence between Chair of Council and the National Association of Local Council (NALC) via the Yorkshire & Cleveland Local Councils' Association regarding advice on changing from a number of individual trustees to the Council as a body corporate becoming the sole trustee;
- 12 February 1987 – excerpt from a schedule of documents to be deposited at Barclays Bank by the Council's solicitor;
- 10 August 1989 – various excerpts from a conveyance and trust deed relating to purchase of land by the Council;

Objection 10a:

As part of our additional work, we requested copies from the Council of any advice received in relation to the documentary evidence provided by you in relation to the Council's trustee status in respect of the village hall. No response to this request was provided by the Council.

The Council has informed us that recently the search for the original deeds to the Village Hall in conjunction with Barclays Bank and solicitors has concluded that the deeds were lost by the bank, where they had been stored. The Council has stated that, based on the Land Registry data, the Council assumes that it owns the Village Hall.

We note that the NALC advice dated 26 July 1983 states that *"the Parish Council, if it is willing, can be appointed custodian trustee by the existing trustees (see Trustee Act 1906 s4 and in particular s.4(3))."*

We note that one excerpt from the conveyance and trust deed dated 10 August 1989 refers to the Council as *"Trustee of the Potto Village Hall a charity registered under the Charities Act 1964"* and other excerpts refer to the Council as *"trustee"*; a further excerpt states *"...shall apply to the said Council and to the Management Committee of the said Village Hall respectively in like manner as they apply to the Public Trustee and Managing Trustees."*

As this 1989 document appears to be the latest deed document that exists, we have reviewed its wording and referred to s46 of the Charities Act 1960 and s4(2) of the Public Trustee Act 1906 in order to reach our conclusions in respect of the 2022/23 AGAR.

In our view, it is clear from the August 1989 document that the Council as public trustee became custodian trustee and the management committee became managing trustees. In many places, the various documents that you have found simply refer to the term 'trustee' when describing the Council; however, where they are specific, they specify that the Council is the custodian trustee of the Village Hall and the Village Hall Management Committee are the managing trustees.

We note that the Council has responded 'N/A' to Assertion 9 of the Annual Governance Statement, which is the correct response as it is not the sole managing trustee. The Council has however left Boxes 11a and 11b of the Accounting Statements blank. It should have responded 'No' and 'N/A' respectively. We are minded to raise this as a reporting matter in our external auditor report on the 2022/23 AGAR.

Objection 10b:

We note your concerns regarding the Charity Commission records; however, given our conclusion in respect of Objection 10a, since the Management Committee is a separate body, it is not within our remit to investigate this further.

For completeness, we have pointed out the differences between the trustees listed on the Charity Commission website and the members of the Management Committee listed on the Village Hall website to the Chair of the Council, who is also a managing trustee.

Objection 10c:

As the custodian trustee for the Village Hall, the Council's asset register should include the Village Hall as a charity asset held by the authority as trustee at a nil value, i.e. with the value excluded from the total of the Council's assets as shown in Box 9 of the AGAR.

We have reviewed the Council's asset registers as at 31 March 2022 and 31 March 2023 and found that the Village Hall was not included on either of them. The Council must ensure that the Village Hall is included in its asset register at nil value, since it is the custodian trustee.

The Council's 2022/23 AGAR shows that the Box 9 figures for 2022/23 and the prior year correctly exclude any value for the Village Hall; however, the Box 9 figure for 2022/23 incorrectly excludes an asset listed on the asset register as 'Queen Elizabeth II Memorial Project' valued at £3,500.

Conclusion: We partially uphold Objection 10a and are minded to raise a reporting matter in our external auditor report on the 2022/23 AGAR in respect of this matter.

We do not uphold Objection 10b.

We uphold Objection 10c and are minded to raise reporting matters in our external auditor report on the 2022/23 AGAR in respect of these matters.

Having considered whether each accepted objection should be included in a public interest report, we have decided not to take this course of action. Please note that there is no right of appeal against a decision not to issue a public interest report in respect of any of the objections.

At this stage, we would like to remind both you and the Council of the need to ensure compliance with relevant data protection legislation (including GDPR). This could include, for example, redacting personal information (such as the objector's name, address or other identifying information) from any subsequent publication or sharing of the objections and related correspondence.

Yours sincerely



PKF Littlejohn LLP

cc Potto Parish Council c/o Cllr Wilde – Council Chair



CHIPCHASE MANNERS

CHARTERED ACCOUNTANTS & TAX CONSULTANTS

Our Ref: GRB

The Clerk
Potto Parish Council
[By email]

384 LINTHORPE ROAD
MIDDLESBROUGH
TS5 6HA

Telephone: 01642 813771

Email: enquiries@chipchasemanners.co.uk
Website: www.chipchasemanners.co.uk

08 May 2024

Dear Sirs

Potto Parish Council
Internal Audit : Year Ended 31 March 2024

Executive Summary

Following completion of our internal audit we enclose our report for your attention and presentation to the Council.

The audit was conducted in accordance with current practices and guidelines.

An internal audit does not require that all transactions are checked, rather that transactions are tested on a sample basis where this is appropriate.

Our report is presented in the same order as the assertions on the internal auditor report within the published AGAR. Each section sets out the work undertaken and is concluded with an opinion as to whether the assertion has been met or not.

This report contains recommendations for a number of changes.

The AGAR can be submitted to the external auditor without amendment.

Regulation

The Accounts and Audit Regulations 2015 require smaller authorities, each financial year, to conduct a review of the effectiveness of the system of internal control and prepare an annual governance statement in accordance with proper practices in relation to accounts. In addition to this, a smaller authority is required by Regulation 5(1) of the Accounts and Audit Regulations 2015 to “undertake an effective internal audit to evaluate the effectiveness of its risk management, control and governance processes, taking into account public sector internal auditing standards or guidance.”

Internal auditing is an independent, objective assurance activity designed to improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes. The purpose of internal audit is to review and report to the parish council on whether its systems of financial and other internal controls over its activities and operating procedures are effective.

The function of an internal audit is to test and report to the parish council on whether its specific system of internal control is adequate and working satisfactorily.

The internal audit report should therefore be made available to all members to support and inform them when they are considering the parish council's approval of the annual governance statement.

Independence & Competence

The internal audit was conducted by Graeme Boagey, FCA of Chipchase Manners, Chartered Accountants. We confirm we are independent from the management of the financial controls and procedures of the parish council and that the internal auditor has no conflicts of interest with the parish council, nor do they provide any management or financial assistance to the parish council.

The internal auditor is a qualified practicing accountant with over 35 years' experience as a registered statutory auditor.

Engagement Letter

An engagement letter was issued on 25 April 2024 covering the 2023/24 internal audit assignment.

Planning & Inherent Risk Assessment

Our work will address each of the internal control objectives as stated on the Annual Internal Audit Report of the AGAR.

Testing will be carried out on a sample of data to encompass the period of the parish council year under review.

Contents

- A. BOOKS OF ACCOUNT
- B. FINANCIAL REGULATIONS, GOVERNANCE & PAYMENTS
- C. RISK MANAGEMENT & INSURANCE
- D. BUDGET, PRECEPT & RESERVES
- E. INCOME
- F. PETTY CASH
- G. PAYROLL
- H. ASSETS AND INVESTMENTS
- I. BANK & CASH
- J. YEAR END ACCOUNTS
- K. LIMITED ASSURANCE REVIEW
- L: TRANSPARENCY
- M: EXERCISE OF PUBLIC RIGHTS - INSPECTION OF ACCOUNTS
- N. PUBLICATION REQUIREMENTS
- O. TRUSTEESHIP

A. BOOKS OF ACCOUNT

Internal audit requirement

Appropriate accounting records have been properly kept throughout the financial year.

The parish council maintains its financial records using Excel. Given the size of the parish council, and the small number of transactions in the year, the use of Excel is an appropriate and cost-effective method of maintaining the parish council's financial records.

We make no recommendation for changes in this system.

We tested opening balances as at 1/4/23 and confirmed they could be agreed back to the accounts for 2022/23.

Section Conclusion

The control assertion of "Appropriate accounting records have been properly kept throughout the financial year" has been met.

B. FINANCIAL REGULATIONS, GOVERNANCE & PAYMENTS

Internal audit requirement

This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.

The parish council's financial regulations are set out in a document dated February 2023 which is available on the website of the parish council.

The regulations contain provisions for the approval of spending, setting of budgets, reconciliation of the bank and reporting to council.

Minutes are uploaded to the council website on a timely basis.

The minutes show authorisation of payments lists in accordance with the parish council's regulations.

All payments for services / goods in 2023/24 have been supported by invoices, no sampling was required in this instance given the small number of payments made in the 2023/24 year.

Costs are recorded inclusive of VAT and no input VAT has been recovered in 2023/24. Input VAT is recovered periodically.

Cheques must be signed by two signatories.

Section Conclusion

The control assertion "This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for", has been met.

C. RISK MANAGEMENT & INSURANCE

Internal audit requirement

This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.

The parish council undertakes a risk assessment that covers operational and financial risks, the parish council's risk management strategy is set out in a document dated February 2023 which is available on the parish council's website.

The parish council reviews its insurance requirements as part of the renewal process.

Section Conclusion

The control objective of "This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.", has been met

D. BUDGET, PRECEPT & RESERVES

Internal audit requirement

The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.

The minutes contain evidence of budget reporting.

The reserves held at 31 March 2024 appear adequate for a parish council of this size.

Section Conclusion

The control objective of "The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.", has been met.

E. INCOME

Internal audit requirement

Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.

The parish council has precept, grant and interest income.

The precept income, received in two instalments throughout the year, has been checked against remittance advices from North Yorkshire Council.

The council does not have any debtors

Section Conclusion

The control objective of "Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.", has been met.

F. PETTY CASH

Internal audit requirement

Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.

There has been no petty cash expenditure in 2023/24. The year end cash balance of £9.07 is held by the Clerk.

Section Conclusion

The control objective of "Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT accounted for" has effectively been met.

G. PAYROLL

Internal audit requirement

Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.

The parish council has only one part-time employee being the Clerk.

PAYE has not been operated by the parish council against salaries paid during 2023/24, this is not in accordance with PAYE regulations set out by HMRC.

Section Conclusion

The parish council has not met its obligations with respect to operating a PAYE scheme. A PAYE scheme has now been established and will be operated for 2024/25 and future tax years..

H. ASSETS AND INVESTMENTS

Internal audit requirement

Asset and investments registers were complete and accurate and properly maintained.

The Council has a simple fixed asset register in place, the Village Hall is recorded at nil cost in the absence of any historical cost information.

Section Conclusion

The control objective of "Asset and investments registers were complete and accurate and properly maintained" has been met.

I. BANK & CASH

Internal audit requirement

Periodic and year-end bank account reconciliations were properly carried out.

At the year-end date the parish council had a reconciled bank position.

There is evidence in the minutes of regular bank reconciliations being prepared and presented to council for review.

Section Conclusion

We are of the opinion that bank and cash balances are properly shown on the AGAR and that the control objective of "Periodic and year-end bank account reconciliations were properly carried out" has been met.

J. YEAR END ACCOUNTS

Internal audit requirement

Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.

The year-end accounts have been correctly prepared on the receipts & payments basis with no requirement for a box 7 & 8 reconciliation.

The AGAR correctly casts and cross casts and the comparatives have been correctly copied over from the 2022-23 AGAR.

The parish council had made provision within its schedule of meetings to sign off the annual governance statement.

Section Conclusion

The control objective of "Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded" has been met.

K. LIMITED ASSURANCE REVIEW

Internal audit requirement

If the authority certified itself as exempt from a limited assurance review in 2022/23, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2022/23 AGAR tick "not covered")

Not applicable

L: TRANSPARENCY

Internal audit requirement

If the authority has an annual turnover not exceeding £25,000, it publishes information on a website/webpage up to date at the time of the internal audit in accordance with the Transparency code for smaller authorities.

The parish council's website contains up to date information including minutes of meetings.

M: EXERCISE OF PUBLIC RIGHTS - INSPECTION OF ACCOUNTS

Internal audit requirement

The authority, during the previous year (2022/23) correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations (evidenced by the notice published on the website and/or authority approved minutes confirming the dates set).

The Local Audit and Accountability Act 2014 and the Accounts and Audit Regulations 2015 require that the statement of accounts prepared by the authority (i.e. the Annual Governance & Accountability Return (AGAR) Part 2), the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested, during a period of 30 working days set by the smaller authority and including the first 10 working days of July.

Section Conclusion

The control assertion of *"The authority, during the previous year (2022-23) correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations (evidenced by the notice published on the website and/or authority approved minutes confirming the dates set)"* has been met.

N. PUBLICATION REQUIREMENTS

Internal audit requirement

The authority has complied with the publication requirements for 2022/23 AGAR. Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website/webpage:

A review of the parish council website shows that the parish council posts the relevant information to its website in accordance with regulations.

Section Conclusion

The control assertion of *"The authority has complied with the publication requirements for 2022/23 AGAR. Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website/webpage"* has been met.

O. TRUSTEESHIP

Internal audit requirement

Trust funds (including charitable) – The council met its responsibilities as a trustee.

The parish council is entitled to and does appoint a trustee to the board of Potto Village Hall, the registered charity which is responsible for the operation and management of the Potto Village Hall.

Section Conclusion

The control assertion of "*The council met its responsibilities as a trustee*" has been met.

Yours faithfully

A handwritten signature in blue ink that reads "Chipchase Manners". The signature is fluid and cursive, with the first name "Chipchase" being more prominent than the surname "Manners".

CHIPCHASE MANNERS
384 Linthorpe Road
Middlesbrough
TS5 6HA

Date 8 May 2024



Hambleton Command: Town and Parish Council Report

Town or Parish:	Potto
Report Completed By:	Kim Maguire
Data Reporting Period:	1 st August – 31 st August 2024

Crime and ASB Data:

Qualifier:	No of Incidents:
Anti-Social Behaviour:	ASB Personal: ASB Nuisance: ASB Environmental:
Arson/Criminal Damage:	
Drugs:	
Burglary:	Commercial: Residential:
Theft (including from shops):	
Robbery:	
Auto crime/SMV:	
Fraud:	
Violence Against the Person:	
Other crimes:	
TOTAL THIS PERIOD:	0

Local News:

Please see attached document.

Data Protection

In order to comply with data protection, whilst details of crimes and anti-social behaviour are included in Parish / Town council reports, North Yorkshire Police may not have a lawful basis to share further information.

Contact us

Your Local Team:

PS 1845 Chris Ross

PC 184 Lisa Jones

PCSO 3503 Gina Lodge

PCSO 4337 Maisie Daniels

Apprentice PCSO 5705 Eleanor Jackson

Your team are based at:

Stokesley Police Station

Bridge Street

Stokesley TS9 5DG

Email: SNASTokesley@northyorkshire.police.uk



North Yorkshire Police website: [Home](#) | [North Yorkshire Police](#)



@NYP_Hambleton – Local Twitter
@NYorksPolice – Force Twitter



Find us on Facebook and give our page a like for updates.

North Yorkshire Police - Hambleton
North Yorkshire Police – Force Page

North Yorkshire Council Electoral Review Parish and Community Groups Briefing



August 2024

What is an electoral review?

An electoral review considers the electoral arrangements for a local authority

Number of councillors



Number of divisions



Boundaries between divisions



Names of each division



Number of councillors elected to each division



We review authorities for one of four reasons

1 

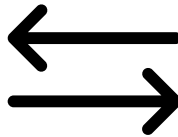
Poor electoral equality
(intervention review)

2 

Time
(periodic review)

3 

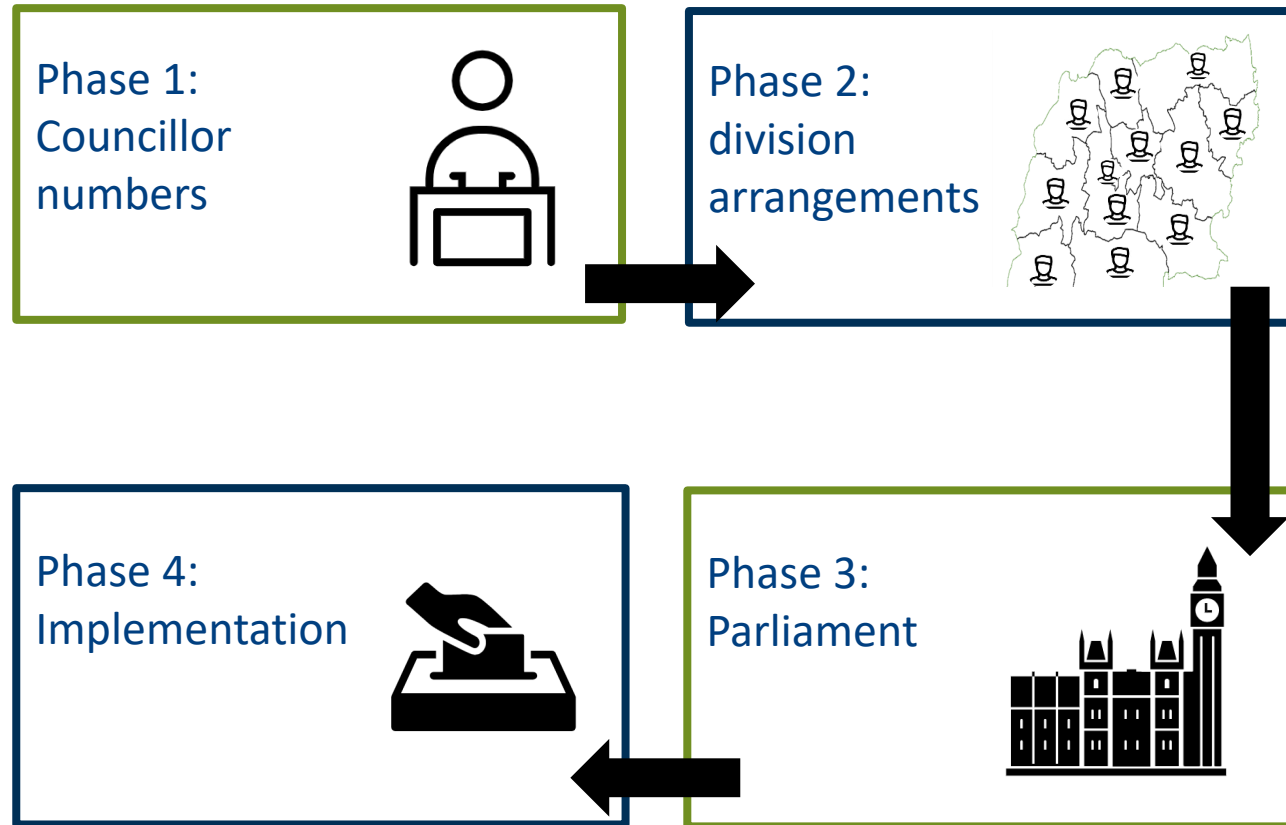
Request from a local
authority

4 

As a result of
structural change

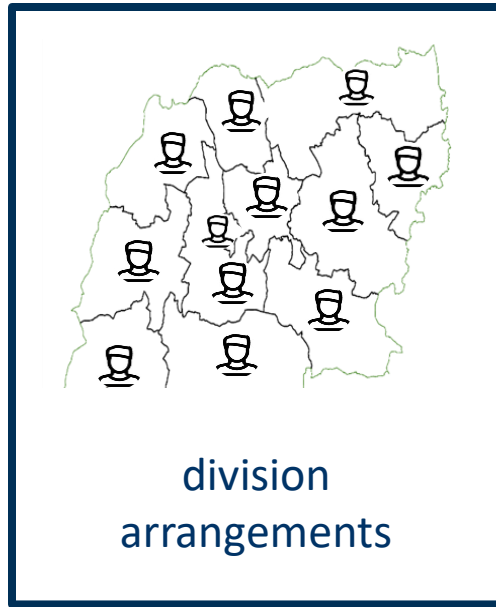


Process:



Phase 2: division arrangements

The
Local Government
Boundary Commission
for England



The local
community has at
least two
opportunities to
tell us their views
about how
divisions should
be arranged.

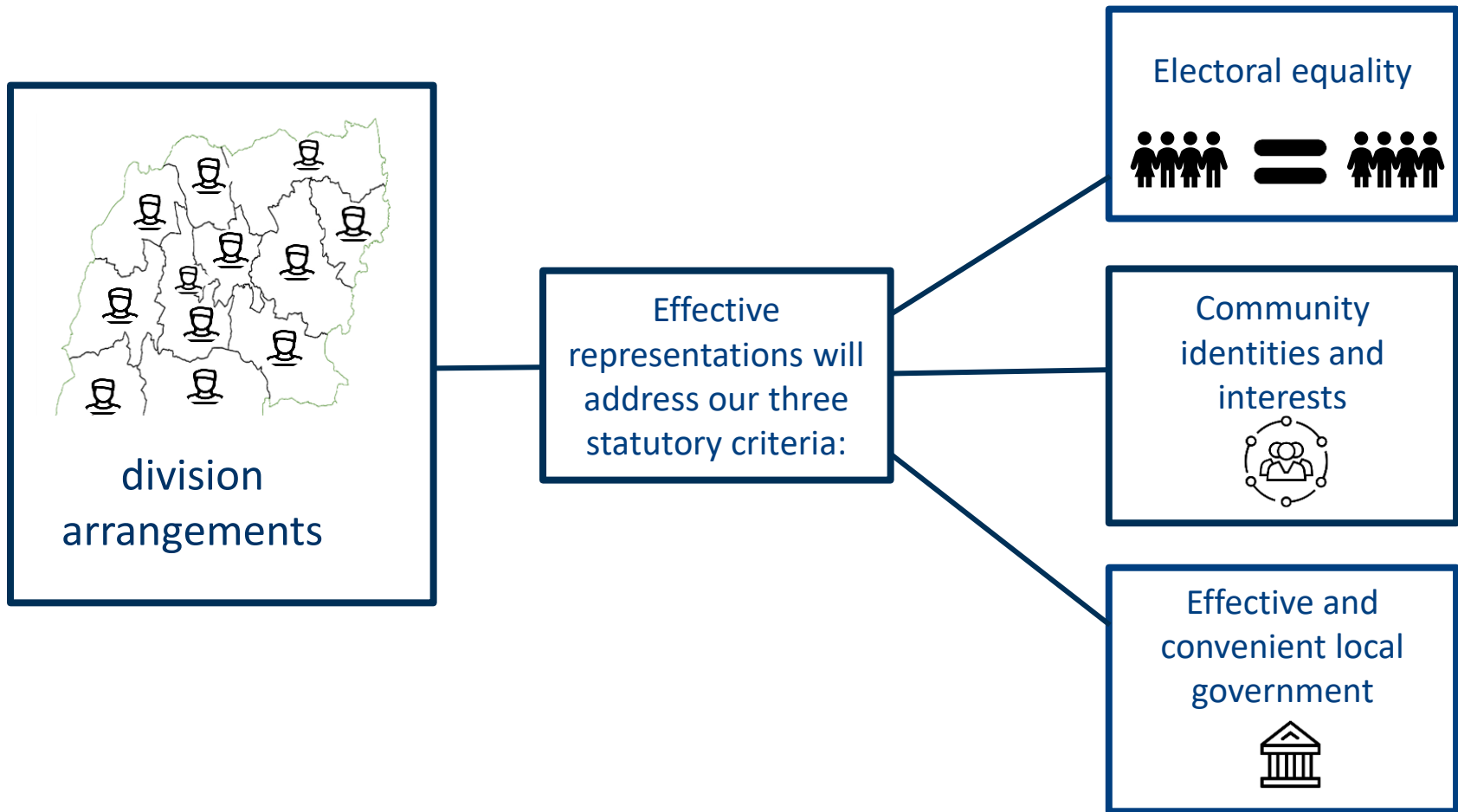
First consultation on
division arrangements:
*1 October 2024 to 9
December 2024*

Consultation on draft
proposals:
*1 April 2025 to 9 June
2025*

Sometimes we will hold an additional round of
consultation if we want to test some proposals
that are very different from our draft proposals

Publication of final
proposals:
2 September 2025

Phase 2: division arrangements (cont.)



What do we mean by electoral equality?

Electoral data

Tonbridge & Malling Borough Council

Using this sheet:

Fill in the cells for each polling district. Please make sure that the names of each parish, parish ward and borough ward are correct and consistent.

Check your data in the cells to the right.

Scroll right to see the second table

What is the polling district code?	Is there any other description you use for this area?	Is this polling district contained in a parish? If not, leave this cell blank.	Is this polling district contained in a parish ward? If not, leave this cell blank.	Is this polling district contained in a group of parishes with a joint parish council? If not, leave this cell blank.	What ward is this polling district in?	What is the current electorate?	What is the predicted electorate?
------------------------------------	---	--	---	---	--	---------------------------------	-----------------------------------

Polling district	Description of area	Parish	Parish ward	Grouped parish council	Existing ward	Electorate 2021	Electorate 2027
EX1	Example 1	Little Example		Little and Even Littler	Example	480	502
EX2	Example 2	Even Littler Example		Little and Even Littler	Example	67	68
EX3	Example 3	Medium Example			Example	893	897
EX4	Example 4	Big Example	Big Example East		Example	759	780
EX5	Example 5	Big Example	Big Example West		Example	803	824

CAA		Aylesford Parish	North Ward		Aylesford North & Walderslade	586	621
CAB		Aylesford Parish	Blue Bell Hill Ward		Aylesford North & Walderslade	1090	1160
CAC		Aylesford Parish	Eccles Ward		Aylesford North & Walderslade	1330	1425
CAD		Aylesford Parish	Walderslade Ward		Aylesford North & Walderslade	2084	2268
CBA		Aylesford Parish	South Ward		Aylesford South	3838	4135
FAA		Borough Green			Borough Green & Long Mill	3158	3340
FAB		Platt			Borough Green & Long Mill	1356	1443
FAC		Plaxtol			Borough Green & Long Mill	854	919
FAD		Shipbourne			Borough Green & Long Mill	398	414
CCA		Burham			Burham & Wouldham	1050	1122
CCB		Wouldham			Burham & Wouldham	1791	2841
FBA					Cage Green	1623	1928
TBB					Cage Green	1789	1905
TCA					Castle	2048	2193
TCB					Castle	1465	1585
CDA					Ditton	1330	1415
CDB		Ditton			Ditton	2513	2691
TDA		Addington			Downs & Mereworth	657	700
TDB		Birling			Downs & Mereworth	359	380
TDC		Mereworth	Village Ward		Downs & Mereworth	568	622
TDD		Offham			Downs & Mereworth	614	661
TDE		Pyarsh			Downs & Mereworth	660	700
TDF		Trottscliffe			Downs & Mereworth	421	449
TDG		West Peckham			Downs & Mereworth	292	315
TEA		East Malling & Larkfield	East Malling Ward		East Malling	3870	4197
TEA		East Peckham			Hadlow & East Peckham	2547	2724
TEA		Hadlow	Golden Green Ward		Hadlow & East Peckham	432	475
TEA		Hadlow	Hadlow Ward		Hadlow & East Peckham	2519	2690
TGA					Higham	3653	3926
TGA		Hildenborough			Hildenborough	1616	1701
TGA		Hildenborough			Hildenborough	2140	2299
TGA						1773	1907



The Local Government Boundary Commission for England

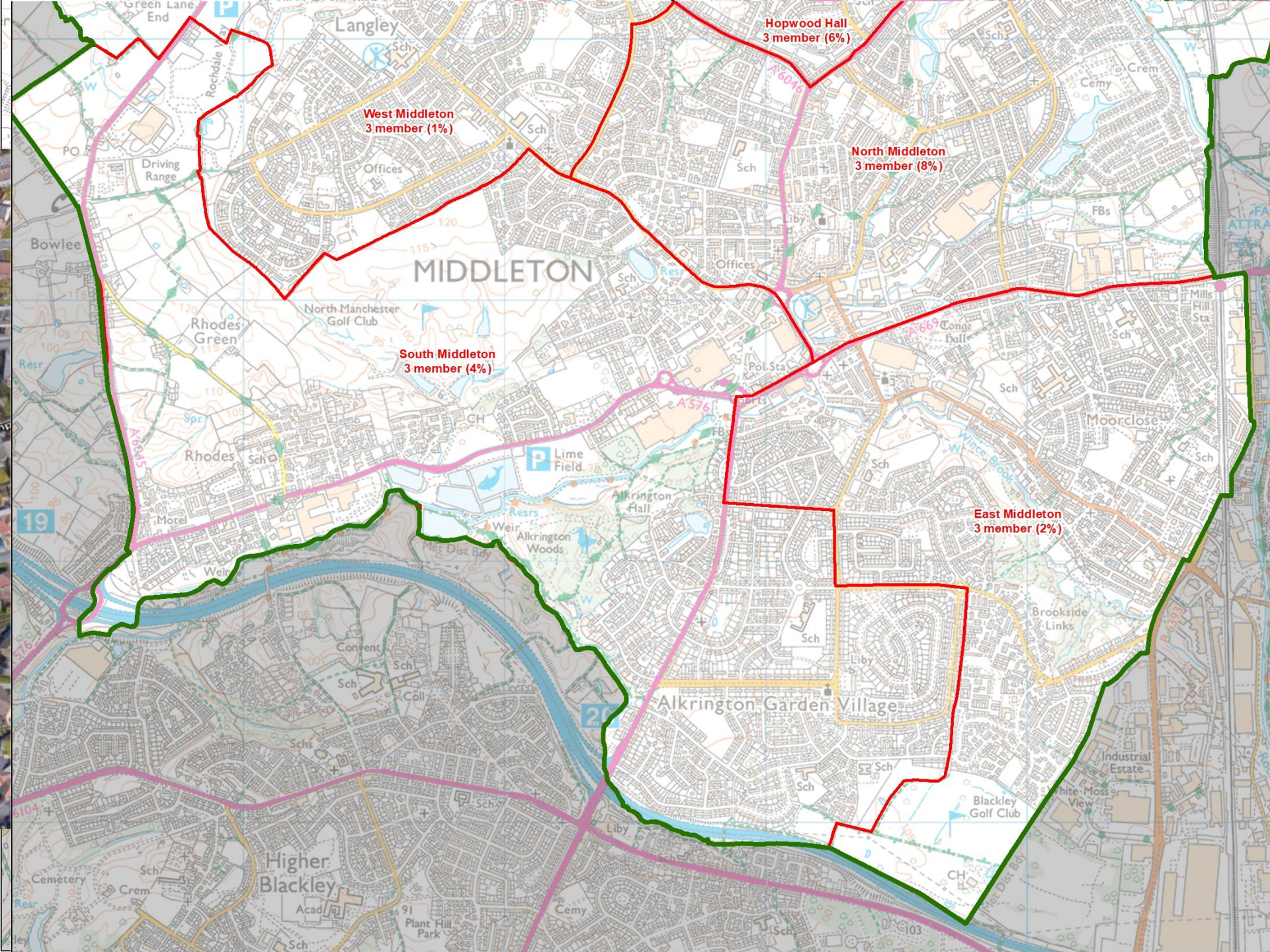
Check your data	2021	2027
Number of councillors:	54	54
Overall electorate:	98,327	106,628
Average electorate per cllr:	1,821	1,978

Scroll left to see the first table

Fill in the name of each ward once	Fill in the number of councillors per ward	These cells will show you the electorate and variance. They change depending what you enter in the table to the left.
------------------------------------	--	---

Name of ward	Number of cllrs per ward	Electorate 2021	Variance 2021	Electorate 2027	Variance 2027
Aylesford North & Walderslade	3	5,090	-7%	5,474	-8%
Aylesford South	2	3,838	5%	4,135	5%
Borough Green & Long Mill	3	5,766	6%	6,116	3%
Burham & Wouldham	2	2,841	-22%	3,963	0%
Cage Green	2	3,612	-1%	3,833	-3%
Castle	2	3,513	-4%	3,778	-5%
Ditton	2	3,843	6%	4,106	4%
Downs & Mereworth	2	3,571	-2%	3,827	-3%
East Malling	2	3,870	6%	4,197	6%
Hadlow & East Peckham	3	5,498	1%	5,889	-1%
Higham	2	3,653	0%	3,926	-1%
Hildenborough	2	3,756	3%	4,000	1%
Judd	2	3,928	8%	4,137	5%
Kings Hill	3	6,509	13%	7,916	33%
Larkfield North	2	3,558	-2%	3,798	-4%
Larkfield South	2	3,408	-6%	3,632	-8%
Medway	3	5,372	-2%	5,708	-4%
Snodland East & Ham Hill	2	3,649	0%	3,894	-2%
Snodland West & Holborough Lakes	3	4,929	-10%	5,152	-13%
Trench	2	3,530	-3%	3,802	-4%
Vauxhall	2	3,912	7%	4,125	4%
Wateringbury	1	1,564	-14%	1,688	-15%
West Malling & Leybourne	3	5,632	3%	6,020	1%
Wrotham, Ightham & Stansted	2	3,485	-4%	3,712	-6%





The
Local Government
Boundary Commission
for England



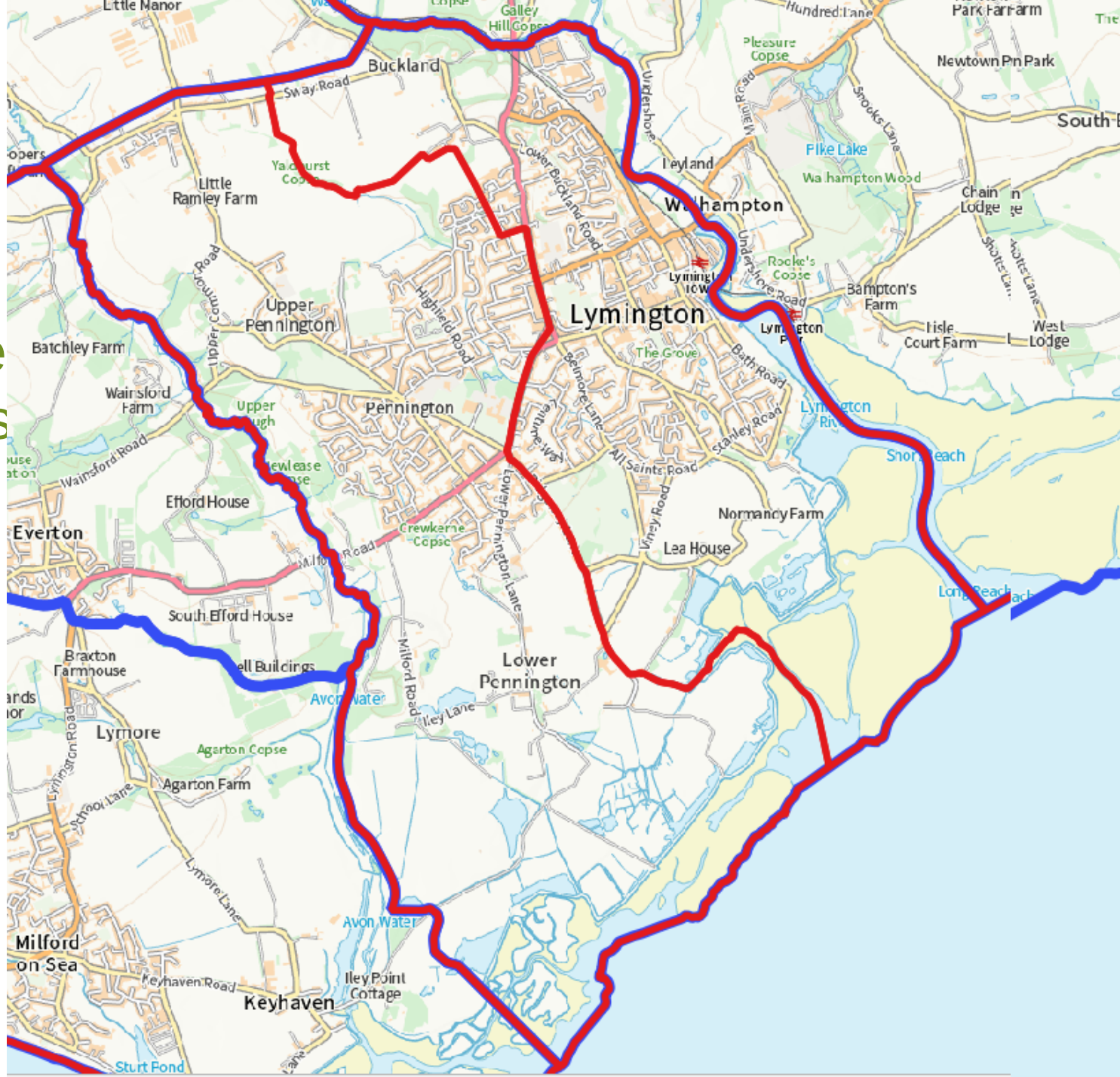
We look for strong and identifiable boundaries that should make it easy for councillors to represent their areas

Number of councillors per division

The
Local Government
Boundary Commission
for England

Rule
paris



South
ssion

What we can't consider

Political consequences

“It ain’t broke, don’t fix
it” arguments

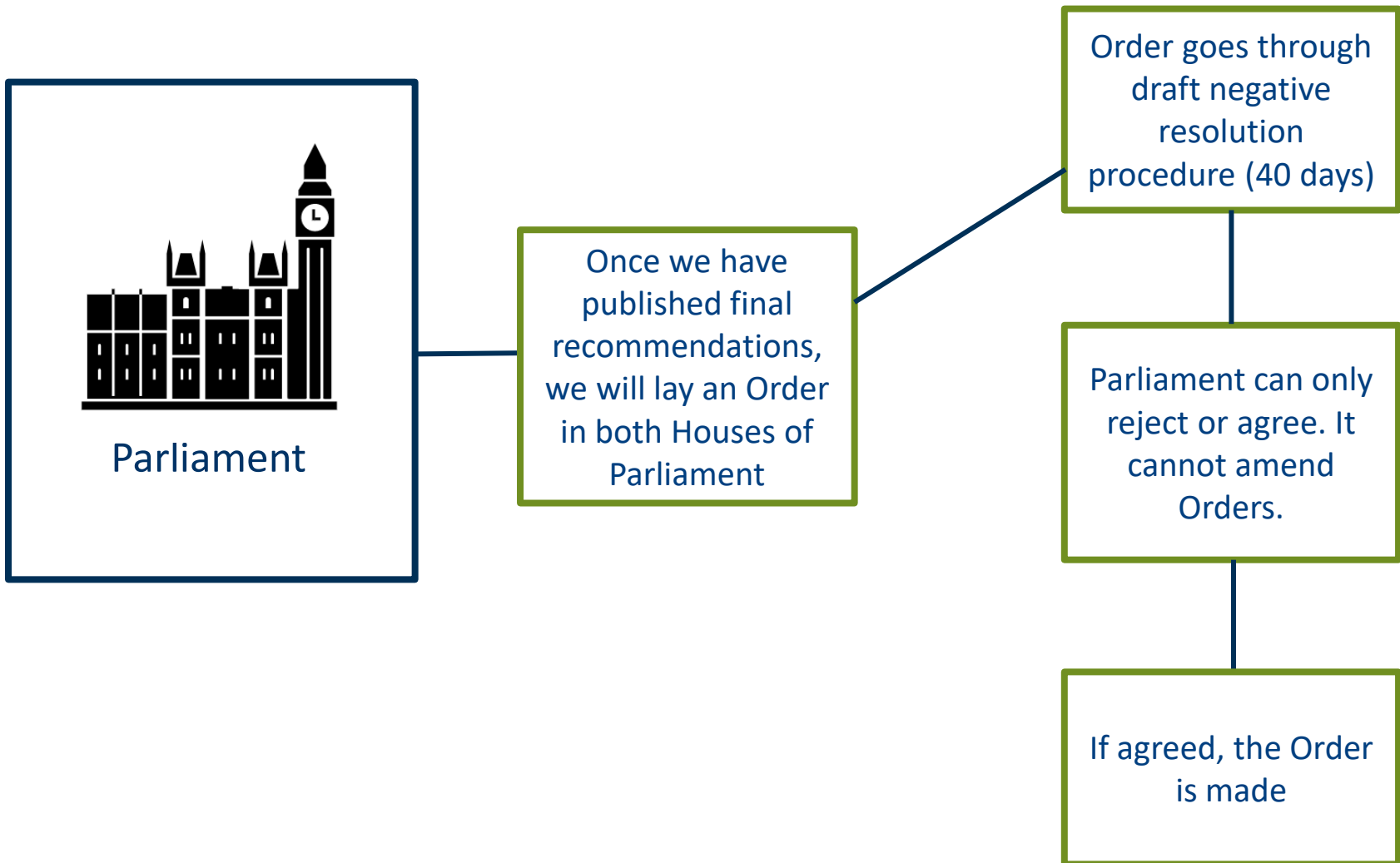
Parliamentary
boundaries

Postcodes or addresses

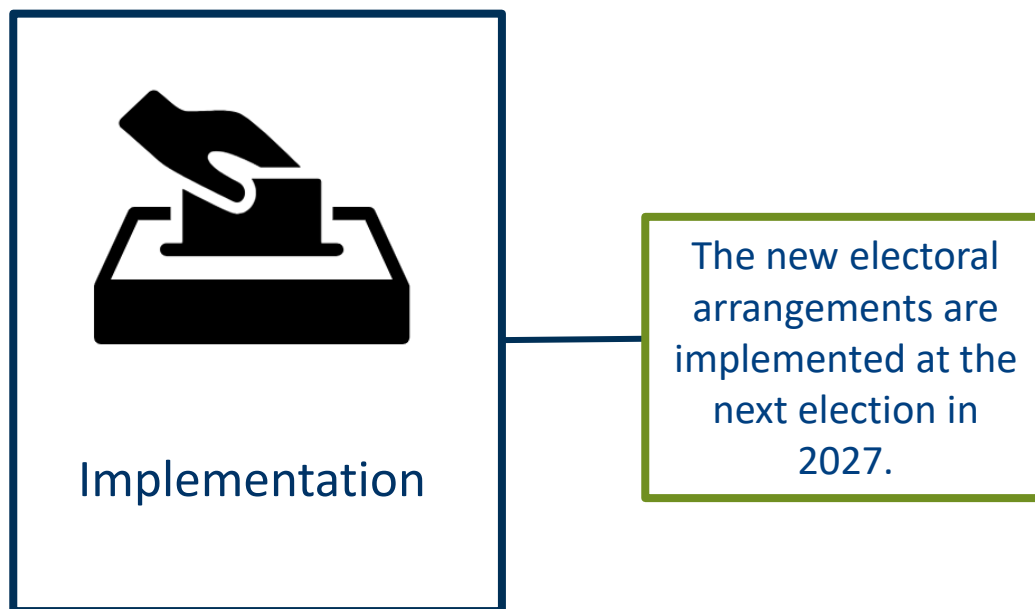
House prices or
insurance

The external
boundaries for the
authority

Phase 3: Parliament



Phase 4: Implementation



How we consult

Write to all key
stakeholders in
the local area



Social media



Local media



Community
briefings



Flyers and posters



Work with your
officers



Ask for your help



Questions?

Further questions can be directed to
Jonathan.ashby@lgbce.org.uk or
reviews@lgbce.org.uk

Potto Parish Council – Ongoing Planning Applications and Status						Current Date	14th Sept 2024
						Updated	22 nd May 2024
Planning ref	Description	Received	Consultation expiry date	PPC response	Status	Comments	
22/00984/FUL	Change of Use of Land for the siting of 3 Holiday Chalets on Land South of Butcher Lane	13 th May 2022	31 st May 2022	PPC considered at May mtg; (concerns & rec. to refuse submitted)	<u>Awaiting decision</u> (despite <u>determination deadline of 15th June</u>) <u>No change</u>	2 objections received. PPC comments submitted 24 th May rec. refusal. No further info. *held up due to “nutrient neutrality”	
ZB23/01765/REM	Application for approval of reserved matters following outline approval 20/02290/OUT for the construction of one detached dwelling; Land Rear Of 42 Cooper Lane	23 rd Aug 2023	19 th Sept 2023	PPC considered at September meeting	<u>Awaiting decision</u> <u>No change</u>	PPC had no objections – submitted 20 th Sept. 3 objections received from neighbours. *held up due to “nutrient neutrality”	
ZB23/01873/CLP	Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage.	11 th Sept 2023	9 th October 2023	PPC considered at October meeting	<u>Awaiting decision</u> <u>No change</u>	Objection from neighbour noted relating to ownership boundaries etc. PPC comments submitted 18 th Oct.	
ZB24/00528/OUT	Outline application for a single dwelling on land to rear of 50 / 52 Cooper Lane – access only.	21st Mar 2024	9th Apr 2024 extended by request to 22nd Apr	PPC considered at April meeting, recommended refusal.	<u>Application withdrawn 8th May 2024</u>	Over 20 objections received. PPC response submitted following April meeting.	

Dear Town/Parish Clerk,

1) Parish Liaison: Dates for Your Diary

Please find attached details of a series of 'Drop-in Surgeries' and Parish Liaison Meetings being held across the county as part of the work being undertaken by North Yorkshire Council's Parish Liaison Team to improve communication with Town and Parish Councils and to better understand the issues they face. The surgeries will give you the opportunity to meet the team face-to-face and discuss any issues of concern or common interest. The surgeries will also help inform the agenda for a series of Parish Liaison Meetings being held throughout the year. The Parish Liaison Meetings will include an overview of the support available from the NYC Localities Team and officers from other NYC Services will be invited to attend to answer any questions you may wish to ask.

If you are unable to attend the drop-in surgery but would like to add an item to the agenda for discussion at the Parish Liaison meeting, please forward the details to me at parishliaison@northyorks.gov.uk

2) North Yorkshire Wider Partnership Conference: 'Working together to ensure our communities thrive'

I am writing to provide information about this year's North Yorkshire Wider Partnership Conference. The conference is a high-profile event in the county, which attracts a varied audience from the public, private and, particularly, the voluntary and community sectors, and represents a much-valued opportunity for partnership working and networking.

Under the heading 'Working together to ensure our communities thrive' this year's event will explore the opportunities and challenges posed by the changing landscape of partnership working, service delivery, and the changing social and physical environment.

Attendees will be able to listen to speakers, participate in workshops and visit stalls from a range of organisations in the exhibition area. The North Yorkshire community awards 2024 will also be presented.

The conference, being held Pavilions of Harrogate on Friday 25 October 2024, runs from 10am, finishing with a light lunch at 1pm (registration from 9.15am)

There are a limited number of places available for Parish Councils, please email parishliaison@northyorks.gov.uk to express interest **by 1st October 2024**.

Please note there is no charge for attendance.

3) Residents urged to check they are registered to vote

Residents across North Yorkshire are being reminded to check they are registered to vote at their address so that everyone who has the right to take part in upcoming elections can have their say on decisions that affect them. Like all UK local authorities, every year North Yorkshire Council's elections team is required by law to confirm whether the details held on the electoral register are correct. This is known as the annual canvass. Anyone concerned

about the risk of scams should be reassured that the council will never ask for bank details as part of the annual canvass. There are also examples of the forms online, so people know what questions to expect.

A revised register will be published on December 1. Find out more about the annual canvass in North Yorkshire and registering to vote at

www.northyorks.gov.uk/annualcanvass

4) Let's Talk: Autumn/Winter 2024

North Yorkshire Council has made a clear commitment to listen to communities with our ongoing 'Let's Talk' conversation. You can take part online at

www.northyorks.gov.uk/LetsTalk or paper surveys are available. Please email LetsTalk@northyorks.gov.uk with any questions or requests.

Surveys are a mix of informal engagement and formal consultations, and whilst they are usually aimed at individuals, you are very welcome to respond on behalf of your community if there are specific issues you would like to raise.

What is the ask of you?

- Please use the toolkits to share the link to the online survey (www.northyorks.gov.uk/LetsTalk) on your community channels – whether this is on social media or a local notice board.
- Please fill in the survey yourself as a North Yorkshire Resident, and encourage your partners, friends and families to take part.

We appreciate that many of you are parish meeting representatives who may not have access to social media or other digital channels. We can send paper copies of the survey and posters too.

Over ten thousand residents took part in **Let's Talk Rubbish** which ran over summer – we will update you on what you told us soon.

Let's Talk Active is live now until 4 November – we want to find out how physically active people are, and, if they aren't as active as they'd like to be, what barriers they may face.

Let's Talk Money will launch in October/November – we are asking you to share your views on the council's budget, what is important to you and what we should prioritise.

Thank you for your ongoing support with sharing the Let's Talk surveys with your communities.

5) Yorkshire Ready Together

We all know getting advice from an expert in person is as good as it gets. But sometimes, for lots of different reasons, that can't always happen. Yorkshire and the Humber Local Resilience Forums have come together to build a tool that will put expert advice directly into the hands of businesses, communities and individuals.

Yorkshire Ready Together is an accessible, free, conversational tool that helps users find the information they need so they can be prepared for emergencies and resilient when they happen. Built using the expert knowledge of responders and industry experts Hello Lamp Post, this constantly evolving tool aims to help businesses, communities and individuals fully

prepare for different types of emergencies. These emergencies can include things like power outages, cyber-attacks, pandemics, residential fires or severe weather.

The Yorkshire Ready Together tool is intended for preparation purposes only and should not be used during an actual emergency. In case of an emergency, users should always follow official guidance from emergency services and authorities.

Join us in using and sharing Yorkshire Ready Together to build a safer, more resilient Yorkshire. Your participation is key to spreading the value of being prepared.

Please visit www.yorkshirereadytogether.co.uk/spreadtheword and download the briefing note to find out how your parish or town council can get involved.

Kind regards

Peter

Email: parishliaison@northyorks.gov.uk

Web: northyorks.gov.uk



POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

Online Document Links

The Rural Bulletin

[The Rural Bulletin - 17 September 2024 \(mailchi.mp\)](#)

Community First Yorkshire

[Climate Action Fund - Our Shared Future \(communityfirstyorkshire.org.uk\)](#)

[Welcome to Community First Yorkshire News 13 September 2024](#)

Parish Online

<https://eot.potter-parish-online.co.uk/f/a/HwW0hZr1HTWCppUM-R-YKQ~/~/AAAHUQA~/RgRopbY9P0UgMzQ3Mzl4OGMyMGJiZTdiMGlxZjNhYzE1N2NkZmFhOWZEh2h0dHBzOi8vd3d3LnBhcmlzaC1vbmxpbmUuY28udWtXBXNwY2V1QgpmvD0xw2a-83jmUhZwb3R0b3BjQGJ0aW50ZXJuZXQuY29tWAQAAD-h>