

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

8th January 2024

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held at Potto Village Hall on **Tuesday 16th January 2024** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 19th of December 2023 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 Annual Return,
 - 4.4 PIR Action Plan
 - 4.5 Potto Plan
 - 4.6 Traffic Calming
 - 4.7 Potto Village Hall
 - 4.8 ICO Requests, Reviews, Appeals
 - 4.9 Newsletter
5. Report from Unitary Councillor.
6. To consider and decide upon the following planning applications:

None received.
7. To receive the following planning decisions / information:
 - 7.1 Ref: 21/02226/MRC. Brook House Potto, Application for variation of conditions. Granted.

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- 7.2 Ref: ZB23/02168/FUL. Thornhill Farm, Chalet for agricultural worker. Awaiting Decision.
- 7.3 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. Awaiting Decision.
- 7.4 Ref: 20/02290/OUT – The construction of one dwelling on Land to the rear of 44 Cooper Lane. Awaiting Decision
- 7.5 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. Awaiting Decision.

8. Matters requested by Councillors.

- 8.1 Christmas Tree.

9. Financial matters.

- 9.1 Barclays Bank
- 9.2 Bank accounts
- 9.3 Precept 2024-25
- 9.4 Budget review
- 9.5 Clerks salary
- 9.6 VAT payment to NYCC
- 9.7 Christmas tree lights

10. To consider the following correspondences and decide action where necessary.

- 10.1 Emails from members of the public
- 10.2 Review of Correspondence

11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

12th February 2024

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held at Potto Village Hall on **Tuesday 20th February 2024** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 16th of January 2023 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 Annual Return, Objections to AGAR by a member of the public
 - 4.4 Appointment of Internal Auditor
 - 4.5 PIR Action Plan
 - 4.6 Urban grasscutting
 - 4.7 Potto Plan
 - 4.8 Police Investigation of a member of the public
 - 4.9 Traffic Calming
 - 4.10 Potto Village Hall
 - 4.11 ICO Requests, Reviews, Appeals
 - 4.11.1 Decision Notice IC-260478-X8S8
 - 4.11.2 Appeal EA/2024/0028 by a member of the public.
 - 4.11.3 IC-260007-SWW6
 - 4.12 Village Project
5. Report from Unitary Councillor.

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6. To consider and decide upon the following planning applications:

None received.

7. To receive the following planning decisions / information:

- 7.1 Ref: ZB23/02168/FUL. Thornhill Farm, Chalet for agricultural worker. Awaiting Decision.
- 7.2 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. Awaiting Decision.
- 7.3 Ref: 20/02290/OUT – The construction of one dwelling on Land to the rear of 44 Cooper Lane. Awaiting Decision
- 7.4 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. Awaiting Decision.

8. Matters requested by Councillors.

- 8.1 Chairman for next meeting

9. Financial matters.

- 9.1 Barclays Bank
- 9.2 Bank accounts.
- 9.3 Precept 2024-25
- 9.4 Budget review
- 9.5 Clerks' salary

10. To consider the following correspondences and decide action where necessary.

- 10.1 Emails from members of the public
- 10.2 Review of Correspondence

11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

8th April 2024

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held at Potto Village Hall on **Tuesday 16th April 2024** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 20th of February 2023 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 Annual Return, Review of AGAR
 - 4.4 Appointment of Internal Auditor
 - 4.5 PIR Action Plan
 - 4.6 Urban grass cutting
 - 4.7 Potto Plan
 - 4.8 Police Investigation of a member of the public
 - 4.9 Traffic Calming
 - 4.10 Potto Village Hall
 - 4.11 ICO Requests, Reviews, Appeals
 - 4.11.1 Appeal EA/2024/0028 by a member of the public.
 - 4.12 Village Project
5. Report from Unitary Councillor.
6. To consider and decide upon the following planning applications:
 - 6.1 Ref: ZB24/00528/OUT - Dwelling to the rear of 50 & 52 Cooper Lane.

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7. To receive the following planning decisions / information:

- 7.1 Ref: ZB23/02168/FUL. Thornhill Farm, Chalet for agricultural worker. *Awaiting Decision.*
- 7.2 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision.*
- 7.3 Ref: 20/02290/OUT – The construction of one dwelling on Land to the rear of 44 Cooper Lane. *Awaiting Decision*
- 7.4 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision.*

8. Matters requested by Councillors.

- 8.1 Policies & Procedures
- 8.2 Co-opt New Councillor

9. Financial matters.

- 9.1 Barclays Bank
- 9.2 Bank accounts.
- 9.3 Budget review
- 9.4 Clerks' salary
- 9.5 YLCA membership
- 9.6 SLCC membership
- 9.7 Letter form WPPC re. donation to Whorlton churchyard.

10. To consider the following correspondences and decide action where necessary.

- 10.1 Emails from members of the public
- 10.2 Review of Correspondence

11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

District
Hambleton

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North Yorkshire

7th May 2024

Dear Councillor,

You are summoned to attend the Annual Meeting of Potto Parish Council, to be held at Potto Village Hall on **Wednesday 22th May 2024** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Election of Officials
 - 1.1 Chairman
 - 1.2 Vice Chairman
 - 1.3 Financial Officer
 - 1.4 To receive the Declaration of acceptance of office forms
2. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
3. To receive apologies and approve reasons for absence.
4. To confirm minutes of meeting held on the 16th of April 2023 as a true and correct record.
5. To receive information on the following issues and decide action where necessary.
 - 5.1 Police Report
 - 5.2 Footpaths Footbridges and Stiles
 - 5.3 Annual Return, review and approval of AGAR
 - 5.4 Internal Auditor, review and approval of internal audit
 - 5.5 PIR Action Plan
 - 5.6 Urban grass cutting
 - 5.7 Potto Plan
 - 5.8 Traffic Calming
 - 5.9 Potto Village Hall - AGM
 - 5.10 ICO Requests, Reviews, Appeals
 - 5.11 Village Project – D Day Celebrations
6. Report from North Yorkshire Councillor.

POTTO PARISH COUNCIL

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7. To consider and decide upon the following planning applications:

7.1 Ref: ZB24/00528/OUT - Dwelling to the rear of 50 & 52 Cooper Lane.

8. To receive the following planning decisions / information:

8.1 Ref: ZB23/02168/FUL. Thornhill Farm, Chalet for agricultural worker. *Approved.*

8.2 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision.*

8.3 Ref: 20/02290/OUT – The construction of one dwelling on Land to the rear of 44 Cooper Lane. Refused

8.4 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision.*

9. Matters requested by Councillors.

9.1 Resignation of Councillor

10. Financial matters.

- 10.1 Barclays Bank
- 10.2 Bank accounts.
- 10.3 Invoices
- 10.4 Budget review
- 10.5 Clerks' salary

11. To consider the following correspondences and decide action where necessary.

- 11.1 Emails from members of the public
- 11.2 Review of Correspondence

12. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

24th June 2024

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held at Potto Village Hall on **Wednesday 3rd July 2024** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meetings
 - 3.1 Annual assembly of electors held on the 22nd of May 2024 as a true and correct record.
 - 3.2 Annual meeting held on the 22nd of May 2024 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 Annual Return:
 - 4.3.1 Final Report and Certificate
 - 4.3.2 Decision Letter
 - 4.4 New Councillor
 - 4.5 PIR Action Plan
 - 4.6 Urban grass cutting
 - 4.7 Potto Plan
 - 4.8 Traffic Calming
 - 4.9 Potto Village Hall
 - 4.10 ICO Requests, Reviews, Appeals
 - 4.11 Amendments to Minutes
5. Report from North Yorkshire Councillor.
6. To consider and decide upon the following planning applications:

POTTO PARISH COUNCIL

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None

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7. To receive the following planning decisions / information:

- 7.1 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision.*
- 7.2 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision.*

8. Matters requested by Councillors.

- 8.1 Visit of Prime Minister.
- 8.2 Councillors Domain Name.

9. Financial matters.

- 9.1 Barclays Bank.
- 9.2 Bank accounts.
- 9.3 Invoices.
- 9.4 Budget review.
- 9.5 Clerks' salary.

10. To consider the following correspondences and decide action where necessary.

- 10.1 Emails from members of the public.
- 10.2 Review of Correspondence.

11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

12th August 2024

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held at Potto Village Hall on **Tuesday 20th August 2024** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meetings
 - 3.1 Monthly meeting held on the 3rd of July 2024 as a true and correct record.
 - 3.2 Annual assembly of electors held on the 22nd of May 2024 as a true and correct record.
 - 3.3 Annual meeting held on the 22nd of May 2024 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 Annual Return:
 - 4.3.1 Final Report and Certificate
 - 4.3.2 Decision Letter
 - 4.4 Co-option of new Councillor
 - 4.5 PIR Action Plan
 - 4.6 Urban grass cutting
 - 4.7 Potto Plan - Mid-term review
 - 4.8 Traffic Calming
 - 4.9 Potto Village Hall
 - 4.10 ICO Requests, Reviews, Appeals
 - 4.10.1 EJ/2023/0005
 - 4.10.2 EA/2024/0028
 - 4.11 Amendments to Minutes

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5. Report from North Yorkshire Councillor.
6. To consider and decide upon the following planning applications:
 - 6.1 Ref: ZB24/01315/FUL Demolition of existing single storey glazed conservatory and erection of new single storey orangery 58 Cooper Lane, Potto.
7. To receive the following planning decisions / information:
 - 7.1 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision*.
 - 7.2 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision*.
8. Matters requested by Councillors.
 - 8.1 Councillors Domain Name.
9. Financial matters.
 - 9.1 Barclays Bank.
 - 9.2 Bank accounts.
 - 9.3 Invoices.
 - 9.4 Annual subscription for website software.
 - 9.5 Budget review.
 - 9.6 Clerks' salary.
10. To consider the following correspondences and decide action where necessary.
 - 10.1 Emails from members of the public.
 - 10.2 Review of Correspondence.
11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

District
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North Yorkshire

9th September 2024

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held at Potto Village Hall on **Tuesday 17th September 2024** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 20th of August 2024 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 Annual Return:
 - 4.3.1 Final Report and Certificate
 - 4.4 PIR Action Plan
 - 4.5 Potto Plan – Midterm review
 - 4.6 Traffic Calming
 - 4.7 Potto Village Hall
 - 4.8 ICO Requests, Reviews, Appeals
 - 4.8.1 EJ/2023/0005
 - 4.8.2 EA/2024/0028
 - 4.8.3 IC-293418-Z2B3
 - 4.9 YLCA
5. Report from North Yorkshire Councillor.
6. To consider and decide upon the following planning applications:
7. To receive the following planning decisions / information:

POTTO PARISH COUNCIL

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- 7.1 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision*.
- 7.2 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision*.
- 7.3 Ref: ZB24/01315/FUL Demolition of existing single storey glazed conservatory and erection of new single storey orangery 58 Cooper Lane, Potto. GRANTED

8. Matters requested by Councillors.

9. Financial matters.

- 9.1 Bank accounts.
- 9.2 Budget review.
- 9.3 Clerks' salary.

10. To consider the following correspondences and decide action where necessary.

- 10.1 Emails from members of the public.
- 10.2 Review of Correspondence.

11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

7th October 2024

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held at Potto Village Hall on **Tuesday 15th October 2024** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 17th of September 2024 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 Annual Return:
 - 4.3.1 AGAR Action Plan
 - 4.4 Traffic Calming
 - 4.5 Potto Village Hall
 - 4.6 ICO Requests, Reviews, Appeals
 - 4.6.1 EJ/2023/0005
 - 4.6.2 EA/2024/0028
 - 4.6.3 IC-293418-Z2B3
 - 4.6.4 IC-329882-J6G7
 - 4.7 YLCA
 - 4.8 Village heating study
 - 4.9 Parish Plan
5. Report from North Yorkshire Councillor.
6. To consider and decide upon the following planning applications:
 - 6.1 Ref: ZB24/01593/FUL - Retrospective application for a shepherd's hut with hot tub and toilet. Potto Grange Farm, Potto.

POTTO PARISH COUNCIL

District
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7. To receive the following planning decisions / information:

- 7.1 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision.*
- 7.2 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision.*
- 7.3 Ref: ZB23/01765/REM - Application for approval of reserved matters following outline approval 20/02290/OUT for the construction of one detached dwelling; Land Rear Of 42 Cooper Lane. *Awaiting Decision.*

8. Matters requested by Councillors.

- 8.1 Northern entrance to village
- 8.2 Travellers site

9. Financial matters.

- 9.1 Bank accounts.
- 9.2 Precept
- 9.3 Budget review.
- 9.4 Clerks' salary.

10. To consider the following correspondences and decide action where necessary.

- 10.1 Emails from members of the public.
- 10.2 Review of Correspondence.

11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

11th November 2024

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held at Potto Village Hall on **Tuesday 19th November 2024** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 15th of October 2024 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 Annual Return:
 - 4.3.1 AGAR Action Plan
 - 4.4 Traffic Calming
 - 4.5 ICO Requests, Reviews, Appeals
 - 4.5.1 EJ/2023/0005
 - 4.5.2 IC-293418-Z2B3
 - 4.5.3 IC-329882-J6G7
 - 4.5.4 Reviews
 - 4.6 Village heating study
 - 4.7 Parish Plan
5. Report from North Yorkshire Councillor.
6. To consider and decide upon the following planning applications:
 - 6.1 ZB24/02021/FUL - Proposed alterations and extensions - 2 Cooper Close, Potto.

POTTO PARISH COUNCIL

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7. To receive the following planning decisions / information:

- 7.1 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision.*
- 7.2 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision.*
- 7.3 Ref: ZB24/01315/FUL Demolition of existing single storey glazed conservatory and erection of new single storey orangery 58 Cooper Lane, Potto. GRANTED.
- 7.4 Ref: ZB24/01593/FUL Retrospective application for a Shepards hut with hot tub and toilet, Potto Grange Farm. *Awaiting Decision.*

8. Matters requested by Councillors.

- 8.1 NYC Highways Liaison meeting.
- 8.2 Travellers site.
- 8.3 Stell Inspection.

9. Financial matters.

- 9.1 Bank accounts.
- 9.2 Precept.
- 9.3 Defibrillator Battery & Pads.
- 9.4 Swainby PCC.
- 9.5 Budget review.
- 9.6 Clerks' salary.

10. To consider the following correspondences and decide action where necessary.

- 10.1 Emails from members of the public.
- 10.2 Review of Correspondence.

11. To confirm the date and time of the next meeting.

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

9th December 2024

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held at Potto Village Hall on **Tuesday 17th December 2024** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 19th of November 2024 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 Annual Return:
 - 4.3.1 AGAR Action Plan
 - 4.4 Traffic Calming
 - 4.5 ICO Requests, Reviews, Appeals
 - 4.5.1 EJ/2023/0005
 - 4.5.2 IC-293418-Z2B3
 - 4.5.3 IC-329882-J6G7
 - 4.5.4 Reviews
 - 4.6 Village heating study
 - 4.7 Parish Plan
5. Report from North Yorkshire Councillor.
6. To consider and decide upon the following planning applications:

None
7. To receive the following planning decisions / information:

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- 7.1 ZB24/02021/Ful – Proposed alterations and extension 2 Cooper Close.
Granted
- 7.2 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision*.
- 7.3 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision*.
- 7.4 Ref: ZB24/01315/FUL Demolition of existing single storey glazed conservatory and erection of new single storey orangery 58 Cooper Lane, Potto.
- 7.5 Ref: ZB24/01593/FUL Retrospective application for a Shepards hut with hot tub and toilet, Potto Grange Farm.

8. Matters requested by Councillors.

- 8.1 Christmas Tree
- 8.2 Travellers site
- 8.3 Stell Inspection
- 8.4 Pam Fanthorpe Bench
- 8.5 Newsletter

9. Financial matters.

- 9.1 Bank accounts & Signatories
- 9.2 Precept
- 9.3 Budget review.
- 9.4 Clerks' salary.

10. To consider the following correspondences and decide action where necessary.

- 10.1 Emails from members of the public.
- 10.2 Review of Correspondence.

11. To confirm the date and time of the next meeting.