

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

8th April 2024

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held at Potto Village Hall on **Tuesday 16th April 2024** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 20th of February 2023 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 Annual Return, Review of AGAR
 - 4.4 Appointment of Internal Auditor
 - 4.5 PIR Action Plan
 - 4.6 Urban grass cutting
 - 4.7 Potto Plan
 - 4.8 Police Investigation of a member of the public
 - 4.9 Traffic Calming
 - 4.10 Potto Village Hall
 - 4.11 ICO Requests, Reviews, Appeals
 - 4.11.1 Appeal EA/2024/0028 by a member of the public.
 - 4.12 Village Project
5. Report from Unitary Councillor.
6. To consider and decide upon the following planning applications:
 - 6.1 Ref: ZB24/00528/OUT - Dwelling to the rear of 50 & 52 Cooper Lane.

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7. To receive the following planning decisions / information:
 - 7.1 Ref: ZB23/02168/FUL. Thornhill Farm, Chalet for agricultural worker. *Awaiting Decision.*
 - 7.2 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision.*
 - 7.3 Ref: 20/02290/OUT – The construction of one dwelling on Land to the rear of 44 Cooper Lane. *Awaiting Decision*
 - 7.4 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision.*
8. Matters requested by Councillors.
 - 8.1 Policies & Procedures
 - 8.2 Co-opt New Councillor
9. Financial matters.
 - 9.1 Barclays Bank
 - 9.2 Bank accounts.
 - 9.3 Budget review
 - 9.4 Clerks' salary
 - 9.5 YLCA membership
 - 9.6 SLCC membership
 - 9.7 Letter form WPPC re. donation to Whorlton churchyard.
10. To consider the following correspondences and decide action where necessary.
 - 10.1 Emails from members of the public
 - 10.2 Review of Correspondence
11. To confirm the date and time of the next meeting.