

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

14th March 2025

Dear Councillor,

You are summoned to attend the next meeting of Potto Parish Council, to be held at Potto Village Hall on **Tuesday 25th March 2025** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 18th of February 2025 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 Annual Return:
 - 4.3.1 Review of AGAR.
 - 4.4 Appointment of Internal Auditor
 - 4.5 Traffic Calming
 - 4.6 ICO Requests, Reviews, Appeals
 - 4.6.1 IC-329882-J6G7
 - 4.6.2 IC-293418-Z2B3
 - 4.6.3 EJ/2023/0005
 - 4.6.4 UA-2924-001502
 - 4.6.5 Reviews
 - 4.7 Village heating study
 - 4.8 Parish Plan
5. Report from North Yorkshire Councillor.

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

6. To consider and decide upon the following planning applications:
 - 6.1 Ref: ZB25/00298/MRC – Application for variation of condition No2 (minor interior design alterations) Land adjacent to Rawcliffe, Potto.
 - 6.2 Ref: ZB25/00332/MRC – Application for the removal of Condition 6 (occupancy) on two holiday lets, Potto Fields Farm.
 - 6.3 Ref: ZB25/00332/MRC - Application for removal of Condition 4 (Occupancy) and 8 (access) for previously approved application 08/03395/FUL. Potto Fields Farm, Black Horse Lane, Potto.
7. To receive the following planning decisions / information:
 - 7.1 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision.*
 - 7.2 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision.*
 - 7.3 Ref: ZB23/01765/REM - Application for approval of reserved matters following outline approval 20/02290/OUT for the construction of one detached dwelling; Land Rear Of 42 Cooper Lane. *Awaiting Decision.*
 - 7.4 Ref: ZB24/01593/FUL Retrospective application for a Shepards hut with hot tub and toilet, Potto Grange Farm. *Awaiting Decision.*
8. Matters requested by Councillors.
 - 8.1 Travellers site
 - 8.2 Stell Inspection
 - 8.3 Pam Fanthorpe Bench
9. Financial matters.
 - 9.1 Bank accounts
 - 9.2 Budget review.
 - 9.3 Clerks' salary.
10. To consider the following correspondences and decide action where necessary.
 - 10.1 Emails from members of the public.
 - 10.2 Review of Correspondence.

POTTO PARISH COUNCIL

District
Hambleton

County
North Yorkshire

11. To confirm the date and time of the next meeting.