

POTTO PARISH COUNCIL

North Yorkshire

9th August 2025

Dear Councillor,

You are summoned to attend the Meeting of Potto Parish Council, to be held at Potto Village Hall on **Tuesday 16th August 2025** at 7.15pm.

J.K. Storey (CLERK)

There will be a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
2. To receive apologies and approve reasons for absence.
3. To confirm minutes of meeting held on the 19th of August 2025 as a true and correct record.
4. To receive information on the following issues and decide action where necessary.
 - 4.1 Police Report
 - 4.2 Footpaths Footbridges and Stiles
 - 4.3 Annual Return:
 - 4.3.1 AGAR.
 - 4.4 Traffic Calming
 - 4.5 ICO Requests, Reviews, Appeals
 - 4.5.1 EA-2024-0028
 - 4.5.2 IC-371155-K5X6
 - 4.5.3 FT-EA-2025-0228
 - 4.5.4 IC-407209-P0G7
 - 4.5.5 Reviews
 - 4.6 Parish Plan / Neighbourhood Plans
 - 4.7 Community Governance Review
 - 4.8 Website
5. Report from North Yorkshire Councillor.
6. To consider and decide upon the following planning applications:

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7. To receive the following planning decisions / information:
 - 7.1 Ref: ZB25/00332/MRC - Application for the removal of Condition 6 (occupancy) on two holiday lets, Potto Fields Farm. *Awaiting Decision*.
 - 7.2 Ref: ZB25/00332/MRC - Application for removal of Condition 4 (Occupancy) and 8 (access) for previously approved application 08/03395/FUL. Potto Fields Farm, Black Horse Lane, Potto. *Awaiting Decision*
 - 7.3 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision*.
 - 7.4 Ref: ZB25/01354/FUL - Householder Application for Planning Permission for works or extension to a dwelling: Proposed single storey extension to rear of house. Re-alignment of attached Garage. 2 Cooper Close, Potto. **GRANTED**
 - 7.5 REF: ZB25/01281/OUT - Proposed agricultural workers' dwelling. Goulton Grange Farm, Potto. *Awaiting Decision*.
8. Matters requested by Councillors.
 - 8.1 Travellers site
 - 8.2 Stell Inspection
 - 8.3 Village Bench's
9. Financial matters.
 - 9.1 Bank accounts
 - 9.2 Budget review.
 - 9.3 Clerks' salary and review.
 - 9.4 Barclays Bank
10. To consider the following correspondences and decide action where necessary.
 - 10.1 Emails from members of the public.
 - 10.2 Review of Correspondence.
11. To confirm the date and time of the next meeting.