

POTTO PARISH COUNCIL

North Yorkshire

11th May 2026

Dear Councillor,

You are summoned to attend the Annual Meeting of Potto Parish Council, to be held at Potto Village Hall on Tuesday 19th May 2026 at 7.15pm to comply with Paragraph 7 of Schedule 12 of the Local Government Act 1972.

J.K. Storey (CLERK)

There will a public session prior to the meeting, and this will commence at 7.00pm.
(Members of the public will adhere to the rules set by the council for this session)

AGENDA

1. Election of Officials
 - 1.1 Chairman
 - 1.2 Vice Chairman
 - 1.3 Financial Officer
 - 1.4 To receive the Declaration of acceptance of office forms
2. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting.
3. To receive apologies and approve reasons for absence.
4. To confirm minutes of meeting held on the 21st of April 2026 as a true and correct record.
5. To receive information on the following issues and decide action where necessary.
 - 5.1 Police Report
 - 5.2 Footpaths Footbridges and Stiles
 - 5.3 Annual Return:
 - 5.3.1 2025-26 AGAR Internal Audit
 - 5.3.2 Approval of 2025-26 AGAR
 - 5.4 ICO Requests, Reviews, Appeals
 - 5.4.1 EA-2024-0028
 - 5.4.2 Reviews
 - 5.5 Parish Plan / Neighbourhood Plans
6. Report from North Yorkshire Councillor.

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7. To consider and decide upon the following planning applications:
 - 7.1 ZB26/00630/FUL – Application to rebuild existing garage, first floor extension, two storey extension, Lingmell, Parsons Back Lane, Potto.
8. To receive the following planning decisions / information:
 - 8.1 REF: ZB25/01883/FUL - Application for a New Detached Building to incorporate a car port on the ground floor and an annex above as ancillary accommodation to the main house. Moor House Farm, Goulton Lane, Potto.
Awaiting Decision .
 - 8.2 REF: ZB25/01281/OUT - Proposed agricultural workers' dwelling. Goulton Grange Farm, Potto. Comments regarding concerns of '4+ bedrooms' recommended no more than 3 bedrooms.
Awaiting Decision
 - 8.3 Ref: ZB25/00332/MRC - Application for the removal of Condition 6 (occupancy) on two holiday lets. Potto Fields Farm, Black Horse Lane, Potto.
Awaiting Decision.
 - 8.4 Ref: ZB25/00332/MRC - Application for removal of Condition 4 (Occupancy) and 8 (access) for previously approved application 08/03395/FUL. Potto Fields Farm, Black Horse Lane, Potto.
Awaiting Decision.
9. Matters requested by Councillors.
 - 9.1 Parish Roads.
 - 9.2 Stell Inspection.
 - 9.3 Village Bench's.
10. Financial matters.
 - 10.1 Transfer to National Westminster Bank – Unity Trust Bank
 - 10.2 Bank accounts.
 - 10.3 Budget review.
 - 10.4 Clerks Salary.
11. To consider the following correspondences and decide action where necessary.
 - 11.1 Emails from members of the public.
 - 11.2 Review of Correspondence.
12. To confirm the date and time of the next meeting.