

**MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL  
HELD ON MONDAY, 26 FEBRUARY 2007 AT 7.15 PM IN THE  
VILLAGE HALL**

Present: Councillor Mrs A Mazingham (Chairwoman) Councillors Messrs I Shimwell and G Woodhouse.

County Councillor Mr T Swales  
District Councillor Mrs B Fortune

**Meeting open to the public.** None present.

1. Apologies for absence were received from Councillors Mrs J Williams and Mr A Wilde.
2. The minutes of last month's meeting were agreed as a correct record and signed by the Chairwoman after an alteration on page 491, in the report from County Councillor Swales the third sentence should read "Councillor Shimwell said ...Potto Hill Farm ...because the drains are blocked."
3. **Police Report and Neighbourhood Watch.** A letter was received from Inspector Richardson regarding the retirement of a Stokesley Special Officer, Roy Martin. The Council decided as they had nothing in the budget for this sort of occasion they were unable to contribute.
4. **Reports from County and District Councillors**

County Councillor Swales reported that the Highways Agency have approved the financing of the bridge at the Black Swan crossing subject to consultation and objections. It will be presented to the Area Committee meeting on 16 April at Hutton Rudby Village Hall at 2.00 pm. The bridge should be completed by next Easter. The blocked drain reported last month is to be inspected and cleaned out. The street lighting is the responsibility of Highways and a site meeting will be held on 1 March at 6.00 pm at the Dog & Gun car park and then to tour the village. The map produced by Councillor Wilde will be used as a starting point. Councillors agreed to have a look at the street lighting after tonight's meeting.

County Councillor Swales left the meeting.

District Councillor Mrs Fortune had a copy of a photograph of a log cabin at Goulton Beck and she read out an e mail from a planning officer confirming that the existing log cabin is a twin-unit which falls under the legal definition of a caravan. It came on site in two parts. Nothing untoward has taken place. With reference to the electoral roll, District Councillor Mrs Fortune confirmed that it is for use during the elections and not for other purposes. She confirmed that she will be standing at the next election.

5. **Planning Decisions of Hambleton District Council.** None.

6. **Planning Applications**

- a. Porch extension to Woodside, 57 Cooper Lane and construction of replacement boundary wall, pillars and gates for Mr & Mrs R Hill. 07/00327/FUL

After discussion and Councillors' comments, Councillor Woodhouse proposed, seconded by Councillor Shimwell that the porch extension be recommended for approval but that the pillars and gates be recommended for refusal as they exceeded the maximum agreed height. This was agreed unanimously.

## **7. Matters arising from last month's meeting**

- a. Footpaths The Chairwoman reported on the action she had taken regarding the sheep pens. They have been removed and the electric wire. Briars in the hedge are dangerous and make the path still difficult to walk. Posts will be resited and access points re-organised to make it passable.
- b. Parish Plan. Councillor Woodhouse had provided agenda, minutes and a draft timetable. The Steering Group now consists of a wider age range from 19/20 to the mid 70s with people from all areas of the village. Councillor Woodhouse reported that he had spoken to Mr Wray about his concerns expressed in his letter. Mr Wray will be happy to attend the proposed Parish Plan open day and give his views.
- c. Web Site. The Potto web site is now up and running. Councillor Woodhouse said Mr Whitlock had already registered potto.org.uk. and he has put together the foundation of a professional looking web site. He is doing it free of charge. The Council has to manage what goes on to it. Councillor Woodhouse proposed and Councillor Shimwell seconded that the Council give Mr Whitlock free rein to put on what the Council have agreed. This was agreed unanimously. District Councillor Mrs Fortune said the parishes using the District Council web site have items screened before they are put on. She agreed to draft a note for the next meeting on this subject.
- d. District/Parish Liaison Meeting. A letter was received requesting items for the agenda for the meeting to be held on 26 March. Items must be received by 2 March. The Council had none.
- e. Parish Council Representative on the Standards Committee. No-one from the Council wished to be nominated.
- f. Hambleton LDF – Submission Development Policies Development Plan document. The Inspector's Report on the Core Strategy Development Plan document was received and will be circulated to Councillors.

## **8. Finance**

A letter was received from the Audit Commission proposing to extend the appointment of Mazars to cover 2006/7 pending a further competition in which tenders will be invited for appointment as auditors. The Clerk gave the balances in the Council's accounts:

Community Account	£132.47 (9 February 2007)
Business Premium Account	£1,362.41 (8 December 2006)

## **9. Village Hall**

The Chairwoman reported on a successful quiz last week. The next event is “Once a Lady” on 15 March. A letter has been received from the District Council regarding non domestic rates. They are examining the discretionary relief which is awarded to certain organisations. The Village Hall want to get in touch with other Village Halls about this and hope the Parish Council will support them. Councillor Woodhouse asked if this meant the rate bill will rise and this was thought to be the case.

## **10. Correspondence**

- a. Letter from Mr J Fitzpatrick MP in response to the Council’s letter on Post Office closures. It had been circulated to Councillors.
- b. A revised Model Code of Conduct for Local Authority Members received from Communities & Local Government. It will be circulated for comments which have to be received before 9 March.
- c. A note from Hambleton District Council on Local Government Re-organisation. It had been circulated to Councillors.
- d. Letter from the County Council enclosing a two page information leaflet that summarises the proposal that the County Council has submitted to the Government for a new Unitary Council for North Yorkshire. It had been circulated to Councillors.
- e. Circular from the District Council on Personal and Prejudicial Interests at Parish Council meetings. It had been circulated to Councillors.
- f. Circular from the District Council on a review of polling districts and polling places for Parliamentary elections. The proposals are available for inspection at the Council’s offices and at [www.hambleton.gov.uk/pollingplaces](http://www.hambleton.gov.uk/pollingplaces). District Councillor Mrs Fortune said Potto Village Hall will still be used.
- g. Notice from Hambleton District Council asking for it to be put on the noticeboard advertising for land for an affordable housing scheme.
- h. E mail from Sheena Spence, YLCA saying they are happy with the amendments proposed by the Council to NALC Standing Orders. She comments that the Parish Council must have a standing order governing the procurement of goods and services. Councillors thought that Clause 77(2) covered her query. The Clerk will ask.
- i. Letter from North York Moors National Park Authority on the LDF Core Strategy and Development Policies (Interim Version). The documents can be downloaded from [www.moors.uk.net](http://www.moors.uk.net) An open afternoon will be held at Helmsley National Park offices on 13 March from 2-7 pm. Bring forward next month.
- j. Information from YLCA on Training series for those interested in chairing of Parish and Town Councils; Parish Government Conference 2-4 March; Advice Note on Elections; Assembly Digest; White Rose Update; Agenda for Hambleton Branch meeting 14 March. All had been circulated to Councillors. The Chairwoman and Councillor Shimwell may be able to attend the meeting on 14 March.
- k. Leaflet from NY Criminal Justice Board on working together for justice in North Yorkshire. Circulated to Councillors.
- l. Notices from Hambleton District Council on bin collection dates for Easter and how to report fly tipping and highway repairs.
- m. Scrutiny News from NYCC. It had been circulated to Councillors.
- n. Newsletter from York & North Yorkshire Playing Fields Association. Circulated to Councillors.

- o. Brochure from Enjoy England on celebrating St. George's Day. Circulate to Councillors.
- p. Play equipment brochure from Wicksteed Leisure. Received.
- q. Further circular from ASDA requesting information on sites in North Yorkshire. Received.
- r. Information from the District Council Network – North Yorkshire explaining their support for enhanced two tier working. Circulate to Councillors.
- s. Circular from Hambleton District Council enclosing a poster re fly posting. It will be displayed on the noticeboard.
- t. Newsletter from Hambleton Flood Forum. Copies given to Councillors and will be distributed to residents.

The Chairwoman declared the meeting closed at 8.50 pm