

**MINUTES OF THE MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 19 NOVEMBER 2007 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillor Mr L Bailey (Chairman) Councillors Mrs J Williams, Mr N Walters, Mr A Wilde and Mr G Woodhouse

County Councillor Mr T Swales
District Councillor Mrs B Fortune

Meeting open to the public. None present.

1. There were no apologies for absence.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** The October crime statistics from North Yorkshire Police had been e mailed to Councillors. The Chairman said that PC Bunce had reported last month that they do police the village and are doing their best to try and stop crime in the area. Councillor Wilde said the speed matrix had been deployed in the village for a day.
4. **Planning Decisions from Hambleton District Council.** None. Councillor Woodhouse referred to the planning decision at Meadows End, 60 Cooper Lane and said 4 Councillors had looked at the site and put together a list of points which were felt were pertinent to the application and recommended refusal. Mr Stapleton had written to the Council about their response. A resident had spoken to Councillor Woodhouse in support of the Council's objections and has written to the District Council asking why the recommendations of the Council were overturned. Councillor Woodhouse thought the Parish Council should also be asking for feedback from the District Council. County Councillor Mr Swales said Parish Councils' comments are taken into consideration and they would be happy to come out and say that. The decision notice does give an explanation of the decision. The Chairman said over the years it sometimes gets frustrating. Councillor Woodhouse said the scale of the work concerns the neighbours. Councillor Williams said the decision details are on line. District Councillor Mrs Fortune said she can ask for a site visit by the Development Committee if requested to by a Parish Council. Councils can ask for a later deadline for their comments. County Councillor Mr Swales said there is an 8 week turn round for applications.
5. **Planning Applications**
 - a. Alterations and extensions to 3 Cooper Close for Mr & Mrs Harper. 07/03399/FUL. The Council agreed No Observations as their comment. It was noted that there were two forward facing roof lights.
6. **Matters arising from last month's meeting**
 - a. **Footpaths.** A letter was received from the County Council concerning the green lane and read out by the Chairman. The Chairman thought if the lane was improved it would attract more traffic, e.g. motor bikes. Councillor Woodhouse said there is a question in the Parish Plan about this

green lane and he hoped to be able to update the Council in a couple of weeks. Councillor Wilde said it is a green lane and he thought it should be maintained so that people can use it as such. The Chairman said two thirds has been done. Councillor Wilde said motor bike clubs have been working to improve it. County Councillor Mr Swales said it is a County Council responsibility but there is a lack of funding. They are quite happy for the Parish Council to go ahead and do it. Councillor Walters proposed the Council wait until information is available from the Parish Plan and this was agreed. The Clerk will write to the County Council saying we are awaiting responses from the Parish Plan and this will be early 2008.

- b. Parish Plan. Councillor Woodhouse reported that all the data from the questionnaires has been input into an access data base. Within a week or so it hoped to extract data to form a Word Document. A summary of the results will go on the Parish website. Comments made will be added under the bar chart. Councillor Wilde asked how people will be made aware of this. It was agreed that a note should be posted on the notice board. Councillor Woodhouse said the Steering Group has been invited by Jo Buffey to Parish Plan training at the end of this month. Councillor Wilde said the Parish Council was asked if they wanted Amanda Madden, Rural Housing Enabler, to come to a meeting to talk about affordable housing. The Council said we would wait until responses from the questionnaire were known.
- c. Road to Village Hall. Councillor Wilde will ring the supplier about the road planings. Councillor Williams asked if parents using the nursery were asked to leave their cars at the bottom of the lane and walk up. The Chairman thought they probably chose to do so.
- d. Grass cutting of verges. Councillor Wilde thought all the verges and hedges were nice and clean. Councillor Woodhouse was concerned about the visibility on the bend in Parsons Back Lane. The Chairman said the Parish Council does not pay to cut there and a number of things come into it. Preservation of wild life is one and hedges are cut late after the birds have finished nesting. Councillor Woodhouse suggested feedback was required from the Parish Plan.
- e. Trees. The Chairman said the tree which was planted for Queen Victoria's Jubilee has a dead branch overhanging the road and it is starting to lean. District Councillor Mrs Fortune suggested that the District Council be asked to send someone out to look at it. Councillor Wilde said Mr Griffin should be informed beforehand. There is a Tree Preservation order on it. Councillor Wilde said last year there was a similar situation and the Council wrote to the owner asking him to do the work. Councillor Walters said he has the grant application forms from the District Council. Grants were from £150 to £1,500 which has to represent up to 75% of the total project. Lists of trees you can use are provided. Councillor Walters had been in touch with Hills Nurseries in Stokesley who had provided useful information. The Council needs to see what responses have been made in the Parish Plan. Councillor Woodhouse said there is overwhelming support for the planting of trees. The land owners and the County Council will also have to be consulted. Councillor Woodhouse said we must remember it is a Parish Plan not a village plan. The funding left over from the Parish Plan will be paid to the Parish Council to be used for the things which were in the Parish Plan. Councillor Wilde said he was part of an initiative to re-introduce black poplars into the countryside so it would be good to have some planted here. Councillor Walters said Mr Hill has invited anyone interested to see the species. Councillor Wilde proposed, seconded by Councillor Woodhouse, that the Council proceeds with the grant application. Councillor Wilde gave details of the three tree preservation orders in the parish.
- f. YLCA Hambleton Branch meeting held on 17 October. No-one had been available to attend.
- g. Hambleton LDF Allocations Development Plan document – Preferred Options Consultation. Councillors had seen the document. The questionnaire was answered and will be returned to the District Council.

7. Reports from County and District Councillors

County Councillor Mr Swales said there will be a meeting in Osmotherley Village Hall at 7.00 pm on 27 November of the CIP Group and grant funding will be one of the topics. Recycling starts today and it is hoped by 2013 it will be 50%. At the present time it looks like Dalton Airfield will be the site for an incinerator. Councillor Walters asked if there were any plans to recycle cardboard. District Councillor Mrs Fortune said not now.

The Chairman asked why we have to put plastic and glass into the same container. District Councillor Mrs Fortune said a team will sort it into different containers. Councillor Wilde asked about the LDF document and District Councillor Mrs Fortune said it is still under consultation until the end of this month. It will be formally adopted. It is adopted for building and planning purposes now.

County Councillor Mr Swales left the meeting

8. Finance

The Clerk had prepared a proposed budget and this will be discussed at next month's meeting. Councillor Wilde gave information on a Conference he and Councillor Walters had attended in Scarborough. He had attended a budget session. It was recommended that you know what projects you are going to do. Councillor Woodhouse said he would have information from the Parish Plan for the next meeting. Councillor Wilde asked if it would be useful for the Parish Council to have a presentation on the Parish Plan. The balances in the Council's accounts are as follows:

Community Account	£285.50 (9 November 2007)
Business Premium Account	£1,676.38 (9 November 2007)

9. Village Hall

Councillor Wilde said there will be a production this Friday called "My Fat Friend". There is £3,017 in the current account and £3,113 in the reserve account. Electrical checks have been carried out recently. The Hall is being kept in good order. The hire rates are £14 per night. The minutes of the meeting held on 29 October were received and will be circulated to Councillors. The Chairman said renewal of the oil tank had been mentioned and there are rules and regulations now. The cost will be just over £1,000. Councillor Wilde said there has to be a bund wall. The Chairman asked if there was any progress on the disabled toilet and Councillor Wilde said not yet.

10. Correspondence

- a. North Yorkshire Minerals and Waste Development Framework – Sites Allocations Preferred Options document received from the County Council. This will be circulated to Councillors and discussed next month.
- b. A summary of accounts 2006/7 was received from North Yorkshire Fire & Rescue Authority. Circulate to Councillors.
- c. Letter from Right Hon, William Hague, MP attaching a copy of a letter from the Highways Agency about the proposed bridge at the Black Swan. Circulate to Councillors.
- d. Country Air magazine received from YRCC. Circulate to Councillors.
- e. Newsletter from York & North Yorkshire Playing Fields Association. Circulate to Councillors.
- f. E mail from YLCA on Information Services. This had been forwarded to Councillors as had an e mail on What's new on the YLCA website.
- g. E mail from YLCA on a meeting to be held in Stokesley Town Hall on 26 November at 2.00 pm on Local Government and Public Involvement in the Health Bill. Forwarded to Councillors.

- h. Letter from the Standards Board for England on the adoption of the revised Code of Conduct. They wish to know if the Council has adopted paragraph 12(2). Potto Parish Council adopted the Model Code of Conduct for Parish and Town Councils which includes paragraph 12(2).
- i. Community News received from Hambleton Local Development Agencies. Circulate to Councillors.
- j. Clerks & Councils Direct magazine. Circulate to Councillors.
- k. Leaflet advertising a Funding Fayre to be held on 27 November at Golden Lion, Northallerton received from Hambleton Strategic Partnership. Circulate to Councillors.
- l. Letter from Hambleton Citizens Advice Bureau asking for a donation. Circulate to Councillors for discussion next month.
- m. Notification of County Committee for Hambleton meeting to be held on 26 November. This will be advertised on the notice board.
- n. Copy of Declaration of Interests' Register for Councillors received from the District Council. Councillors were asked to check their entry.

Councillor Woodhouse asked about the cost of scanning of documentation mentioned at last month's meeting. The Council agreed unanimously that up to £25 can be spent on the scanning of documents.

The Chairman declared the meeting closed at 9.25 pm.