

**MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL  
HELD ON MONDAY, 17 DECEMBER 2007 AT 7.15 PM IN THE  
VILLAGE HALL**

Present: Councillor Mr L Bailey (Chairman) Councillors Mrs J Williams, Mr N Walters, Mr A Wilde and Mr G Woodhouse

District Councillor Mrs B Fortune.

**Meeting open to the public**

None present.

1. There were no apologies for absence.
2. The minutes of last month's meeting had not been received by Councillors before the meeting. They will be dealt with next month.

**3. Police Report and Neighbourhood Watch**

The crime statistics received from NY Police had been e mailed to Councillors as had Corporate Information for November 2007.

**4. Planning Decisions of Hambleton District Council**

- a. Construction of a detached garage at 19 Cooper Lane for Mr D Alexander. Approved, subject to conditions.

**5. Planning Applications**

- a. Alterations and extensions to 3 Cooper Close for Mr & Mrs Harper. Amended plans or further information. 07/03399/FUL. Recommended for approval.
- b. Alterations and extensions to 56 Cooper Close for Mr D Richardson and Mrs J Spuhler. Minor amendment. 07/00861/FUL. Recommended for approval.

**6. Matters arising from last month's meeting**

- a. Footpaths. It was noted that an area up to the Village Hall had compacted down. Councillor Wilde said the planings will probably be put down in the New Year.
- b. Parish Plan. Councillor Woodhouse reported on a meeting held last week. Sarah Robinson from YRCC had attended. Her expertise is in evaluating information from a Parish Plan. Mr Whitlock is putting the document together and has done an excellent job free of charge. A summary will be on the website. The information will be turned into a Plan. The Chairman asked if any feedback had been received from the deployment of the matrix. Councillor Woodhouse said not yet. Some villagers thought it had been sited wrongly because of the parked cars nearby. The suggestion was that it should have been nearer to the entrance of Cooper Close. Councillor Woodhouse proposed that if that is the feeling, the Council should ask for a further visit. Councillor Wilde seconded and this was agreed

unanimously. The precise location should be south of the Cooper Close entrance. Councillor Walters said in recent months traffic has slowed down.

- c. Grass cutting of verges. Nothing to report.
- d. Trees. Councillor Walters reported that he had submitted an application to the District Council for £1,500 of funding with a map showing where the trees would be planted and a quotation from Hills & Sons. Some funding may be available from the Parish Plan. There are a number of volunteers who would help with the planting. Letters have been sent to a number of land owners. Three land owners have said they would not want trees planted, 4/5 have said yes and others maybe. The project has to be finished by March 2008. Hills & Sons will deliver free of charge and will assist with the planting. Councillor Walters said there was a question on the application about maintaining the trees. Councillor Woodhouse asked if the Council would agree for information to go on the website about pruning a tree subject to a TPO needing planning permission. This was agreed unanimously. The Clerk said that the District Council will not send out anyone to look at the fir tree. Councillors agreed to look at it. District Councillor Mrs Fortune suggested contacting Environmental Health.
- e. NY Minerals and Waste Development Framework – Site Allocations Preferred Options. This does not apply to our area.
- f. Hambleton Citizens Advice Bureau. A letter had been received requesting a donation. Councillor Woodhouse proposed the Council send £25.00, Councillor Wilde seconded and all agreed.

## **7. Report from District Councillor Mrs Fortune**

District Councillor Mrs Fortune said in the light of burglaries and attempted burglaries in Hutton Rudby she urged residents to be extra careful. Personal safety alarms are on sale at the District Council. She will bring one along to the January meeting. There have been some problems with the recycling but it is settling down.

## **8. Finance**

A letter had been received from the District Council requesting the Council's revenue estimates for the financial year 2008 – 2009. The Council went through the figures for the budget for the next financial year. Councillor Wilde said a contingency fund was required. Councillor Woodhouse said he was hoping that some funding will be left over from the Parish Plan which will be transferred into the Parish Council funds. Actions from the Plan will require financial backing. Councillor Wilde said we should build up a contingency fund which may have to pay for an election in four years' time. The Council agreed unanimously to add a contingency fund to the budget. The Council agreed unanimously to precept for £2,107 for the next financial year. A letter was received from Barclays Bank giving details of the changes in general terms and conditions to the Council's accounts. The balances in the Council's accounts are as follows:

Community Account	£258.50 (10 December 2007)
Business Premium Account	£1,681.70 (7 December 2007)

The following account was agreed for payment: Clerk – ¼ salary + ¼ travel                      £115.00

## **9. Village Hall**

Councillor Walters reported that the performance of “My Fat Friend” was very successful. The issue of providing staging was discussed but storage was a problem. There is £2,839 in the current account and £3,113 in reserves. The next event will be “Pinocchio” on 29 January 2008. The Chairman asked if the YRCC had been contacted about parking long term in the car park. He said there were legal implications to long term parking and the access gate. He also asked that the question of sealing the floor be looked at urgently. Councillor Wilde said there is a maintenance plan so it may be on there. Councillor Walters said a structural survey has found nothing wrong with the building. All the Committee had taken away a section of the Parish Plan to look at and come back with comments to the next meeting. Councillor Woodhouse said the lights which illuminate the car park are still left on occasionally at night and he suggested a note be displayed about the lights.

#### **10. Scanning of Documents.**

Councillor Woodhouse said discs have been made by Mr Whitlock who has scanned in all the documents in relation to the deeds of the Village Hall. A disc was given to each Councillor and one for file. An invoice of £29.38 was received from Mr Whitlock. Councillor Wilde proposed, seconded by Councillor Williams that the account be paid. This was agreed unanimously.

#### **11. Correspondence**

- a. A letter from was received from the NYCC in response to the Council’s regarding “No Cold Calling Zones”. The Chairman agreed to meet with a representative from NYCC to show her the area suggested.
- b. Information from CPRE. Countryside Voice and Fieldwork magazines; details of membership and e mail from the Campaigns Team. Circulate to Councillors.
- c. A letter was received from a resident which had been returned with the Parish Plan questionnaire. It will be circulated to Councillors. The comments were noted.
- d. An e mail from the District Council on Preferred Options Allocations had been forwarded to Councillors.
- e. A circular from the County Council concerning the winter maintenance review. A Task Group has been set up which includes County Councillor Mr Swales. They will be consulting with Parish Councils. Received.
- f. Information from YLCA. White Rose Update; Advice Notes; Assembly Digest and Information Service. All had been forwarded to Councillors.
- g. Notification from YRCC of a Parish Government Conference to be held in Scarborough on 7-9 March. This will be brought forward next month.
- h. Circular from CE Electric UK saying that leaflets and posters are available on “Preparing for Mother Nature”. Circulate to Councillors.
- i. Information from the District Council on Stakeholder Consultation on car park charging. Circulate to Councillors. Poster on Christmas Tree recycling. This will be put on the notice board.
- j. E mail from Mr Cann, Head of Development at the District Council who says he will be able to come to a joint meeting with Potto and Rudby Parish Councils. He suggests a Monday or Tuesday evening at the end of January or beginning of February.
- k. E mail from NY Youth about voluntary youth groups/clubs/projects. Councillors had received a copy.

The Chairman declared the meeting closed at 9.30 pm.