

**MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL
HELD ON MONDAY, 21 JANUARY 2008 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillor Mr A Wilde (Chairman) Councillors Mrs J Williams, Mr G Woodhouse and Mr N Walters.

District Councillor Mrs B Fortune

Meeting open to the public. None Present.

1. Apologies for absence were received from County Councillor Mr T Swales and Councillor Mr L Bailey.
2. The minutes of the meetings held on 19 November 2007 and 17 December 2007 had been circulated, were agreed as correct records and signed by the Chairman.
3. **Police Report and Neighbourhood Watch.** The crime statistics had been received from NY Police and e mailed to Councillors. Councillor Woodhouse had a note from the Neighbourhood Watch Co-ordinator about No Cold Calling. It was noted that it was a number of months since we had a Police presence at our meetings. The Chairman said the Council would like to receive an up date on matters.
4. **Planning Decisions of Hambleton District Council**
 - a. Alterations and extensions to 3 Cooper Close to form ancillary accommodation, as amended by plan received by HDC on 3 December, for Mr & Mrs Harper. Approved, subject to conditions. 07/03399/FUL.
5. **Planning Applications**
 - a. Two storey extension to Potto Grange for Mr & Mrs Rogers 07/03646/FUL plus Application for Listed Building Consent for two storey extension 07/03648/LBC. The Council agreed unanimously No Observations.
 - b. Alterations and extensions to Longlands, Gold Gate Lane for Mr K M Fox. 07/03775/FUL. The Council agreed unanimously No Observations.
6. **Matters Arising from last month's meeting**
 - a. Footpaths. The surface of the Green Lane will be discussed next month. It was noted that a pathway along the lane leading to the Village Hall had compacted down and it was decided not to put anything further on top. Councillor Walters said it had been minuted at the Village Hall Committee that the Parish Council are taking responsibility for the lane.
 - b. Parish Plan. Councillor Woodhouse said the draft plan is in place. The Steering Group has been advised that we should have a questionnaire for children 11 and under. It has been distributed to children in the Parish and is also on the web site. A notice about this is on the notice board. Sarah Robinson of YRCC will attend the February meeting.
 - c. Trees. Councillor Walters reported that the application for a grant to plant trees has been approved by the District Council. The grant is £1,500 from the Carbon Reduction Grant Scheme, subject to terms and conditions. The total project cost is £2,000. The acceptance

form will be completed and returned by the Clerk. Volunteer work counts as part of our contribution. The work has to be finished by the end of the financial year. The trees need to be planted mid to late February. Councillor Wilde volunteered to help. All the land owners who said they were interested will be contacted. We will have approximately 55 trees. NY Highways will also be consulted. Councillor Walters said we only have a quotation from one supplier. Mr Hill has been very helpful and they are nearest nursery to us. Our regulations require 3 quotations for contracts over £1,000. Councillor Walters will obtain a further two. The Chairman suggested that a note be put on the web site to say we have received the grant. The Chairman thanked Councillor Walters for his work on this project.

- d. No Cold Calling Zone. The Clerk reported that Councillor Bailey was due to meet a representative from the County Council about the area in Potto which could be covered by a No Cold Calling zone.
- e. Parish Government Conference, Scarborough 7-9 March. No-one to attend.
- f. CE Electric. It was agreed to ask for a poster for the noticeboard and some leaflets which could be on display in the Village Hall. Councillor Woodhouse will put the information on the web site.
- g. Planning Meeting. Councillors agreed that 5 February was the most convenient date for a meeting with Mr Cann of the District Council. The meeting will be held in Hutton Rudby.

7. Report from District Councillor Mrs Fortune

District Councillor Mrs Fortune said District Councillors have monthly meetings with Mr Cann and she thought Councillors would find the meeting very useful. She had with her a personal safety alarm watch available from Hambleton District Council for £3.00. An alarm torch costs £2.00. The volume of recycling has exceeded all expectations. The system will settle down. She urged residents to read the information about when the different bins and recycling box/paper should be put out.

8. Finance

The Clerk had e mailed the budget for the next financial year to Councillors and this was agreed. Councillors had also received an e mail from YLCA concerning section 137. The balances in the Council's accounts are as follows:

Community Account	£143.50 (10 January 2008)
Business Premium Account	£1,681.70 (7 December 2007)

9. Village Hall

A copy of the minutes of the meeting held on 14 January will be circulated to Councillors. Councillor Walters said the Council's comment about the resealing of the floor had been minuted. An action plan from the Parish Plan is being developed by the Village Hall Committee. Councillor Woodhouse returned the original documents concerning the Village Hall to the Clerk plus 3 spare discs containing the information.

10. Correspondence

- a. Councillors had seen the Hambleton LDF draft Affordable Housing Supplementary Planning document. Councillor Woodhouse said in the LDF, Potto is not a sustainable parish for affordable housing.

- b. LDF Core Strategy and Development Policies document – Submission Version received from North York Moors National Park Authority. This will be circulated to Councillors for comments next month.
- c. E mail from YLCA on the launch of consultation on historic pubs. Forwarded to Councillors.
- d. E mail from YLCA on Power to Appoint in the new Local Government Act 2007. Forwarded to Councillors.
- e. E mail from Ms A Madden, Hambleton Rural Housing Enabler re Village Hall. The Chairman had forwarded it to the Chairman of the Village Hall Committee.
- f. Fieldwork magazine from CPRE. Circulate to Councillors.
- g. Newsletter from Hambleton Over Fifties Forum. Circulate to Councillors.
- h. Clerks & Councils Direct magazine. Circulate to Councillors.
- i. A consultation from Communities and Local Government on orders and regulations relating to the conduct of Local Authority members in England. Circulate to Councillors. Any reply is required by 15 February.
- j. NY Minerals and Waste Development Framework Core Strategy Submissions from NYCC. Circulate to Councillors.
- k. Agenda for the Area Committee for Hambleton meeting to be held on 28 January. A poster will be put on the notice board.
- l. North Yorkshire Criminal Justice Board newsletter. Circulate to Councillors.

The Chairman declared the meeting closed at 8.45 pm.