

**MINUTES OF THE MEETING OF POTTO PARISH COUNCIL**  
**HELD ON MONDAY, 17 MARCH 2008 AT 7.15 PM IN THE**  
**VILLAGE HALL**

Present: Councillor Mr G Woodhouse (Chairman) Councillors Mrs J Williams and Mr N Walters.

County Councillor Mr T Swales  
District Councillor Mrs B Fortune

4 members of the public

**Meeting open to the public**

Mr Shimwell said that on last month's agenda there were two items under correspondence, one from the District Council and one from the Standards Board regarding a complaint to the Standards Board and an alleged Breach of Conduct. The Chairman read out items 12a and 12b from Correspondence. Mr Shimwell said even though Councillor Woodhouse went against a Council resolution there has been found to be no breach? The Chairman said the Council did not have jurisdiction. The Clerk said the judgment was that when the Parish Plan Steering Group was set up it was not clearly documented in the Council minutes that it was under the jurisdiction of the Council. Mr Shimwell said the answers should be in the Minutes. The Chairman said Mr Shimwell could have copies of the correspondence.

Mrs Rogers thanked the Council for supporting their planning application which has been refused by the District Council. It will go to appeal. The reason for refusal was that the proposed extension will obscure important parts of the historic character of the earlier building.

Mrs Rogers spoke about the planning application at Potto Fields Farm. She would like to see whatever is done is within the structure which is already there as opposed to having a sprawling development. She has a small concern about increased traffic and also asked if planning permission was required for extremely bright lights which shine on to her house. If these lights were going to be on more it would be more difficult.

The Chairman closed the meeting to the public.

1. An apology for absence was received from Councillor Mr A Wilde.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** The crime statistics for the month of February had been received from NY Police and e mailed to Councillors. Councillor Wilde had received an e mail from Louise Davis of the District Council passing on comments from Acting Inspector Nick Walther. He says that Potto is very fortunate in that it suffers relatively low levels of crime. His resources are limited but should Potto require urgent Police attendance then resources are available.
4. **Planning Decisions of Hambleton District Council**
  - a.** Alterations and extensions to Longlands, Gold Gate Lane for Mr K M Fox. Approved, subject to conditions. 07/03775/FUL.
  - b.** Application for Listed Building Consent for a two storey extension to Potto Grange for Mr & Mrs Rogers. Refused. 07/03648/LBC
  - c.** Two storey extension to Potto Grange for Mr & Mrs Rogers. Refused. 07/03646/FUL

## **5. Planning Applications**

- a.** Alterations and extensions to stables and former agricultural buildings to form a manager's dwelling, office, 2 holiday units and a club room at existing equestrian centre, Potto Fields Farm, Black Horse Lane for Mr K Mungham. 07/03623/FUL. Councillors Walters, Wilde and Woodhouse had attended a site meeting on Sunday and were shown round by the applicant. Councillors Walters and Woodhouse gave their comments on the application. After discussion Councillor Walters proposed, seconded by Councillor Williams, that the application be approved. This was agreed unanimously. The Council also made the following comments. The access and egress of the site should be considered and a restriction should be considered to ensure that the proposed two holiday units are kept as holiday lets.

## **6. Matters arising from last month's meeting**

- a.** Footpaths. Nothing to report.
- b.** Parish Plan. The Chairman said Jo Buffey has reviewed the latest revision and she had made a number of small changes. Hopefully we are getting together the final draft which will be circulated to the Parish Council, Village Hall Management Committee, the Steering Group and Jo Buffey. Once approval has been received it will be ready for printing. County Councillor Swales said in some instances it would be put out to the whole Parish. You need the support of residents when you apply for grants. The Chairman said he will ask about an Open Day. Everything in the Plan has developed from the questionnaire.
- c.** Trees. Councillor Walters said 34 trees were planted on 9 March and he expressed his thanks to all the volunteers who had helped. Funds are available to plant more trees and he planned to talk to more landowners. The claim form and invoice will be sent to the District Council. We will send a short article and photographs to the District Council Press Officer. The Chairman thanked Councillor Walters for all the hard work he had done in a tight time scale. To date £852.62 has been spent plus £25 for the hire of an auger.
- d.** No Cold Calling Zone. A form was filled in to apply for a No Cold Calling zone. The whole village will have to be in agreement for this to be set up.
- e.** Grass Cutting. County Councillor Mr Swales said the County Council cut road junctions twice a year to give a visual splay. They do not cut along the lanes or farm entrances. The County Council only cut Potto Hall crossroads in our Parish.
- f.** District/Parish Liaison meeting. Councillor Wilde had attended the meeting in Northallerton on 3 March. A report was deferred until next month's meeting.

## **7. Finance**

A new bank mandate was required. It was agreed to have three signatories. Councillor Wilde was already authorized to sign so Councillors Walters and Woodhouse will fill in the forms also. The two accounts received will be held over until next month. The balances in the Council's accounts are as follows:

Community Account	£89.12 (10 March 2008)
Business Premium Account	£1,687.66 (7 March 2008)

## **8. Reports from County and District Councillors**

District Councillor Mrs Fortune said she was really pleased to see the new trees planted and it was good to have uptake of the grants offered. Work on the A19 bridge is due to start next month and finish in the Autumn. County Councillor Mr Swales said there is a map on the Highways Agency web site. Black Horse Lane is not wide enough to meet the criteria for white lines to be painted. The pavement at the

bottom of Cooper Lane is going to have a covering put on by the County Council. County Councillor Mr Swales is organizing a Neighbourhood Watch Co-ordinators meeting. Mr K Massie and Mr D Procter are the representatives for Potto. The Chairman said there is an action in the Plan that people are happy to give their e mail address to receive ringmaster messages.

County Councillor Mr Swales left the meeting.

## **9. Village Hall**

A copy of Trustee Voices magazine was received and will be circulated to Councillors.

## **10. Correspondence**

- a. A Notice of Vacancy had been posted due to the resignation of Mr Bailey. If no request in writing was received for an election at the District Council, the Parish Council can co-opt after 26 March.
- b. LDF Adoption of Development Policies Development Plan document was received from the District Council. It is on circulation.
- c. Poster received from the District Council announcing changes to the Bus Pass Scheme. It will be displayed on the notice board.
- d. Poster and leaflets received from the District Council on the Flavours of Hambleton Awards. The poster will be displayed on the notice board.
- e. Update received from Hambleton District Council. Circulate to Councillors.
- f. Leaflet from NYCC on a Short Guide to Overview and Scrutiny in North Yorkshire. Distributed to Councillors.
- g. Agenda for the meeting of the County Committee of Hambleton received from NYCC. The meeting was held at 2.00 pm on 17 March at Stokesley Town Hall. A poster had been displayed advertising the meeting.
- h. A Winter Maintenance Review will take place at the above meeting.
- i. Agenda for the Hambleton Branch meeting of the YLCA received. No-one was available to attend.
- j. Leaflets on Preparing for Mother Nature received from CE Electric. Distributed to Councillors and put in the Village Hall.
- k. Circular from Hambleton District Council on proposed Area Forums. Circulate to Councillors.
- l. Thank you letter from Hambleton Citizens Advice Bureau for the Council's donation. Received.
- m. E mail from YLCA on a day long seminar on s 106 agreements to be held in Leeds on 10 April. District Councillor Mrs Fortune suggested that the Council ask Mr Cann to do the training. It was agreed to ask Rudby and Whorlton Parish Councils if they wished to attend.
- n. E mail from YLCA on Post Office closures. The Council agreed to offer help and support to Whorlton Parish Council and ask if there is anything the Council can do.
- o. An Information Bulletin from YLCA had been e mailed to Councillors.
- p. E mail from YLCA on Arts in your Village. Given to Councillor Walters for the Village Hall Management Committee.
- q. E mail from YLCA on Yorkshire Rural Awards promoted by the Dalesman. Received.
- r. E mail from YLCA on free internet sessions to be held every Monday at the Old Courthouse, Thirsk. [www.ruralarts.org](http://www.ruralarts.org) or 01845 526536 for advance booking.
- s. Country Air magazine received from YRCC. Circulate to Councillors.
- t. Clerks & Councils Direct magazine. Circulate to Councillors.
- u. Brochure from Enjoy England on celebrating St George's Day. Circulate to Councillors.
- v. Newsletter from York & North Yorkshire Playing Fields Association. Circulate to Councillors.
- w. Received from The Standards Board for England – Town and Parish Standard. Circulate to Councillors.

The Chairman declared the meeting closed at 8.40 pm.