

THE MINUTES OF THE MEETING OF POTTO PARISH COUNCIL
HELD IN THE VILLAGE HALL ON MONDAY, 21 APRIL 2008
FOLLOWING THE ANNUAL MEETING OF ELECTORS

Present: Councillor Mr A Wilde (Chairman) Councillors Mrs D Hardy, Messrs N Walters and G Woodhouse.

County Councillor Mr T Swales

6 members of the public

Co-option of Councillor

There were two vacancies on the Council. One application had been received from Mrs Hardy and the Council unanimously voted for her. The Chairman welcomed her to the Council and she signed the Acceptance of Office form.

There is another vacancy. Councillor Walters said we need to reach as many people as possible about the vacancy and not everyone looks at the notice board or reads the minutes on the web site. He suggested a letter drop. Councillor Woodhouse said a letter drop could be combined with something about the Parish Plan. It was agreed that Councillors Walters and Woodhouse will deliver the letters.

The Chairman said that as members of the public had come to discuss the planning applications, they will be taken first on the agenda and the meeting will be open to the public for comments.

1. **Planning Applications**

- a. Conservatory extension to Verite House, 4 Cooper Lane for Mr & Mrs Brown. 08/00719/FUL. The Council had No Observations.
- b. Retrospective application for the change of use of agricultural building to general storage, installation of external cladding and 3 windows at 10 Cooper Lane for Mr K Davison. 07/03186/FUL. Mr Davison said the reason the application was retrospective was because it had not really changed its use but a complaint was received by Planning Department about the windows so they suggested applying for retrospective planning. The additional windows were so that there would not be any need for electricity for light. Mr Davidson said he was prepared to put something over the windows to make them opaque and re-instate the hedge. The Council recommended approval with the proviso that the windows be silvered and the hedge refurbished.
- c. A minor amendment to alterations and two storey extension to Meadows End, 60 Cooper Lane. 07/03783/MAMEND. The Council had No Observations.
- d. Single storey extension to 12 Cooper Close for Mr A Smart. 08/00730/FUL. The Council had No Observations.
- e. Alter and remove existing conservatory from the Public House and replace with new timber decking area and temporary marquee at the Dog & Gun for R & H Properties 08/00917/FUL. Comments from Mr R Neasham, who was unable to be present at the meeting, were read out by Councillor Woodhouse. He was concerned about the levels of noise which will be generated, loss of car parking space, the privacy of residents being compromised and the quality of life for residents being devalued. The Chairman said the planning application was in two parts – the decking and the marquee. Planning permission is needed for the decking but not necessarily for the marquee. Permission is not required to take down the conservatory. It is extremely important that residents write in with their comments to the District Council. Mr Proctor said he had not received notification from the District Council of the application.

Mrs Hardcastle asked if the Parish Council could do anything about the application. The Chairman said we can make recommendations within the remit we have. The District Council supports the retention of existing facilities in rural areas. County Councillor Mr Swales recommended contacting District Councillor Mrs Fortune as she can arrange a site visit by the District Development Committee. Mr Proctor said he endorsed Mr Neasham's comments and said the decking will impinge on car parking. There can be short term congestion during Church services or nursery drop off and pick up but this will cause much more. He was very surprised that comments from local people were not sought by the applicants. Mr Proctor asked whether it was within the Parish Council's remit to ask the District Council to consult more widely. The Chairman suggested that an extra meeting is held. Councillor Walters suggested that a note be circulated informing people of the application. County Councillor Mr Swales said a letter can be sent to the Licensing Department about outside noise and to consider controls on the outside decking. The Chairman closed the meeting to the public.

2. **Report from County Councillor Mr Swales**

County Councillor Mr Swales is organizing a Neighbourhood Watch meeting and he hoped that a representative from Potto will be present. The Chairman said we are liaising with the County Council about setting up a "No Cold Calling" zone.

3. Apologies for absence were received from District Councillor Mrs Fortune who was unwell.
4. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
5. **Police Report and Neighbourhood Watch.** A circular letter was received from County Councillor Mr T Swales about a meeting to be held in Osmotherley Village Hall on 20 May at 7.30 pm. This will be put on the web site. Mr Proctor, one of the Neighbourhood Watch representatives, said he had not heard about this meeting and thought the scheme might have a problem with data protection. Councillor Woodhouse said from the Parish Plan questionnaire he had a list of names of people who would be interested in having messages by e mail. The Chairman may be able to attend the meeting.

6. **Planning Decisions of Hambleton District Council**

- a. Alterations and extensions to stables and former agricultural buildings to form a manager's dwelling, office, two holiday units and a club room at existing equestrian centre at Potto Fields Farm, Black Horse Lane for Mr K Mungham. 07/03623/FUL. Application withdrawn.

7. **Matters arising from last month's meeting**

- a. **Footpaths.** Nothing to report.
- b. **Parish Plan.** Councillor Woodhouse had a hard copy. Section 1 is a written text summary of the 5 main sections from the questionnaire. Section 2 is the action plan with a summary sheet at the back. He asked that it be circulated reasonably quickly. The Chairman thanked Councillor Woodhouse and his team and said a lot of hours had gone into the Plan. Thanks were also expressed to Mr Whitlock for his input.
- c. **Trees.** Councillor Walters said the trees have been planted and we need to keep an eye on them for the foreseeable future. The final invoice has been received from A Hill & Sons Ltd. An evaluation form will be sent back to the District Council. A letter of thanks will be sent to the land owners. An article and photographs will be sent to the Publicity Department of the District Council for publication in Hambleton News. A document for the file will show where the trees are planted and the type of tree.

- d. No Cold Calling Zone. NYCC will be distributing letters to residents asking for their agreement.
- e. Grass Cutting. Councillor Woodhouse thought the Council needed to give more specific advice to Mr Kitching on where to cut. He agreed to bring a map to next month's meeting.
- f. District/Parish Liaison Meeting. The Chairman had attended. He reported on an interesting meeting with a lot of time spent on the proposed car parking charges. The debate was about the size of the charge. The item requested by the Council on Lack of Policing in the Area was brought up but there was not a representative from NY Police present but an e mail message was received saying that Potto was a quiet area. It was agreed that Policing would remain an agenda item at the District/Parish Liaison meetings.
- g. Training on 106 Agreements. The Clerk reported that Rudby Parish Council did not wish to have training on this item. The Clerk for Whorlton thought they would agree although their parish is in the National Park which may have different planning rules.

8. Finance

The Clerk had completed the accounts for the financial year April 2007 to March 2008. Councillor Walters proposed, seconded by Councillor Woodhouse, that the accounts be accepted. Several accounts were received for payment and were agreed for payment as soon as the bank mandate has been approved. The Clerk gave the balances in the Council's accounts:

Community Account	£1,295.40 (10 April 2008)
Business Premium Account	£1,687.66 (7 March 2008)

9. Village Hall

The minutes of the meeting of the Committee held on 19 March 2008 were received and will be circulated to Councillors. The Open Gardens will be held 19/20 July and the Village Barbecue on 25 August. There is a proposal to have an Antiques Valuation night. The minutes are available on the web site. The floor is to be re-sealed, hopefully in half term. Councillor Walters is researching grants that may be available for the disabled access. There is £4,520 in the current account and £3,154 in the reserve account. Bills have gone up over the last period and an evaluation is being carried out on why costs have increased. The quiz was a great success. Councillor Woodhouse said there is an action in the Parish Plan on the access road. The AGM will be held on Monday, 12 May at 7.30 pm.

10. Dog & Gun

The Chairman said Mr Steve Irvine, the Manager of the Dog & Gun had contacted him about how to inform local residents what was happening. He had suggested the web site and Mr Irvine had contacted Mr Whitlock. A web site www.thedogandgunpotto.com has photographs and information about what is happening at the Dog & Gun. A notice has also been put in the notice board and there is a notice board at the entrance to the pub. The first night of opening is to be an open night for the village. He is keen to inform people what is going on. The first night was to be 16 May but this may have to be put back. There is an e mail address on the web site for queries.

11. Correspondence

- a. Letter from Rt. Hon William Hague MP on the Black Swan crossroads. Work has begun on the bridge. The letter will be put on the notice board.
- b. Consultation from NYCC on Children and Young People's Plan 2008-2011. Councillor Walters said there were many good things happening in the County and he could not think of anything more that was required. There is, however, no playground or playing field in Potto.

- c. A progress report on the 2008 Local Transport Plan was received and also a questionnaire which was filled in at the meeting.
- d. Minutes of District/Parish Liaison Meeting received from District Council. Circulate to Councillors.
- e. Letter from Hambleton District Council on Personal and Prejudicial Interests. Circulate to Councillors.
- f. Circular from Hambleton District Council advertising a vacancy on the Standards Committee for a Parish Council representative. Circulate to Councillors.
- g. Note from Hambleton District Council on street naming and numbering at Potto Hall. Received.
- h. Town and Parish Standard leaflet from The Standards Board for England. Circulate to Councillors.
- i. Assembly Digest newsletter. This had been e mailed to Councillors.
- j. Information from YLCA on a seminar to be held on Climate Change. Received.
- k. Newsletter No 4 from Amanda Madden, Hambleton Rural Housing Enabler and information on New Home By Products. The Council decided they no longer wished to receive information on affordable housing.
- l. Fieldwork magazine and Countryside Voice from CPRE. Circulate to Councillors.
- m. Local Councils Update. Circulate to Councillors.
- n. Notification from NALC of Conference to be held in Eastbourne and information on the Local Council Review. Circulate to Councillors.
- o. Information from YLCA on Branch Review and a questionnaire for local Councils. Circulate to Councillors.
- p. Information on planning application for Church Hall at Swainby. Councillor Walters thought this was not in the Parish Council's jurisdiction to comment. This was agreed by all. Circulate to Councillors.

The Chairman declared the meeting closed at 9.47 pm.