

**MINUTES OF THE MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 16 JUNE 2008 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillor Mr A Wilde (Chairman) Councillors Mr G Woodhouse and Mr N Walters.

3 members of the public

Meeting open to the public

The Chairman said it was said at last month's meeting that there were trustees of the water trough and that it should be mentioned in the deeds of 56 Cooper Lane and 8 Cooper Close. The Chairman had been to see the owners of 8 Cooper Close and the previous owner of 56 Cooper Lane and they are not aware of any trustees agreement. Mr Matthews, the previous owner, used to clean out the trough 4 times a year and kept it in good order. The water level has fallen considerably in the last few years. The Chairman had also spoken to NYCC Highways and they had previously cleaned it out. The drain is not connected to the horse trough. Mr Megson from NYCC Highways will contact the Chairman after he has inspected the trough.

An e mail from District Councillor John Morley to District Councillor Bridget Fortune concerning the trough was read out by the Chairman. Mr Richardson thanked the Council for the time they have taken on this and said they would like it to remain as long as it was safe.

Mr Davison said he owned half the access to the Village Hall and the other half is owned by an unknown third party. He had expressed an interest in acquiring the whole of the lane in order to do something about it. He had enquired with the previous owners but they had sold it. The Chairman said the whole issue of the lane was taken up by the Village Hall Management Committee but they could not get a consensus between the parties at the time. There was concern about the large stones on the lane which could cause damage. The Chairman said we need to establish ownership. Councillor Walters asked if there was a file in relation to the lane and the Chairman said it will be with the Management Committee. Councillor Walters said we need to assemble what we have got and find out where we go from there. Councillor Woodhouse asked if Mr Davison would let the Council have what information he has. Mr Davison said he would like to see tarmac from the Village Hall to the main road. It was agreed that Councillor Walters will liaise with the Village Hall and the Clerk will look in the Council files.

Councillor Woodhouse spoke on behalf of Mr Howard, who was concerned that his blackthorn hedge has been trimmed and cuttings are in his field which also contains sheep. If sheep get them into their hooves they may have to be put down.

Mr Webb had asked if a road sign could be erected for Butcher Lane as there used to be one at the crossroads at Potto Hall.

The Chairman closed the meeting to the public.

1. Apologies for absence were received from District Councillor Mrs B Fortune and Councillor Mrs D Hardy.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.

3. **Police Report and Neighbourhood Watch.** The crime statistics had been received from NY Police and e mailed to Councillors. The Chairman said he was continuing to put the statistics into the graph. Councillor Woodhouse said he had attended the Neighbourhood Watch meeting with Mr Massie and Mr Hardy at Osmotherley. It was a good meeting attended by two Police Officers who are keen to re-invigorate the Neighbourhood Watch Scheme. Mr Hardy volunteered to replace Mr Massie as the Neighbourhood Watch Co-ordinator and Mr Richardson has expressed an interest in becoming the deputy. Councillor Woodhouse was trying to arrange a meeting with PC Lloyd, Messrs Massie, Proctor, Hardy and Richardson. The Chairman said he had spoken to Mr Harper and he will bring up the matter at the Village Hall Management Committee meeting that the meeting be held in the Village Hall free of charge. Councillor Walters suggested the Neighbourhood Watch changes could go in the next newsletter.

The Chairman said near the telephone kiosk there was a green people carrier which had been parked there for 9 weeks also a silver Nissan sports car. The Police had been contacted and an Officer arrived within 10 minutes. The carrier was parked on the pavement which is illegal and both had gone within 2 days. The response from the Police was excellent.

4. **Planning Decisions of Hambleton District Council**

- a. Single storey extension to 12 Cooper Close for Mr A Smart. 08/00730/FUL. Approved, subject to conditions.
- b. Alter and remove existing conservatory from Dog & Gun and replace with new timber decking area, as amended by e mail received by HDC on 16 May, for R & H Properties. 08/00917/FUL. Approved, subject to conditions.

5. **Planning Applications**

The Chairman had attended the site visit by the District Council Development Committee on 27 May. Highways had recommended one additional car parking space. Councillor Walters had done a template for planning application comments. He will bring a hard copy to the next meeting.

6. **Matters arising from last month's meeting**

- a. Footpaths It was noted that hedges cannot be cut back on footpaths even with the best intentions without the owners consent. Mr Howard has very valuable sheep and if thorns get into their feet they may have to be destroyed. The Chairman thought that the matter of hedges could go in the next newsletter. It was agreed to bring use and maintenance of footpaths to the next meeting. Councillor Walters said he would be happy to organise a date for walking the footpaths in the parish.
- b. Parish Plan. Councillor Woodhouse reported on the launch day yesterday. There was a steady flow of people through the door and the comments were positive. He had contacted the printers today and hopefully it will be printed in a month's time. The Chairman said he had spoken to Mr Parry of 8 Cooper Close who said he was very impressed with the Plan.
- c. No Cold Calling Zone. Nothing to report.
- d. Grass Cutting. A plan of the Parish will be highlighted with areas to be cut. Councillor Woodhouse will contact Mr Kitching about the cost.
- e. Water Trough. The Chairman said some time ago we did contact County Councillor Swales about this so we can contact him again. Councillor Woodhouse asked what was the

Council's ultimate aim? The Chairman said we have to decide whether we want to keep it. Mr Matthews said there had been some discussion about getting the grass verge adopted as common land. Mr Megson of NYCC will get back to the Council and we will await the outcome of the meeting set up by District Councillor Morley.

- f. Potto Stell. Mrs Cartwright had reported that the smell had gone. There had been a release of liquid from a tank. The Clerk will ask the Environment Agency for a report.
- g. Joint Training Conference 26-28 September. Councillor Training Programme No-one was available to attend the Training Conference. The Councillor Training Programme will be brought forward in August.
 - h. YLCA Hambleton Branch meeting held on 4 June 2008. No-one had attended.
 - i. Litter. The Clerk had drafted out a letter. The Council decided not to send the letter at present but to monitor the situation.
 - j. BT Payphones. The Clerk had spoken to the District Council. The Chairman thought the payphone may have been in Potto Hall when it was an hotel.

7. Finance

A copy of the Financial Regulations for Potto Parish Council was given to Councillors and will be discussed next month. The Clerk's ¼ salary of £127.50 was agreed for payment. The balances in the Council's accounts are as follows:

Community Account	£701.82 (10 June 2008)
Business Premium Account	£1,691.97 (9 June 2008)

The assets of the Council were one notice board, 1 metal seat and 3 wooden seats. The Chairman reported on a letter from the Charity Commission about the Village Hall accounts.

- 8. **Reports from County and District Councillors.** None present.

9. Village Hall.

The next meeting will be on Wednesday. Interest had been expressed by people wishing to be a "Friend of the Village Hall". Councillor Woodhouse said when the Parish Plan is published we can look at the actions required. The minutes of the meeting held on 12 May, the Treasurer's report for the year ending 31 March 2008 and the Chairman's report to the AGM were received.

10. Correspondence

- a. Circular from Hambleton District Council reporting that one nomination had been received for a Parish representative on the Council's Standards Committee. Councillor Edward Dennison, Thornton-le-Beans and Crosby with Cotcliffe Parish Council has been nominated.
- b. Invitation from YRCC to attend a workshop in improving your community newsletter and communications at Hutton Rudby Village Hall on 2 July from 6 – 9 pm. The Chairman and Councillor Walters will attend. Councillor Woodhouse said the distribution of the newsletter depends on how we divide the parish up. Councillor Walters will ask the Village Hall Committee how they do it.
- c. Notification of the AGM of the Stokesley & Village Communication Regeneration Group to be held in Stokesley, Town Close on 9 July. Councillor Walters will pass on to the Village Hall Committee.

- d. Information from Yorkshire & Humber Assembly on the publication of the Yorkshire & Humber Plan. E mailed to Councillors.
- e. Report of the Regional Executive Board Meeting of the Yorkshire & Humber Assembly held on 22 May 2008. E mailed to Councillors.
- f. Fieldwork magazine from CPRE. Circulate to Councillors.
- g. Hambleton District Council – Joint newsletter from District and County Councils. Circulate to Councillors. A poster showing that the District Council Standards Committee will now deal with complaints that parish, town or district councilors may have breached the Code of Conduct. A poster showing dates for meetings with local people to be held on 21 July and 27 October at 7.30 pm in Stokesley Town Hall. This will be put on the notice board. Update – circulate to Councillors.
- h. Agenda from NYCC for the meeting of the County Committee for Hambleton to be held on 23 June. Will be displayed on the notice board.

The Chairman declared the meeting closed at 8.40 pm.