

MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL
HELD ON MONDAY, 18 AUGUST 2008 AT 7.15 PM IN THE
VILLAGE HALL

Present: Councillor Mr A Wilde (Chairman) Councillors Mrs D Hardy, Mr G Woodhouse and Mr N Walters

District Councillor Mrs B Fortune

Meeting open to the public. None present.

1. An apology for absence was received from County Councillor Mr T Swales.
2. The minutes of last month's meeting had been circulated. Councillor Woodhouse proposed, seconded by Councillor Walters that they be agreed as a correct record. This was agreed unanimously and they were then signed by the Chairman.
3. **Police Report and Neighbourhood Watch.** The crime statistics from NY Police had been forwarded to Councillors. The Chairman noted that total incidents and crimes were down on the previous year and he will continue to enter the figures onto a spreadsheet. Nothing to report on Neighbourhood Watch.
4. **Planning Decisions of Hambleton District Council**
 - a. Councillor Walters declared an interest. Conservatory extension to Chapel Cottage, 38 Cooper Lane, as amended by plans received by HDC on 16 July 2008, for Mr N Walters. Approved, subject to conditions.
5. **Planning Applications. Parish Plan Action 24** – Awareness of neighbours to planning applications. Councillor Walters will send the form for planning applications, with agreed amendments, to the Clerk.
6. **Matters Arising from last month's meeting**
 - a. **Footpaths. Parish Plan Action 13** – Use and maintenance of footpaths. Councillor Woodhouse said Mrs Cartwright has agreed to produce a draft footpath leaflet. The footpath map has been copied. Councillor Hardy asked about cutting the bridle path. Mr Hardy has strimmed it but the hedges are overgrown. Councillor Hardy said the footpath on the left at the bottom of Cooper Lane is getting very difficult to walk. District Councillor Mrs Fortune said Great Broughton had work done by the Royal Engineers and she will see if they are still available. She said the Stokesley and Villages Regeneration Group look to improving bridle paths and footpaths and it is something which should be taken up with Mr Goodwin from the District Council. The Chairman volunteered to see if he could contact the owners of the hedges on the bridle path. Councillor Woodhouse said to walk all the footpaths in the Parish was one of the actions in the Plan. Councillor Walters agreed to design a standard form to go out with the map for people who volunteer to walk a footpath.
 - b. **Traffic in Back Parsons Lane. Parish Plan Action 11.** Councillor Woodhouse volunteered to contact Mr Longbotham.
 - c. **No Cold Calling Zone. Parish Plan Action 29.** The Chairman had spoken to Mrs Fitzgerald, NYCC. Two wooden posts 6 feet high, 3" in diameter need to be erected at the entrances to the Village behind the Village sign. Permission will be requested from NYCC Highways and they will also be asked if there is money available to refurbish or replace like for like the fingerpost sign.

- d. Water Trough. The trough is self cleaning when it rains. This item will be kept on the agenda.
- e. Standing Orders. A copy of the amended version was given to Councillors.
- f. Northern Gas Network. Information on what needs to be done for gas to come to the Village will be included in the next newsletter.
- g. Broadband Speed. The Chairman had asked BT what they could do to increase the speed. It is dependent upon the equipment in the Exchange in Hutton Rudby. Councillor Woodhouse said Mr Whitlock was of the opinion that it was a fibre optic cable that was needed. A note will be included in the next newsletter.

7. **Finance**

The Chairman went through the Financial Regulations and marked the changes needed. Councillors will be sent an up dated copy. An invoice was received from Mr Kitching for £150.00 for cutting the verges. Mr Kitching had done more work than was asked for and it was thought the bill was reasonable. Councillor Woodhouse proposed that Mr Kitching's invoice be paid in full, Councillor Walters seconded, and this was agreed unanimously. The cost of grass cutting will be considered when the budget for the next financial year is set. An account was received for £183.00 from the Village Hall Management Committee for use of the Village Hall for Parish Council meetings. Councillor Walters proposed, seconded by Councillor Hardy that this be agreed for payment and this was agreed unanimously. The balances in the Council's accounts were as follows:

Community Account	£574.32 (10 July 2008)
Business Premium Account	£1,691.97 (9 June 2008)

8. **Report from District Councillor Mrs Fortune**

District Councillor Mrs Fortune said the Council had projects which should be on the list of the Stokesley and Villages Community Regeneration Group. The bridle way would be a wonderful leisure project and would attract grants by being on the list. She promised to get it added to the list. In September ENCAMS (Keep Britain Tidy) is launching England's first "Big Tidy Up". Litter picking equipment will be provided by Hambleton Community Safety Partnership. If the Parish Council wants to register for the "Big Tidy Up" visit www.thebigtidyup.org for further details or to set up a community litter pick contact John Proud on streets@hambleton.gov.uk or 0845 1211 555.

9. **Village Hall Parish Plan Action 18** Community Involvement with Village Hall. The Stokesley and Villages Regeneration Group is the forum where the Parish Council can apply for grants when the Management Committee decides what they want to do at the Village Hall. The Chairman said he had attended the last Management Committee meeting and most of it was taken up with preparations for the barbecue on 25 August. The Open Gardens event made a profit of £1,500. The general consensus was not to hold the event next year but have it the year after. The Magic Night has been brought forward to Halloween, 31 October at 7.00 pm. The minutes of the meeting held on 11 August will be circulated to Councillors. Councillor Woodhouse is compiling a list of people who have volunteered to be "Friends of the Village Hall".

10. **Correspondence**

- a. Affordable Housing Supplementary Planning document received from Hambleton District Council. Circulate to Councillors.
- b. Information on Affordable Housing Tour from Ms A Madden, Affordable Housing Officer, e mailed to Councillors.

- c. Details of Campaign Update received from CPRE. Circulate to Councillors.
- d. Brochure from Biker Contracts. Received.

The Chairman declared the meeting closed at 8.35 pm.