

**MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL
HELD ON MONDAY, 20 OCTOBER 2008 AT 7.15 PM IN THE
VILLAGE HALL**

Present: Councillor Mr A Wilde (Chairman) Councillors Mrs D Hardy and Mr N Walters.

District Councillor Mrs B Fortune

Meeting open to the Public. None Present.

1. Apologies for absence were received from County Councillor Mr T Swales and Councillor Mr G Woodhouse (holiday).
2. The minutes of last month's meeting had been circulated. An e mail from Councillor Woodhouse concerning the minutes has been forwarded to all Councillors. Councillor Walters proposed, seconded by Councillor Hardy, that the Council acknowledges the comments put forward by Councillor Woodhouse but do not feel that that level of detail was necessary so the minutes should be accepted as written, this was agreed unanimously. The Chairman signed the minutes.
3. **Police Report and Neighbourhood Watch.** The monthly crime statistics had not been received from NY Police. Councillor Walters suggested we contact the Police if no statistics are received next month. Parish Plan Action 27. Improve effectiveness of Neighbourhood Watch Schemes and Police Ringmaster communications. Councillor Hardy said Councillor Woodhouse has given the names of people who are interested in receiving Ringmaster/Neighbourhood Watch messages by e mail to Mr Hardy, the Neighbourhood Watch Co-ordinator. At the moment the Co-ordinator gets messages from Neighbourhood Watch and Ringmaster and then puts them on the notice board. The Co-ordinator will do a report for the Parish Council meeting.
4. **Planning Decisions of Hambleton District Council**
 - a. Single storey extension to Tilery Cottage to form a garage for Mrs L Leng 08/02520/FUL. Approved, subject to conditions.
 - b. Two storey extension to Goulton Cottage for Mr N Robinson 08/02608/FUL. Application withdrawn.

5. Planning Applications

- a. Alterations and extensions to stables & former agricultural buildings to form a manager's dwelling, office, 2 holiday units and a club room at existing equestrian centre, Potto Fields Farm, Black Horse Lane for Mr K Mungham. 08/03395/FUL. The Council agreed to recommend approval but suggested that consideration be given to light pollution.
- b. Parish Plan Action 1 – Improve quality of feedback to HDC re planning applications. It was agreed that this item could now be taken off the agenda.

6. Matters Arising from last month's Meeting

- a. **Footpaths.** A note was received from Councillor Woodhouse saying that Mrs Cartwright had written the first few guidance leaflets and done test walks. The leaflets will be issued to the Council for approval. Work has been carried out over three weekends by Mr Hardy,

Mr Harper, Mr Stephany and Councillors Walters and Wilde, cutting down vegetation on the bridle path and improving the access. Mr Shimwell has offered some mechanical equipment and it is hoped to lay planings before the winter. The Clerk will contact the County Council about the planings and also ask them to let Mr Hardy know when they will be delivered. Councillor Walters said a resident had suggested that he was concerned about the speed of traffic which could be generated by the improvements. Various suggestions had been discussed such as a bollard at each end or a caution sign. It was agreed to request a sign at each end to warn that horse riders use the path and ask whether it would be appropriate to have a bollard at each end to prevent access by larger vehicles. Councillor Walters' action to do a draft survey form for footpaths was carried over to next month.

- b.** Traffic in Back Parsons Lane. Parish Plan Action 11. Carried over to next month.
- c.** No Cold Calling Zone. A letter was received from NYCC in reply to the Council's letter. The County Council did not give permission for two wooden posts to be erected for the No Cold Calling signs. The Chairman said he would contact the County Council to discuss the matter. The County Council also has no grants available to refurbish the signpost.
- d.** Water Trough. A letter dated 1977 from the Common Commissioners gives a decision in the matter of The Well and the Horse Trough in that in the absence of any evidence that any person is the owner of the land it will therefore remain subject to protection under section 9 of the Act of 1965. A copy will be circulated to Councillors. District Councillor Mrs Fortune said in view of the interest taken by District Councillor Morley perhaps he should have a copy.
- e.** Pride in Potto. Parish Plan Action 15. Councillor Hardy agreed to speak to Mrs Fanthorpe.
- f.** Dog Fouling. Parish Plan Action 16. Councillor Hardy is compiling a list of dog owners. District Councillor Mrs Fortune agreed to request a dual bin for Gold Hill Loop Road. Other areas may also require a bin.
- g.** Area Forum. District Councillor Mrs Fortune said it is a meeting of Councillors to be held in public on 27 October in Stokesley Town Hall, not a public meeting.
- h.** YLCA Hambleton Branch. No-one was available to attend the meeting held on 15 October.

7. Finance

The second half of the precept of £1,053.50 was received on 13 October from Hambleton District Council. A briefing from NALC on the Banking Crisis had been e mailed to Councillors. The annual subscription to CPRE of £28.00 was due. Councillor Walters proposed £28 out of the training budget is used for this subscription, Councillor Hardy seconded and this was agreed unanimously. The balances in the Council's accounts were as follows:

Community Account	£69.32 (10 October 2008)
Business Premium Account	£1,696.06 (9 September 2008)

8. Report from District Councillor Mrs Fortune

District Councillor Mrs Fortune said it was the time of year when the Council is looking at expenses and is very thankful that no money is invested in Iceland. She said that some time ago, Councillor Woodhouse has said there would be money to be returned from the Parish Plan when it was completed. This money could be used for things like the dog refuse bins. A big initiative is just about to be started at this time of year when people feel more vulnerable. She urged people to make sure to lock up out buildings and leave lights on when they are out. Personal alarms and shed alarms are available from the District Council.

9. Village Hall

An e mail had been received from Mr Harper, the Village Hall Management Committee Secretary asking permission from the Council, as Trustees, to set up a sub-committee to progress funding applications for the proposed extension to the Village Hall. An action in the Parish Plan was to improve the Village Hall. There is no mention in the rules of sub-committees. The Chairman proposed that the Council reply that they would welcome the setting up of a sub-committee, Councillor Walters seconded, and this was agreed unanimously. The Council's two representatives on the Village Hall Committee would be willing to serve on the sub-committee. The Council also agreed to suggest that the sub-committee develop a scope and come back to the Council with it. The Chairman proposed, seconded by Councillor Walters that the letter from Councillor Woodhouse and item 9b in his e mail be deferred. This was agreed unanimously. A letter had been received from the Charity Commission concerning the Annual Return. A password has now been received for it to be submitted online. The minutes of the meeting held on 29 September will be circulated to Councillors. Various events have been planned. The floor is to be done at Christmas with funds made available from Hambleton District Council. Swainbees have requested a meeting with the Committee re the charges. There is £5,546 in the current account and £5,191 in the reserve account. Kathryn Chapman from Rural Action Yorkshire attended the recent meeting to provide information on funding. Councillor Walters said he had contacted 4 companies for quotes re the access lane and organized a site visit but only a representative from one company attended. It would be expensive to do a full reconstruction of the road. The option to look at would be removing the top surface and replace. It was agreed that a letter be sent out to the four companies asking for quotes for removing the stones and replace with road chippings and regrade. District Councillor Mrs Fortune said the large stones are a hazard but smaller ones might splay out further onto the main road. The Council agreed to ask Highways for their advice and whether they are prepared to do the first five metres. Councillor Walters had spoken to the Land Registry last week and the land is not registered. He suggested asking the District Council if they had any records on past ownership of the land. Councillor Hardy volunteered to do some checking also. An e mail had been received from YLCA re the access lane. It had been copied to Councillors.

10. Renewal of seat next to Church.

An e mail had been received from Councillor Woodhouse. It was noted that a new seat was not in this year's budget but a new seat was required. It was agreed to look at providing for it in next year's budget unless there is money available from the Parish Plan.

11. Development of Community Website. Parish Plan Action 25. Bring forward next month.

12. Increase Publicity of Parish Council Activities. Parish Plan Action 26. A newsletter will be issued at Christmas.

13. Determine if Speeding is a real problem. Parish Plan Action 6.

District Councillor Mrs Fortune said there is a heavy call on the use of matrix. The Clerk will enquire when it might be available.

14. Increase number of trees on roadside verges or footpaths. Parish Plan Action 8.

Councillor Walters said 35 trees have been planted and he did not think any more were needed this year but it was worth looking at every year. The Chairman proposed, seconded by

Councillor Hardy that the Council reviews the situation at the end of 2009. This was agreed unanimously.

15. Establish Street Light Locations – Parish Plan Action 9

The Chairman had a plan which had been used for a walk about with County Councillor Swales to pin point areas where additional lighting was required. A further letter will be sent.

16. Correspondence

- a. LDF draft Sustainable Development Supplementary Planning document received from Hambleton District Council. Councillor Walters thought it a very useful document. It would be useful to the Village Hall Committee for energy efficient projects. The document will be given to Councillor Woodhouse as other Councillors had seen it.
- b. Consultation from Communities and Local Government on the Making and Enforcement of Byelaws. It had been circulated to Councillors.
- c. Corporate Report 2008-2011 from North Yorkshire Fire & Rescue Service. Circulate to Councillors.
- d. Notification from CPRE of the Hambleton District Branch AGM to be held in Borrowby Village Hall on 7 November. Circulate to Councillors.
- e. Town and Parish Standard newsletter from Standards Board for England. Circulate to Councillors.
- f. Mini essentials e mail from Yorkshire & Humber Assembly. Had been forwarded to Councillors.
- g. Form from Voluntary and Community Sector for the database. Agreed to complete.
- h. Data check form from Rural Action Yorkshire. Agreed to complete.

The Chairman declared the meeting closed at 9.00 pm