

**MINUTES OF THE MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 17 NOVEMBER 2008 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillor Mr A Wilde (Chairman) Councillors Mrs D Hardy and Mr G Woodhouse

1 member of the public

Meeting open to the public

Mr Longbotham said he had written to the County Council about the use of Parsons Lane as a slip road from the A19 bridge and he had also spoken to Mr Hayward, NYCC Engineer, now retired, at the exhibition which was held at Hutton Rudby Village Hall. Mr Longbotham had no objection to the bridge. The problem was that Parsons Back Lane and Parsons Lane would be used as a "rat run". He wrote to the County Highways at Thirsk on 30 July and received a postcard acknowledgement that said a reply would be given in 20 days but no reply has been received. He wrote again in October. A reply was received on 11 November to say his letter had been passed to County Hall but no further letter has been received. He sent another letter by registered mail and also telephoned today. At the moment the road is covered in mud and cars are traveling through very fast. Mr Longbotham thought a one way system would be the best solution. The Council agreed to send a letter to the County Council expressing their concerns. Mr Longbotham will provide copies of his previous correspondence.

Mr Longbotham left the meeting. The Chairman closed the meeting to the public.

1. Apologies for absence were received from District Councillor Mrs Fortune and Councillor Mr N Walters (work commitments).
2. The minutes of last month's meeting had been sent to Councillors. They were agreed as a correct record by those present at last month's meeting and signed by the Chairman.
3. **Police Report and Neighbourhood Watch.** The monthly crime statistics had been received from NY Police and forwarded to Councillors. Councillor Hardy said a note asking anyone interested in Neighbourhood Watch to contact Mark Hardy will go in the newsletter. Ringmaster messages are posted on the notice board.
4. **Planning Decisions of Hambleton District Council.** None.
5. **Planning Application**
 - a. Outline application for the construction of a replacement dwelling at 43 Cooper Lane for Mr S Crosbie. 08/04323/OUT. An e mail giving comments on the application had been received from a neighbour. After a full discussion the Council unanimously agreed to recommend refusal for the following reasons:

In the light of supplementary planning guidance 1 and 3 it is felt that the height and massing of the proposed property is out of scale with neighbouring properties and the footprint is excessive for the width of the site.

The Council was concerned that in an area which is currently subject to flooding, a large development of this nature could have an adverse impact on adjoining properties and also the environment by reducing the amount of drainage available. The house, swimming pool and hard standing dramatically reduces the amount of soakaway which may potentially impact on

neighbouring properties. According to CPRE (Council for the Protection of Rural England) it can take more than 50 years for a new home to make up for the carbon dioxide emissions caused in its construction.

It should be noted that Potto Grove is one of the oldest properties in Potto and its loss would be unwelcome.

6. Matters Arising from last month's meeting

- a. Footpaths. In the absence of Councillor Walters it was agreed to carry over the matter of the draft survey form until next month. Councillor Hardy said her husband has been doing more work on the bridle path and asked for a date to be set for volunteers to help finish the work off. Councillor Woodhouse said he hoped to have copies of the draft footpath walks for the next meeting.
- b. Traffic in Back Parsons Lane. Parish Plan Action 11. Councillor Hardy proposed, seconded by Councillor Woodhouse that the Council sends a letter to the County Council, copies to County and District Councillors, expressing their concerns and asking for them to be addressed. This was agreed unanimously.
- c. No Cold Calling Zone. The Chairman will contact the County Council about where to site the notices.
- d. Water Trough. Councillors were given copies of documents concerning the hearing in 1977 by the Commons Commissioners about The Well and the Horse Trough in Potto.
- e. Pride in Potto. Parish Plan Action 15. Councillor Hardy said Mrs Fanthorpe is interested in helping. The Chairman will speak to Mrs Fanthorpe about an item to go in the newsletter asking for ideas.
- f. Dog Fouling. Parish Plan Action 16. Councillor Hardy has compiled a list of dog owners. District Councillor Mrs Fortune has agreed to request a dog refuse bin for the Gold Hill Loop Road and it was agreed to await response to this request.
- g. Development of Community Website. Parish Plan Action 25. This will be discussed under item 10d on the agenda.

7. Finance

The Clerk had prepared a draft budget for the financial year 2009-2010 and a copy was given to Councillors for discussion next month. The Clerk was asked to provide a list of what expenditure is due before the end of this financial year. The Chairman said the Council had discussed a new seat last month. Councillor Woodhouse explained that there would not be any money from the Parish Plan. He had understood that volunteer time spent on the Plan could be charged to the fund but the YRCC rejected the notion of volunteer money coming to the Parish Council. The money was spent on the Plan with better quality paper and printing.

The Council agreed to pay the CPRE subscription of £28 by direct debit. The Annual Return was received from Mazars. In their opinion the information contained in the annual return is in accordance with the Audit Commission's requirements and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Mazars drew the attention of the Council to the following two points. In future years they require the bank reconciliation to be on the form they provide. They recommend that the Council should review its approach to risk assessment by comparison to the guidance included in the NALC/SLCC Practitioners Guide 2008. These two items will be actioned. The Annual Return will be displayed on the notice board. A notice of the conclusion of the audit and the right to inspect the Annual Return will also be displayed. The Chairman proposed that copies of the Annual Return will be

provided to any local government elector on payment of £5, Councillor Hardy seconded and this was agreed unanimously. The balances in the Council's accounts were as follows:

Community Account	£1,122.82 (10 November 2008)
Business Premium Account	£1,696.06 (9 September 2008)

8. **Reports from County and District Councillors.** None present.

9. **Village Hall**

Councillor Hardy reported that she had been unable to speak to Mr Salmon yet. Councillor Walters was following up with the Land Registry and it appears that the land is not registered. The Clerk reported that no replies have been received to the Council's letter to contractors asking for quotes for work on the part of Cooper Lane leading to the Village Hall.

Changes to the Register of Charities and the Charity Commission News had been e mailed to Councillors.

10. **Correspondence**

- a. Letter received from the Highways Agency confirming that the new bridge over the A19 was officially opened on 31 October. Received.
- b. Letter from Hambleton District Council asking if the Parish Council has any information about the use of Goulton Cottage during the last four years. The Council were unable to confirm that the property has been used a residence in the last four years.
- c. Consultation from Communities and Local Government on Communities in Control: Real People, Real Power. Codes of Conduct for Local Authority Members and Employees. It will be circulated to Councillors for comments.
- d. Information from YLCA on a new mandatory Publication Scheme. It had been e mailed to Councillors and will be discussed next month. Councils have to sign up by 31 December 2008 and the scheme comes into operation on 1 January 2009.
- e. Information from YLCA on a Guide to Tree Preservation. This has been e mailed to Councillors.
- f. Planning Inspectorate Publications on Rights of Way had been received from YLCA and e mailed to Councillors.
- g. Copy of a Funding Newsletter received from NYCC. It had been e mailed to Councillors.
- h. Information Pack from CPRE on "Stop the Drop" campaign and the Countryside Voice magazine will be circulated to Councillors.
- i. White Rose Update from YLCA. Circulate to Councillors.
- j. A request for a donation was received from Citizens Advice Bureau. Councillor Hardy proposed the Council give £25, Councillor Woodhouse seconded and this was agreed unanimously.
- k. A request for a donation was received from WRVS. The Council decided against giving a donation.
- l. Clerks & Councils Direct magazine. Circulate to Councillors.
- m. A Budget and Council Plan consultation from NYCC. This will be circulated to Councillors for their comments.

The Chairman declared the meeting closed at 9.00 pm