

**MINUTES OF THE ANNUAL MEETING OF POTTO PARISH COUNCIL
HELD ON MONDAY, 18 MAY 2009 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillor Mr A Wilde (Chairman) Councillors Mrs D Hardy and Mr G Woodhouse

District Councillor Mrs B Fortune

Election of Chairman. Councillor Hardy proposed Councillor Wilde, Councillor Woodhouse seconded. There being no other nomination Councillor Wilde was unanimously elected as Chairman. He signed the Acceptance of Office form.

Election of Vice-Chairman. It was agreed that the position would be rotated between Councillors.

Responsible Financial Officer. The Clerk agreed to continue in this post.

Representatives on Village Hall Management Committee. Chairman and Councillor Hardy

Representative to YLCA Hambleton Branch Meetings. Any Councillor who is available will attend.

Meeting open to the public

None present.

1. Apologies for absence were received from County Councillor Mr T Swales, District Councillor Mr S Dickins and Councillor Mr N Walters.
2. The minutes of last month's meeting were proposed as a correct record by Councillor Hardy, seconded by Councillor Woodhouse and unanimously agreed. They were signed by the Chairman.
3. **Police Report and Neighbourhood Watch.** The crime statistics had been received from NY Police and circulated to Councillors. An e mail was received from Inspector Richardson about two incidents in Potto. An e mail was received from PC G Jones about the retirement of Inspector Richardson. The Council does not often see a Police presence at their meeting and it was agreed to ask for an attendance every quarter. The Neighbourhood Watch Co-ordinator will meet with Mr Whitlock, who manages the Potto web site, to organise how Neighbourhood Watch messages can be distributed.
4. **Planning Decisions of Hambleton District Council**

- a. Conservatory extension to The Old Orchard, Cooper Lane for Mr N Micklethwaite – Howe 09/00549/FUL. Approved, subject to conditions.
- b. First floor extension to 20 Cooper Lane and installation of a roof light and a window for Mr L Bailey. 09/00798/FUL. Approved, subject to conditions.
- c. Single storey extension to The Bungalow, 12 Cooper Lane, as amended by plans received by HDC on 14 May, for Mr R Wyatt. 09/00788/FUL. Approved, subject to conditions.

5. Planning Applications

- a. Amended plan for the installation of 2 windows and porch extension to Glen Lyon, Goldgate Lane. Change of use of land from agricultural to domestic. Construction of domestic garage, stable and store, as amended by plans received by HDC on 1 May for Mr T Foley. 09/00663/FUL. The Council recommended approval.
- b. Conservatory extensions to The Old Orchard, Cooper Lane for Mr N Micklethwaite-Howe. Amended plans or further information. 09/00549/FUL. The Council recommended No Observations. The Council's comments had been sent to Hambleton District Council before this meeting due to the return date for comments.

6. Matters Arising from last month's meeting

- a. Footpaths and Green Lane. Councillor Hardy said the hedge bordering Mr Howard's land is not registered under a Conservation Stewardship Agreement as confirmed by Natural England. The Chairman will contact Mr Howard. Councillor Hardy said work is going on near the old railway line clearing out the ditches. Further supply of road planings will be requested from County Council Highways. The Chairman said a stile is loose on the bridle path and he will have a look at it. Councillor Hardy said her husband has strimmed some of the paths but he would like volunteers to help. Councillor Woodhouse reported that Mrs Cartwright has given him some draft wording for 8 walks. He thought some photographs were needed and Mr Whitlock will import them into the text. Mrs Cartwright was thanked for her input so far.
- b. Traffic in Parsons Back Lane. Nothing to report.
- c. No Cold Calling Zone. One person has complained to Trading Standards about the installing of a No Cold Calling Zone so it cannot be implemented. A letter has gone out to residents.
- d. Pride in Potto. They have raised £360 and 9 tubs have been installed around the village. There is a fund raising event at the Dog and Gun of a coffee morning on Friday, 5 June. Councillor Hardy said Mrs Cartwright has asked if the trough can be included in Pride in Potto. The Chairman said 4 people in Potto have the right to draw water from the trough. We need a water expert to say how it should work and get it fixed. Councillor Mrs Hardy said it is full of leaves, rubbish and stagnant water. The Chairman had given copies of the legal documents to Mr Thoms and Mr Richardson. An e mail was received from County Council Highways saying they had received a request to cover the trough and asking for the Council's comments. District Councillor Mrs Fortune said she would ask

the District Council to see if they can help and the Chairman suggested approaching Northumbrian Water. Councillor Woodhouse said it is not functioning as it is designed to because it is blocked. The Chairman said Highways have tried to jet it but could not reach the end. It was agreed to reply to Highways that we are investigating the matter and will keep in touch with them before any work is done.

e. Sandbags. Bring forward next month.

7. Finance

The Annual Return for the year ended 31 March 2009 was received back from Mrs Roberts, the Internal Auditor, with a covering letter. This had been copied for Councillors. The comments in her letter were noted by the Council. Her invoice for £35.00 was agreed for payment. Councillor Woodhouse proposed, seconded by Councillor Hardy, that Mrs Roberts be re-appointed as Internal Auditor. This was agreed unanimously. It was agreed to renew our insurance with Allianz Insurance plc and the premium of £289.48 was agreed for payment. The first half of the precept of £1,250.00 was received from Hambleton District Council. The balances in the Council's accounts are as follows:

Community Account	£1,513.94 (8 May 2009)
Business Premium Account	£1,698.32 (9 March 2009)

8. Report from District Councillor Mrs Fortune

District Councillor Mrs Fortune advised that security on all outbuildings should be checked and be aware of anything/anyone strange in the neighbourhood. A very valuable motorbike has been stolen very close to this village and also burglars had been disturbed during the day time. The Chairman will put an item in the next newsletter.

9. Village Hall

Councillor Hardy had attended the Village Hall Management Committee meeting held on 27 April and gave a report. The village barbecue will be held on 19 July. A beer festival in conjunction with the Dog & Gun will be held on Sunday, 2 August to celebrate Yorkshire Day. A letter has been sent to the residents responsible for allowing their dog to foul in the car park. The nursery has asked if we can arrange for a warning sign about children from the County Council. The nursery has received a grant of £10,000 for improvements and they wish to know if there is anything in the deeds which prevents alterations. Councillor Hardy will check the disc which has all the legal documents on it.

10. Unclassified Road leading to the Village Hall

Councillor Woodhouse reported that he has begun filling in forms for the Land Registry. It costs about £40 for them to be looked at by the Land Registry and another £40 for a surveyor

to come and take photographs. The Council did not budget for this expense. The Chairman asked if the land would be registered in the Council's name and Councillor Woodhouse replied in the affirmative. The issue which came up in the Parish Plan is improving the lane. The Chairman said if we take ownership we are accepting liability and suggested we ask the YLCA for their input. This was agreed and Councillor Woodhouse will send an e mail to Clerk with the details.

11. Correspondence

- a. Posters from Hambleton District Council as to persons nominated in NYCC and European elections. These had been displayed on the notice board.
- b. An e mail from O2 regarding network coverage had been forwarded to Councillors. The Chairman will put an item in the newsletter asking residents if there had been an improvement in the signal level.
- c. Annual Report and invitation from CPRE to AGM held on 15 May at 7.00 pm at Golden Fleece, Thirsk. Received.
- d. Clerks & Councils Direct magazine. Circulate to Councillors.
- e. Country Air magazine. Circulate to Councillors. Invitation to membership of Rural Action Yorkshire. This will be passed to Village Hall Management Committee.
- f. E mail from Steve Hague regarding internet connection. Councillor Woodhouse said that Mr Whitlock was of the opinion that we should have a fibre optic cable instead of a copper one. The Chairman suggested asking Mr Whitlock what questions we should be asking.
- g. E mail from CPRE on Stop the Drop. It was noted that there had been fly tipping on Parsons Back Lane.
- h. E mail from YLCA giving details of Funding Sources for NYCC. This had been forwarded to Councillors.
- i. E mail from YLCA concerning the management of temporary road closures. Received.

The Chairman declared the meeting closed at 8.45 pm.