

MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL
HELD ON MONDAY, 21 SEPTEMBER 2009 AT 7.15 PM IN THE
VILLAGE HALL

Present: Councillor Mr A Wilde (Chairman) Councillors Mrs D Hardy and Mr G Woodhouse

District Councillor Mrs B Fortune

1 member of the public

Meeting open to the Public

The Chairman said to Mr Howe that at the last meeting it was said that the Council would have a meeting to discuss the petition that was circulated around the Village. The Chairman had taken advice from the District Council Monitoring Officer, Mr M Richards, and was informed that the Parish Council should not get involved with it. Mr Howe said he wished to ask the same question he asked last month i.e. did Councillor Woodhouse have anything to do with the petition against Mr Moore's planning application? Councillor Woodhouse replied that at the last meeting it was said that that we would await comments from Mr Howe and he had not seen them. The Clerk said Councillor Walters had said that the Council would await a copy of Mr Howe's comments. These comments were detailed in the minutes of the meeting held on 3 August. The Chairman said it was for the Standards Board to deal with. Mr Howe said his question was straightforward and required a yes or no answer. Councillor Woodhouse said he was not prepared to comment on tittle tattle or innuendo. Mr Howe quoted from the Relevant Authorities (General Principles) Order 2001 stating the principles he thought Councillor Woodhouse had contravened. He said by refusing to answer Councillor Woodhouse was avoiding principle 2 which concerned honesty and integrity. The Chairman said he was of the opinion that anyone is innocent unless proved otherwise. The Chairman closed the meeting to the public.

1. Apologies for absence were received from County Councillor Mr T Swales and Councillor Mr N Walters.
2. The minutes of last month's meeting had been circulated. Councillor Hardy proposed, seconded by Councillor Woodhouse, that they be accepted as a correct record. This was agreed unanimously and they were signed by the Chairman.
3. **Police Report and Neighbourhood Watch.** There was nothing to report from Neighbourhood Watch. The crime statistics were received from NY Police and had been circulated. District Councillor Mrs Fortune said she had met the new Inspector in Stokesley at the Stokesley and Villages Regeneration Group meeting.
4. **Planning Decisions of Hambleton District Council**
 - a. Single storey extension to The Old Orchard, Cooper Lane for Mr D Moore 09/01906/FUL. Granted, subject to conditions.
5. **Planning Applications.**

Councillor Woodhouse had circulated an e mail saying that Mr Cann of the District Council was willing to come to talk about planning to Councillors. It was agreed that a Thursday evening would be most convenient. Rudby and Whorlton Parish Council would be asked if they wished to attend. Mr Cann would be asked to cover new changes in planning.

6. Matters Arising

- a. Footpaths and Green Lane. An e mail was received from NYCC Public Rights of Way reporting the repair of a stile. A letter was received from NYCC Highways saying they would be able to provide 50 tonnes of planings. The Council agreed to accept the offer. Letter from NYCC giving the date for footway sealing programme at Cooper Close was received.
- b. Traffic in Parsons Back Lane. The Council agreed to obtain a copy of CPRE's Guide to Quiet Lanes. A copy of a letter from NYCC to Mr Longbotham giving details of the speed survey in Parsons Back Lane had been received.
- c. No Cold Calling Zone. The Clerk had e mailed Trading Standards asking for more details of why a zone could not be established.
- d. Water Trough. Councillor Woodhouse had e mailed Councillors saying that a resident had documents showing that he was the legal owner of the water trough. The Council would be interested to see the documents.
- e. Grass Cutting. Councillor Woodhouse said Mr Kitching will cut as much of the grass verges as possible for £100 so we will keep within the budget of £250.
- f. Sandbags. Mr Brown of Hambleton District Council had e mailed to say he was unable to confirm if sandbags will be delivered this year. There is a supply at the depot in Stokesley and residents can collect them by appointment, Tel. 01609-788101. The Chairman will put this in the next newsletter.
- g. Planning Applications. It was agreed to bring forward next month.

Mr Howe left the meeting.

- h. Domestic Extensions Supplementary Planning draft document. The Council filled in the questionnaire.

7. Finance

A letter was received from Hambleton District Council concerning revenue estimates. The Council agreed to consider this in November when setting the budget. A letter was received from Barclays Bank detailing the relocation of a branch from Linthorpe Road to Albert Road, Middlesbrough. The Annual Report was received from Mazars with their recommendation that the Council should undertake a risk assessment which should consider both financial and operational risks. The risk assessment should be reviewed on an annual basis. The Council noted the comments and a risk assessment is being undertaken. The audit fee of £57.50 was agreed for payment as was the Clerk's ¼ salary + travel allowance of £133.75. The balances in the Council's accounts were as follows:

Community Account	£596.71 (10 September 2009)
Business Premium Account	£1,698.76 (9 September 2009)

8. Report from District Councillor Mrs Fortune

District Councillor Mrs Fortune said she was attending the opening of Picton Playground and would speak to the organizers about signage. She believed they had been given some signs and would like to see them before making any comment as to whether they would be suitable for the nursery in Potto. A copy of the Picton Newsletter which is issued twice a year will be circulated to Councillors. County Councillor Mr Swales has asked District Councillor Fortune to say with regard to the salt bins that if the Council wished to retain them there has to be a case made for their necessity.

9. Village Hall

Councillor Hardy had attended the last meeting and gave a report. The wasps' nest has been removed from the front door at a cost of £65. New door has been fitted leading onto the car park. The Management Committee had contributed £1,000 towards the cost. Valuations for lifting the covenant and the land have been carried out. The minutes for the meeting held on 7 September will be circulated to Councillors. The Chairman reported that he had forwarded on the e mail from the Library Theatre to the Management Committee.

10. Unclassified Road leading to Village Hall

An e mail was received from Allianz Cornhill Insurance requesting more details before they could comment on the Council's letter. Councillor Woodhouse reported that he had filled in the Land Registry forms and taken photographs of the area in question and made a map. He had printed out the Land Registry Act 2002, section 6 which is required to understand some of the questions. He suggested that the forms be circulated to Councillors for their comments. The forms can then be considered at the Council's next meeting. This was agreed.

Councillor Hardy said the Management Committee would like a meeting with the Parish Council to agree the best way forward for the extensions to the hall. Councillors were asked to attend the next meeting of the Management Committee at 7.30 pm on 5 October in the Village Hall.

11. Correspondence

- a. A letter was received from a resident. The Chairman said the letter covers three points. Item 1 is not a issue for the Parish Council it is a civil matter. A leaflet concerning mediation will be sent. Item 2 concerned the cold calling zone which the Council is continuing to a follow up. Item 3 asked for all residents to be e mailed concerning residents' planning applications. The Council thought that there was already a great deal done to inform residents. The District Council put up a green planning application sign outside the dwelling and details are available on their website. The Parish Council issues a notice to the applicant and neighbours, details are on the agenda and in the minutes. Councillor Woodhouse said several residents have spoken about the short amount of time given for response to the District Council. The resident will be thanked for her letter.
- b. Councillor Woodhouse had sent an e mail concerning the willow tree on Potto Road which appears to contain quite a lot of dead wood. The Council agreed to write to the owner pointing this out.
- c. E mail from A Sutcliffe, Hambleton District Council giving details of shared services with Richmondshire District Council. Forwarded to Councillors.
- d. E mail from S Shaw about more powers for Parish and Town Councils. Forwarded to Councillors.
- e. CPRE News and Coast to Coast Walk e mailed to Councillors.
- f. E mail from Rural Services Network on helping to shape our own Rural Manifesto. Forwarded to Councillors.
- g. E mail from Rural Services Network on the State of Rural Services in England. Forwarded to Councillors.
- h. Parish News e mail from Rural Services Network. Forwarded to Councillors.
- i. E mail from Rural Services Network giving Hinterland newsletter for 28 August, 4 & 11 September. All forwarded to Councillors.
- j. Rural News Focus for 3 & 10 September e mailed from Rural Services Network. Forwarded to Councillors.

- k. E mail from YLCA on Rural Matters from the Yorkshire & Humber Rural Affairs Forum. Forwarded to Councillors.
- l. Fieldwork magazine from CPRE. Circulated to Councillors.
- m. Clerks & Councils Direct magazine. Circulated to Councillors.
- n. Newsletter from A Hill & Sons. It was noted that three of the trees which were planted have not grown. The Chairman is part of the black poplar scheme and has been growing them as part of the scheme and three of these could be put in.
- o. Brochure from Timberline Play Products. Given to Councillor Hardy for the nursery.
- p. Agenda for the County Committee for Hambleton to be held at County Hall, Northallerton on 28 September at 2.00 pm. The Chairman may be able to attend.
- q. Letter from NYCC giving details of the salt bins which will not be refilled for the coming winter. The letter will be circulated to Councillors for discussion next month.
- r. Agenda for Hambleton Branch meeting of YLCA to be held on 14 October at Stone Cross, Northallerton. Circulate to Councillors.

The Chairman declared the meeting closed at 8.40 pm