

**MINUTES OF THE MEETING OF POTTO PARISH COUNCIL HELD ON
MONDAY, 19 OCTOBER 2009 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillor Mr A Wilde (Chairman) Councillors Mrs D Hardy, Mr G Woodhouse and Mr N Walters

Meeting open to the public None present.

1. Apologies for absence were received from County Councillor Mr T Swales and District Councillor Mrs B Fortune.
2. The minutes of last month's meeting had been circulated. Councillor Woodhouse proposed, seconded by Councillor Hardy that they be accepted as a correct record. The minutes were then signed by the Chairman.
3. **Police Report and Neighbourhood Watch**

The crime statistics had been received from NY Police and an introductory letter from Inspector A Criddle which had been circulated to Councillors.

Councillor Woodhouse reported on the Neighbourhood Watch meeting he had attended on the 13 October in Swainby Village Hall. Inspector Criddle and Sgt. Walther were in attendance. It is now called Hambleton North Neighbourhood Watch Scheme. Each Parish Council was invited to contribute a small sum, e.g. £10 annually. Councillor Woodhouse asked that the Council consider this request during budget discussions. The Policing team is focusing on Safer Neighbourhood Policy. Councillor Woodhouse had a supply of two different postcards. One card gave a summary of North Yorkshire Police's Policing Pledge and the other had on it a questionnaire to be filled in and returned. Sgt Walther said he would like to visit Parish Councils and hoped someone would be available to attend once a quarter. The Police were asked if the statistics they provided monthly could be broken down much further and they agreed to look at this. It was agreed that e mail was the way forward for communications. The Police said they would like to bring a mobile unit to villages when events are being held. The Chairman of the Village Hall Committee will be informed. Some of the Police now have hand held lap tops which enable them to e mail details from the scene of a crime to the ringmaster system. It is a new system undergoing a trial. The telephone number for the Safer Neighbourhood Watch is 01609 789521. Messages can be left which are non-urgent. Inspector Criddle said they were looking for 2 volunteers from each area to patrol problem areas for 2-3 hours once a month. They will be given a Police radio. It will be just to observe as extra eyes and ears. It was thought that the ringmaster system should also be used to spread news of successes. Councillor Woodhouse said there were a couple of questions about cold calling zones and Inspector Criddle and Sgt Walther said the Police are keen to get these established. Councillor Woodhouse had asked for their advice on establishing smaller zones.

The Chairman suggested that the postcards could be given out with the next newsletter. Councillor Hardy gave details of a ringmaster message about the theft of heating oil in Great Broughton. Councillor Woodhouse said it has been agreed that there will be an extra tab on the Potto website for Neighbourhood Watch and ringmaster messages will be put on. The e mails addresses which came out of the Parish Plan questionnaire will be used for the circulation of messages.

4. **Planning Decisions of Hambleton District Council.** None
5. **Planning Applications.** None.
6. **Matters Arising**

- a. Footpaths and Green Lane. Councillor Woodhouse had a draft copy of the proposed footpath guide leaflets and it will be circulated to Councillors for their comments. Thanks were expressed to Mrs Cartwright for doing the text for the walks. Councillor Hardy said the hedges on the green lane need to be cut back. Highways will be asked who is responsible for this.
- b. No Cold Calling Zone. An e mail had been received from David Titchener, Trading Standards, saying that the objector was very clear about the reasons for the objection to the proposed No Cold Calling zone. He suggested that the Council carry out a survey of residents setting out the reasons for having such a zone created. Councillor Woodhouse said Sgt Walther had recommended that the Council ask if a zone could be created for a smaller area, say Cooper Close.
- c. Water Trough. The Clerk said County Councillor Swales had suggested a site meeting. The Chairman will contact Mr Richardson.
- d. Planning Applications. Councillor Walters said he had begun to draft a note and will e mail it to the Clerk for circulation.
- e. Planning Training. Dates were awaited from Mr Cann of the District Council.
- f. YLCA Hambleton Branch meeting held on 14 October 2009. No-one had been available to attend.
- g. NYCC Salt bins. Councillors agreed to write to NYCC Highways saying that the Council wished to retain all the salt bins detailed in Appendix B and will arrange for them to be filled.

7. Finance

The 2nd half of the precept of £1,250.00 was received from Hambleton District Council. The Chairman had obtained risk assessments from similar sized Councils to Potto and also a document on how to put one together. This information will be circulated to Councillors for their comments. The Council agreed to renew their membership of CPRE at a cost of £29 by direct debit. Councillor Woodhouse had spoken to Mr Kitching about grass cutting charges. He had also spoken to another contractor who had quoted £18 per hour. Grass cutting will be considered in the budget and written quotations will be required for any work. The balances in the Council's accounts are as follows:

Community Account	£1,655.46 (9 October 2009)
Business Premium Account	£1,698.76 (9 September 2009)

8. **Reports from County and District Councillors.** None present.

9. Village Hall

Minutes of the meeting of the Management Committee held on 5 October were received and will be circulated to Councillors. The toilets have been refurbished. Various events are planned.

10. Unclassified Road leading to Village Hall

In response to an e mail from Allianz Cornhill Insurance it was agreed to reply that the road was an access road to 9 properties and the Village Hall and the Parish Council would wish to adopt and resurface it. Councillor Woodhouse had the papers for the Land Registry and these will be circulated to Councillors.

11. Correspondence

- a. Letter and CD from Hambleton District Council on the LDF Proposed Submission Allocations DPD. Given to Councillor Walters.
- b. E mail from Mr P Cole, Hambleton District Council giving details of a meeting on 28 October in Civic Centre, Northallerton entitled "From Ideas to Implementation". Circulated to Councillors.

- c. Letter from Hambleton District Council giving details of a meeting of the Area Forum being held tonight in Stokesley Town Hall. A poster had been displayed in the notice board.
- d. Update newsletter from Hambleton District Council and Partnership News from Hambleton Strategic Partnership. These will be circulated to Councillors. The District Council has begun a new campaign on physical activity and various posters were enclosed. These will be displayed.
- e. E mail from NYCC giving a questionnaire on the Local Transport Plan survey. This had been circulated to Councillors.
- f. News from North Yorkshire e mail from CPRE. Circulated to Councillors.
- g. E mail from YLCA on behalf of Sherburn in Elmet Parish Council asking if Parish Councils had websites and if they would recommend their provider. It was agreed to ask Mr Whitlock if he wished his details to be forwarded.
- h. Weekly Rural Focus for 5, 12 and 19 October from Rural Services Community. E mailed to Councillors.
- i. Parish News from Rural Services Network. E mailed to Councillors.
- j. E mail from T Braun asking for support to help get funding for the Stokesley Play Area at North Road. Forwarded to Councillors.

The Chairman declared the meeting closed at 8.40 pm.