

**MINUTES OF THE MEETING OF POTTO PARISH COUNCIL HELD
ON MONDAY, 23 NOVEMBER 2009 AT 7.15 PM IN THE VILLAGE HALL**

Present: Councillor Mr A Wilde (Chairman) Councillors Mrs D Hardy, Mr G Woodhouse and Mr N Walters

2 members of the public

Meeting open to the Public

Mr Richardson referred to the September minutes of the Council meeting which said that he had documents proving he was the owner of the water trough. This is not correct, he has documentation to show that the Parish Council is not the owner of the water trough. Mr Richardson would like the trough to be a nice feature of the village. At the moment it smells and is in a disgusting state. He thought it was a good idea for the County Council to fill it in as long as there was a means for the rain water to drain away. At the moment the water does not go anywhere. The Chairman said it would be nice to see it working but it would cost a lot of money and work to do this. Mr Richardson volunteered to maintain the trough. The Chairman thought it was probably the best solution for the County Council to fill it in.

The Chairman closed the meeting to the public.

1. An apology for absence was received from District Councillor Mrs Fortune.
2. The minutes of last month's meeting had been circulated. Councillor Woodhouse asked that "e.g." be inserted on line six in item 3. Police Report and Neighbourhood Watch "e.g. £10 annually". This alteration was agreed and the minutes were then signed by the Chairman as a correct record.

3. **Police Report and Neighbourhood Watch**

The crime statistics from NY Police had been circulated to Councillors. The Chairman noted that the figures were slightly down on last year. A letter was received from Assistant Chief Constable Sue Cross enclosing a letter from Roger Brook, Head of Volunteering (Community Profiles) asking for a volunteer to help compile Neighbourhood Profile Guides. Councillor Woodhouse volunteered to e mail Mr Brook and ask for details. Councillor Woodhouse said Mr Roy, Area Chief Co-ordinator of Neighbourhood Watch has been looking for a Treasurer and he had volunteered to be the Hambleton North Treasurer. Councillor Hardy said there is a page for Neighbourhood Watch notices on the website. Ringmaster messages have been received about cold calling.

4. **Planning Decisions of Hambleton District Council.** None.

5. **Planning Application**

- a. Single storey extension to the front of 2 Ashfield House, Black Horse Lane for Mr T Leaf. 09/03685/FUL. The Council recommended approval.

6. **Matters Arising**

- a. **Footpaths and Green Lane.** An e mail had been received from the County Council confirming that the responsibility to maintain hedges lies with the land owner. The Council agreed to write to the land owners whose hedges bordered the green lane saying that the Council has been reminded by the County Council that land owners have responsibility for maintaining their hedges. A footpath leaflet

had been circulated to Councillors which included text and photographs. Councillor Walters had given his comments and suggested a footpath map could be displayed in the Village. Councillor Woodhouse said 7 or 8 walks had been finished and they will be available on the website to be printed off.

Councillors agreed that the leaflet should be printed but with an increase in the font size.

- b. No Cold Calling Zone. An e mail had been received from Mr Titchener of Trading Standards in response to the Council's about a smaller area being designated as a No Cold Calling Zone. The Clerk had replied but nothing further had been heard. The Clerk will contact Mr Titchener again.
- c. Water Trough. The Council agreed that it was the best solution for the County Council to fill in the water trough.
- d. Planning Applications. Councillor Walters had provided a draft policy document for circulation and comments.
- e. Planning Training. Mr Cann from the District Council has said he would like a specific agenda when he comes to talk to the Parish Council. The Chairman said changes to the planning policy was one item he would like to see on the agenda. Councillors will e mail the Clerk with items they would like to see discussed.
- f. Salt Bins. An e mail had been received from NYCC and forwarded to Councillors. The Chairman had obtained quotations from suppliers of salt which met British Standard 3247 and the Council agreed that these should be forwarded to the County Council for their comments.

7. Finance

A letter was received from Barclays Bank re Deposit Accounts. The Clerk reported she had reclaimed VAT of £86.68. A paper on Risk Assessment had been circulated to Councillors for their comments. The Chairman will look at the comments and bring a paper to the next meeting. The Clerk had prepared figures showing income and expenditure actual for 2008-9, budget for 2009-2010 and actual up to November 2009 so that the Council could do the budget for April 2010 – March 2011. Councillors went through the figures. On grass cutting it was agreed that there should be a one cut width at the side of all roads in April and September and quotations will be sought for this work. The Council is holding a balance and decided that it should be maintained as a contingency. Councillor Woodhouse proposed, seconded by Councillor Hardy that the Council's precept for the coming financial year should be £2,500. This will be sent to the District Council. The balances in the Council's accounts are as follows:

Community Account	£1,655.46 (9 October 2009)
Business Premium Account	£1,698.76 (9 September 2009)

- 8. **Reports from County and District Councillors.** None present.

9. Village Hall

A copy of Charity Commission News had been received by e mail and forwarded to Councillors. The minutes of the Village Hall Management Committee meeting held on 16 November 2009 will be circulated. After a meeting held with Mr Griffin it had been agreed that no further action will be taken. A village bonfire and fireworks had been held at Village Farm.

10. Unclassified Road leading to Village Hall

The Land Registry forms had been circulated to Councillors who had given their comments. Councillor Woodhouse proposed, seconded by Councillor Walters that the forms should be sent to the Land Registry. The Village Hall Management Committee has agreed to pay the £80 fee.

11. Correspondence

- a. Letter from Mr Preston about the willow tree. He asked if a road closure can be put in place in order for the tree to be pruned. The Clerk will contact the District Council.
- b. Information from NYCC on the budget and council plan consultation. The Chairman will look at the papers.
- c. E mail from YLCA forwarding a survey by the Plunkett Foundation. Forwarded to Councillors.
- d. An e mail from Rural Services Network containing a survey on the State of Rural Services in England. Forwarded to Councillors.
- e. Poster from York & North Yorkshire Road Safety Partnership. It will be displayed on the notice board.
- f. Request from Hambleton Citizens Advice Bureau for a donation. Councillor Woodhouse proposed the Council give £25, Councillor Hardy seconded and this was agreed unanimously.
- g. Weekly Rural Focus for 27 October and 6 November e mailed from Rural Services Community. Forwarded to Councillors.
- h. E mail from YLCA giving a report on flooding in North Yorkshire.
- i. Performance Matters magazine from North Yorkshire Waste Partnership. Circulated to Councillors.
- j. Clerks & Councils Direct magazine. Circulated to Councillors.
- k. Poster for meeting of County Committee for Hambleton held on 23 November. The poster had been put on the notice board.
- l. Country Air magazine from Rural Action Yorkshire. Circulate to Councillors.
- m. Countryside Voice magazine from CPRE. Circulate to Councillors.
- n. Poster from Hambleton District Council giving date of next meeting of Stokesley Area Forum on 18 January 2010 at 7 pm in Stokesley Town Hall. This will be displayed on the notice board.

The Chairman declared the meeting closed.