

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD
ON MONDAY, 18 APRIL 2011 IN THE VILLAGE HALL FOLLOWING THE
ANNUAL MEETING OF ELECTORS**

Present: Councillor Mr A Wilde (Chairman) Councillors Mrs E Griffin, Messrs N Walters and G Woodhouse

County Councillor Mr T Swales

District Councillor Mrs B Fortune

Meeting open to the Public. None present.

1. An apology for absence was received from District Councillor Mr S Dickins.
2. The minutes of last month's meeting had been circulated and were signed by the Chairman after being agreed as a correct record.
3. **Police Report and Neighbourhood Watch.** The crime statistics for March had been received from NY Police and forwarded to Councillors. The Chairman had put together the statistics for 2010/2011 and there had been an increase in crimes. County Councillor Mr Swales said residents are being encouraged to join Neighbourhood Watch schemes. Councillor Woodhouse said the scheme in Potto works very well.
4. **Planning Decisions of Hambleton District Council.** None.
5. **Planning Applications**
 - a. Proposed alterations and extension to Rosewood, Goldgate Lane for Mr J M Barnfather. 11/00699/FUL. Councillor Woodhouse had raised several points under CP1, DP1, CP16, CP17, DP30 and DP32. It was agreed to defer a decision until other Councillors had looked at the points and a further meeting will be held on Wednesday to make a decision.
6. **Matters Arising from last month's meeting**
 - a. **Public Access System for Planning Applications.** Bring forward next month.
 - b. **Footpaths and Green Lane.** Nothing to report.
 - c. **Developments in Broadband.** Mr Whitlock has e mailed parishioners about the system.
 - d. **Grass Cutting.** A quote had been received from Mr A Hutchinson and the Council agreed to accept it.
 - e. **Elections.** There will not be an election for Potto Parish Council. Five nominations were received for the five vacancies.
 - f. **HMRC Registration.** The Clerk has registered the Council has a new employer.

7. **Finance**

A notice of the Audit of Accounts was received from Mazars. It was agreed to renew the Council's membership of YLCA at a cost of £120. The renewal of the insurance premium was received from Aon Limited at a cost of £334.23. It was agreed to renew this. A cheque for £10 was agreed to be paid to the Hambleton North Neighbourhood Watch Scheme.

8. **Reports from County and District Councillors**

District Councillor Mrs Fortune and County Councillor Mr Swales had nothing to add to their reports to the Annual Meeting.

9. **No Cold Calling Zone.** Councillor Woodhouse had forwarded to Councillors e mails between Mr Proctor and the County Council Trading Standards about their rule that 100% of residents must agree to the setting up of a zone.
10. **Village Hall.** The minutes of the Management Committee meeting held on 30 March and the minutes of the Committees meeting with the Swainbees on 11 April had been received and forwarded to Councillors.
11. **Unclassified Road leading to Village Hall.** Councillor Woodhouse said it had been agreed that the Council would get a fixed specification and three quotes in accordance with the specification. He had spoken to a few contractors and there have been site visits and e mails. One contractor suggested that concrete sections be used and after discussions with residents the specification has changed. No firm quotes have been received on the new specification but it looks as though the cost might be nearer £10,000 than £20,000. Councillor Griffin asked about the drainage and queried whether other people like Northumbrian Water should be involved to make sure the water does not go down the village. Councillor Woodhouse said there is a manhole cover on Mr Davison's section and there will be no water going on to the surface of Cooper Lane. There is a crossfall section which means that the water drains to one side or the other. Councillor Griffin asked whether residents who have been dealing with flooding problems at the bottom of the village should be involved. Councillor Woodhouse thought there would be no significant change. The Chairman said he would send an e mail to Northumbrian Water telling them what is proposed.
12. **Parish Plan – Actions.** Bring forward next month.

Councillor Walters joined the meeting.

13. **Correspondence**

- a. Circular from Hambleton District Council giving details of a review of Polling Districts and Polling Places for Parliamentary elections. Circulate to Councillors.
- b. E mail from Chief of General Staff via YLCA on flying the flag for Armed Forces Day. Forwarded to Councillors.
- c. E mail from Marie Hitchen, Sustainable Government giving a Public Service efficiency update. Forwarded to Councillors.
- d. E mail from Mr P Cole, Hambleton District Council giving details of a Localism in Practice workshop to be held on 18 May. Forwarded to Councillors.
- e. E mail from Mr P Cole, Hambleton District Council giving details of an Energys share Grant Fund. Forwarded to Councillors.
- f. Newsletter for March 2011 from North Yorkshire Strategic Partnership received by e mail and forwarded to Councillors.
- g. Stokesley and Villages Community Regeneration Group agenda for meeting held on 6 April e mailed by Mr P Cole, Hambleton District Council and forwarded to Councillors.
- h. E mail from YLCA on NALC's Thematic Lobbying Strategy. Forwarded to Councillors.
- i. E mail from the Journal of Local Planning about significant changes to planning as a result of the 2011 budget. Forwarded to Councillors.
- j. News Digest for 21, 28 March, 4, 11, 18 April e mailed from Rural Services Network and forwarded to Councillors.
- k. E mail from the District Council Planning Enforcement Officer regarding concerns expressed by residents about the use of the field at the corner of Butcher Lane and Black Horse Lane.
- l. E mail from NALC on the default retirement age. Circulated to Councillors.

The Chairman declared the meeting closed at 8.40 pm.