

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
WEDNESDAY 18 NOVEMBER 2020 AT 7.00 PM IN THE VILLAGE HALL**

Meeting Open to the Public

Two members of the public were present via TEAMS to discuss Planning Ref No: 20/02347/FUL. First floor side extension and single storey infill extension to the front of 9 Cooper Close, Potto.

Residents acknowledged help from PPC in joining the meeting. They presented their concerns regarding the proposed extension including, light would be significantly reduced from living and dining room by further development, there would be no visible sky, only brick wall. They noted the shaking felt in their property from previous works. Further building next door would be daunting during present crisis due to Covid-19 restrictions and has caused a lot of stress. The residents noted that they were not informed by neighbour of planned works. They also expressed concerns about them being in a high-risk category and were worried about the amount of people who would be on the site.

Parish Council Meeting

In line with new government legislation and NALC Guidelines regarding social distancing etc. the Parish Council Meeting will continue to be held remotely via TEAMS.

Any member of the public wishing to join the meeting remotely can contact the Clerk for an invite.

The Chairman explained the current restrictions and regulatory changes that have been put in place due to the ongoing Covid-19 pandemic, including the new rule of six and its implications.

Further the Annual Meeting and election of officials have been postponed to a time when the current restrictions are lifted.

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting

No requests received

2. Apologies for Absence and approve reasons for absence

Present: Councillor Mr A Wilde (Chairman), Councillor Mrs E Griffin, Councillor Mr J Greco, Councillor Mr S Agar, Councillor Mr I Macpherson and County Councillor Mr D Hugill.

Apologies: None.

3. Minutes of October Meeting

The minutes of October's meeting were discussed proposed, seconded and resolved.

4. Matters Arising from last month's meeting

- 4.1 Covid-19 – Parish Council can either cancel meetings or use available technology to hold meetings remotely. The Parish Council is committed to continue to provide as normal a service as possible to the residents of the parish during these difficult times. YLCA and NALC current recommendations are to continue meeting virtually.

- 4.2 Police Report – PCSO Jones emailed the November Police report which had been circulated to Councillors. Nothing to report.

Councillor Greco has been informed about an arrest a few months ago regarding copper cable theft on Gold Hill Loop Road. Councillors discussed differences between the Police reporting and information from residents. The PCSO is to be invited to attend the next meeting via TEAMS.

- 4.3 Working together with Swainby Parish Council, Hambleton District Council and NYCC Potto Parish Council have secured funding to replace and widen the bridge on the bridleway over Swainby Ellers. The bridge is currently in the design phase with a view to it being installed in the New Year. Thanks, received from Councillors for Councillor Macpherson's efforts in progressing this. Discussed cyclists and motorcyclists using the bridge, it had been confirmed that this was intended to be a footbridge only and cyclists should dismount to use the bridge otherwise higher guard rails would be required, the installation of signage was discussed. County Councillor Hugill has confirmed his financial support for the project together with Councillor Bryn Griffiths.

Footpath maintenance was discussed, most of the hedges have now been cut along the bridleway with the remainder to be followed up, we are looking to get parts of the footpath resurfaced using existing material stocks along with some new gates to be installed. The contribution of residents in maintaining the route along the old railway line was noted.

Discussed working with Sustrans and the potential new route via the bridleway once work is completed.

- 4.4 Annual Returns – Under Review.
- 4.5 Parish Plan – Nothing to report.
- 4.6 Traffic Calming – Working together with Crathorne and Seamer parish councils we have been awarded a grant of £4,500 from Police Commissioner for smart speed sign to share between Seamer, Crathorne and Potto. Currently finalising the award process.
- 4.7 Defibrillator – The work to re-site the defibrillator has started, the pole has been fitted and we are awaiting the installation of the power supply.
- 4.8 Potto Village Hall –The minutes of the Potto Village Hall committee meeting have been circulated. The work on the village hall has been completed and it is hoped to reopen following the lockdown. Mr Harper will provide some information on the village hall for upcoming newsletter.
- 4.9 2021/22 Precept – Discussed in the October meeting – Approved to submit precept request.
- 4.10 Noise from site North of Potto – Following October's meeting and on-going concerns raised by residents a letter has been sent from PPC to HDC planning and environmental seeking clarifications regarding the site use. It was noted that the noise from the site was ongoing also burning of waste on the site, along with the damage and dirt on the highway from the heavy truck traffic. It was also noted that most of the heavy traffic was now being routed around the village.

- 4.11 Update to October 2019 minutes – An error in meeting minutes from October 2019 has been noted, the incorrect FOIA reference number was in minutes. Ref FS50840633 which was on hold, should have been Ref FS50823426. Agreed to retrospectively change the reference number from October 2019 minutes.
- 4.12 Clerks Salary Review – A review of the Clerks Salary in-line with NALC national guidelines was undertaken. It was noted that the council has a duty of care towards the Clerk and that she is legally protected from harassment, which has been an ongoing problem.

It was recommended that the Clerk receive the salary increase in line with national recommendations as well as the outstanding back salary.

It was also recommended that an annual review be undertaken with the Clerk, Councillor Griffin will lead to review current job description and contract.

- 4.13 IT systems – Councillor Greco has sourced a laptop for use by the clerk. Agreed to purchase.

Councillor Greco also discussed the possible use of a number plate recognition camera, he is currently researching prices and linking to the police systems. Will keep us informed.

5. Report from County and District Councillors

County Councillor Mr D Hugill provided Covid-19 updates from County Council, Councillor Hugill will circulate current recommendations. It has been reported that Scarborough has one of the highest rates of Covid-19 in the UK, 40+ notices served by police, most of them are from illegal gatherings in the town, not necessarily from day visitors.

Discussed that Police reports seem to be the same across other councils stating zero crimes and not being notified of local incidents.

Unitary authority: Hambleton District Council leader had been on BBC Tees, two weeks ago 51 County Council members voted in favour of one 'mega council' and 11 against. Discussed East/West split vote also. Many offers currently on the table and meetings being held, pro's and con's for both ways. David clarified 'conflict of interest' query, said its not, but it makes it difficult for him. Councillor Hugill noted that further information is available on the NYCC and HDC websites.

Councillor Macpherson queried cycling ways. If east/west split would be dealt with by Harrogate and 3 are in that area.

6. Planning Applications consider and decide upon

- 6.1 Ref. No: 20/02290/OUT Outline application with some matters reserved for the construction of one detached dwelling Land Rear of 42 Cooper Lane, Potto.

Councillor Agar and Wilde declared an interest as land abuts their properties.

Discussed the comments received from a member of the public. It was noted that the Linear village definition has been challenged by planners, and that this would be classed as an 'infill' plot? Discussed comments received from a member of the public regarding the planning application at length and the possible implications on their property and was given due consideration.

Concerns were raised as to the decisions of HDC planning and the fact that they were not respecting local views. Councillor Greco discussed sensible and sympathetic building and

should be in agreement with neighbours and sympathetic to its location and existing dwellings, if this is the case then this should be considered.

Discussed that this is outlying planning application; not to build a house. If this is approved, we can comment on the future house planning application.

Recommend approval with comments.

6.2 Ref No: 20/02347/FUL. First floor side extension and single storey infill extension to the front of the dwelling house. 9 Cooper Close, Potto.

Letter received from resident has been circulated to councillors and has also been sent to HDC Planning by resident. Discussed comments received from members of the public, looked at site plan and impact on light

Councillor Griffin read from the planning guidelines and also discussed our contributions have not been listened to by HDC planning. Councillor Griffin suggested sending photos from inside the house to HDC planning. Councillor Agar discussed the rights of light are quite strict and well-defined and if it is so close to infringe on the right to light. Councillor Macpherson said communication is key to everything and neighbours should have spoken to them and could have come to a compromise with the design before planning permission was put in. Discussed the lack of consistency with HDC planning and with previous planning.

County Councillor Hugill discussed previous applications in other local areas and the assumption of room usage in neighbouring properties; he said it is crucial that the planning officers know the use of rooms and where light can potentially be blocked. Permitted development may not have to go via the planning process. Councillor Griffin asked if a site visit could be made? County Council Hugill informed that planners were not routinely visiting at this time and discussed workers coming onto site.

Recommended refusal with comments.

6.3 Ref No: 20/02423/FUL. Which was posted on HDC planning site today, it was noted that nothing has been received by PPC.

Due to the late notification it was agreed to discuss further at the December meeting as closing date is not until January 2021.

7. Planning Decisions of Hambleton District Councils

7.2. Ref. No: 19/02587/FUL. Change of land use to include up to 5 caravans. 2 Days after last meeting the application was approved.

County Councillor Hugill had submitted comments regarding the Seamer site already being established. Currently looking at a new Gypsy and Traveller needs assessment, which he realises is too late for this one, however many help with any further planning applications. Councillor Griffin discussed that residents feel intimidated to put in objections against Gypsy and Travellers. Discussed the term 'traveller' as the people who currently occupy the Potto site are there all the time.

Glen Rock – No response yet

Container – No response yet

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8. Matters requested by Councillors

None.

9. Finance

9.1 To note the following payments previously authorised – None

9.2 To receive bank reconciliation and budget comparison to November 2020

Community Account	£ 7,177.25
Business Saver Account	£ 10,000.48

9.3 Budget review – Good health, spending planned on community projects.

10. Correspondence

10.1 YLCA correspondences circulated to councillors.

10.2 Complaint from a member of the public.

The complaint against the Clerk was discussed and it was noted that the complaint had no grounds and was dismissed. It was further noted that a number minutes have not been uploaded via our website administrator in time despite being distributed on time by the Parish Clerk. Councillor Macpherson will contact to Website Administrator to discuss.

10.3 Letter from a member of the public re planning. Discussed in public meeting and under planning.

10.4 Email for a member of the public re planning. Discussed under planning.

11. Any Other business

None

12. Next Meeting

Current meetings will be held via video conference until such time as restrictions are lifted.

Any member of the public can request an invite to the meeting from the Clerk.

Next month's meeting date Wednesday 16 December 2020 at 7.00pm

The Chairman declared the meeting closed at 9.00 pm