

**MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL HELD ON
TUESDAY 15 APRIL 2025 AT 7.00 PM AT POTTO VILLAGE HALL**

Meeting open to the public

One member of the public present who wished to discuss the noise generated by the Tomahawk restaurant extractor fans. It was understood that the fans had been changed at some point, however there is a whining sound often emitted from the fans. Residents have previously spoken to Environmental Health regarding the noise, also a number of residents have tried to engage the pub in discussions, but this has failed. Discussed potential maintenance issues with the fans, and that they may require maintenance or replacing with a more up-to-date extraction system. Discussed sound levels and it is not the decibel level (volume) but rather the frequency (pitch) that is the issue. Requested the Parish Council approach the pub regarding the issue, rather than individual residents.

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting

No requests received.

2. Apologies for absence and approve reasons for absence

Present: Councillor Mr A Wilde (Chairman), Councillor Mrs E Griffin and Councillor R Walker.

Apologies: Councillor Mr I Macpherson, Councillor Mr S March and County Councillor D Hugill.

3. Minutes of March's meetings

The draft minutes of the March 2025 meeting were discussed and agreed as a true record and resolved.

4. Matters Arising from last month's meeting

- 4.1 Police Report - received from PCSO Maguire - Nothing to report.
- 4.2 Footpaths, Bridges and Stiles – Railway footpath has been cleared. Footpath on Parson's Back Lane has been officially re-routed, and notice will be displayed in the noticeboard.
- 4.3 Annual Returns 2023-24 - The response to the Final Report and Certificate from PKF Littlejohn were discussed. Review and approval of the AGAR including the Annual Governance Statement, and Accounting Statement.
- 4.4 Discussed annual return for internal audit to be sent to Chipchase and Manners. Agreed to send.
- 4.5 Appointment of Internal Auditor. Proposed to appoint Chipchase and Manners - Agreed.
- 4.6 Traffic Calming - The speed sign is currently in Crathorne.
- 4.7 ICO - Freedom of information requests and reviews, the following cases were discussed:
 - IO-227960-L6Q7 - Case dismissed
 - EJ-2023-0005 - Permission to appeal refused.
 - IC-293418-Z2B3 - Ongoing
 - IC-329882-J6G7 - Case dismissed
 - UA-2924-001502-GIA - Member of the public V The Information Commissioner – Ongoing
 - Potential new cases were discussed.
- 4.8 Village Heating Project – An update on the project has been sent to parishioners.
- 4.9 Parish Plan - To be reviewed at next meeting.

4.10 Potto Village Hall. Upcoming events:

- Sunday 13th April - Annual quiz, in aid of Dementia - £425 raised.
- VE Day Celebration 10th May 2025.

5. Report from North Yorkshire Unitary Councillor

None present

6. Planning Applications to consider and decide upon

None

7. Planning Decisions of Hambleton District Councils

- 7.1 Ref: ZB25/00298/MRC - Application for variation of condition No2 (minor interior design alterations) Land adjacent to Rawcliffe, Potto. *Awaiting Decision*.
- 7.2 Ref: ZB25/00332/MRC - Application for the removal of Condition 6 (occupancy) on two holiday lets, Potto Fields Farm. *Awaiting Decision*.
- 7.3 Ref: ZB25/00332/MRC - Application for removal of Condition 4 (Occupancy) and 8 (access) for previously approved application 08/03395/FUL. Potto Fields Farm, Black Horse Lane, Potto. *Awaiting Decision*.
- 7.4 Ref: ZB23/01873/CLP - Proposed use of houses, curtilages, land and grounds at Numbers 3 and 6 Potto Hall as two properties with private residential garden and curtilage. Potto Hall, Parson Back Lane, Potto. *Awaiting Decision*.
- 7.5 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision*.
- 7.6 Ref: ZB23/01765/REM - Application for approval of reserved matters following outline approval 20/02290/OUT for the construction of one detached dwelling; Land Rear Of 42 Cooper Lane. **GRANTED**.
- 7.7 Ref: ZB24/01593/FUL - Retrospective application for a shepherd's hut with hot tub and toilet. Potto Grange Farm, Potto. Send comments regarding concerns as to the amount of these type of applications in the area. *Awaiting Decision*

8. Matters requested by Councillors.

- 8.1 Village Hall Road – Potto Village Hall committee and local land owner have come to an agreement to complete the road to the village Hall. PVH and local residents are donating towards the project and have requested a donation from the Parish Council. Discussed rights of access to village hall. Councillors have a few questions for PVH committee. In principle agreed to make donation of £500.
- 8.2 Traveller Site - Concerns were raised around use of traveller site near Preston's of Potto. Amount of white commercial vans and static homes have appeared on site. Enforcement has been contacted and chased for an update by Parish Councillor Wilde and Unitary Councillor Hugill.
- 8.3 Stell Inspection - Date will be organised, no blockages noted at the moment. Discussed flooding around the village, photos will be taken after next big rain fall.
- 8.4 Pam Fanthorpe Bench - Discussed email received from Pam Fanthorpe's daughter and offer of a new bench in memorial to her. Councillor Macpherson is corresponding with Pam's daughter, North Yorkshire council and highways.

8.5 NALC Revised Standing Order 2025 – Agreed to adopt.

8.6 A further complaint was made against Councillor Wilde by the same member of the public, to the standards board. It was noted that this behaviour is clearly a continuation of the vexatious campaign being carried out against the Parish Council by this individual.

9. Finance

9.1 To receive bank reconciliation and budget comparison to 15th April 2025.

• Community Account	£ 8,374.83	
• Business Premium Account	£ 5,158.72	
• Invoices:		
Defrib Warehouse - Battery	£346.80	Agreed
SLCC Annual fee	£80.00	Agreed
YLCA	£154.00	Agreed

9.2 Precept - The precept for 2025/26 was sent to NYC in November.

9.3 Budget - The current budget and expected expenditure were discussed.

9.4 Clerks Salary for April. Agreed

9.5 The Accounts for 2024/25 were reviewed and approved for submission to the internal auditor.

9.6 2024/2025 AGAR.

9.7 Funding Opportunities - Community First Yorkshire Funding newsletter.

9.8 The outstanding invoice for PKF Littlejohn was discussed.

10. Correspondence

To note correspondence received not specifically dealt with on this agenda.

10.1 Discussed Emails correspondence and actioned responses.

10.2 Review of Correspondence.

11. Any Other business

None

12. To confirm date & time of next meeting

Next meeting date Tuesday 20 May 2025 at 7.00pm.

The meeting was declared closed at 8.30 pm.