

**MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL HELD ON
TUESDAY 17 JUNE 2025 AT 7.25 PM AT POTTO VILLAGE HALL**

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting

No requests received.

2. Apologies for absence and approve reasons for absence

Present: Councillor Mr A Wilde (Chairman), Councillor Mrs E Griffin, Councillor R Walker, Councillor S March and Unitary Councillor D Hugill.

Apologies: Councillor Mr I Macpherson

3. Minutes of May meetings

The minutes of May's meeting was discussed, proposed, seconded and resolved.

The minutes of May's Annual Assembly meeting were discussed, proposed, seconded and resolved.

4. Matters Arising from last month's meeting

4.1 Police Report - received from PCSO Maguire. 1 report of 'violence against the person' no further information provided.

4.2 Footpaths, Bridges and Stiles – Strimming of footpath to be planned, roadside grass cutting carried out.

4.3 Annual Returns - The response to the Final Report and Certificate from PKF Littlejohn were discussed. Review and approval of the AGAR including the Annual Governance Statement, and Accounting Statement.

Internal Auditor - Internal audit has been carried out by Chipchase & Manners. Shared and discussed report with councillors. All points covered have been met. However, awaiting outstanding final report from PKF Littlejohn. Unanimously agreed to accept report from Internal Auditor.

4.4 Traffic Calming - Speed sign is now in Seamer. Fastest speed recorded was on 31/05/24 at 1:15am at 70mph. 46,205 vehicles recorded within 6-week period.

Applied for '20's Plenty' scheme, had to register speed findings. We are now on their list following sending speed data.

4.5 ICO - Freedom of information requests and reviews, the following cases were discussed:

- IC-293418-Z2B3
- FT/EA-2025-0154
- IC-349018-J9T5
- IC-`355508-Q0F1
- UA-2924-001502

A review of an FOI requests was held and it was agreed that the response had been correct.

- 4.6 Village Heating Plan - Email circulated to parishioners today.
“The feasibility study shows that a district heat network could provide Potto with a reliable, lower-carbon alternative to oil heating, with potential for long-term cost savings compared to the low-carbon alternative (installing individual ASHPs). However, due to the rural setting, the project faces financial hurdles and will require external funding, further community input, and careful planning before any decisions are made”.

North Yorkshire Cllr David Hugill was asked to follow up.

- 4.7 Parish Plan - To be reviewed at next meeting.

5. Report from Unitary Councillor

Funding Update

We are expecting the Government to make some announcements about its comprehensive spending review by the middle of the month. This should contain some indication on how they will be funding Local Government over the next few years. As mentioned previously The Council has real concerns how this may play out for North Yorkshire as Government is likely to prioritise other parts of the country over North Yorkshire.

We are lobbying hard on the issue. The Leader and Chief Executive recently met with Local Government minister Jim McMahon MP. They outlined the challenges faced in the County particularly the cost of delivering services in such a rural area. MPs have been briefed including the Selby MP who is a Government whip.

Home to School Transport

The difficult financial position was the driver for the discussions around Home to School Transport at an Extraordinary meeting held ahead of our AGM.

The council is looking to save significant amounts of money through only funding home to school transport for eligible pupils who attend their nearest school and when that school is greater than two miles from their home. Previously funding had been provided to reach schools in a catchment area. After a long debate a majority of Councillors voted to carry on with this policy in order to deliver much needed savings to the council.

Local Plan

A reminder that the first public consultation on the local plan is now live. This document which decides how development should take place over the next two decades outside of our National Parks can be found at: <https://www.northyorks.gov.uk/news/2025/2025/consultation-starts-plan-drive-economy-and-support-communities>

Adult Social Care

A group of Care Quality Commission (CQC) inspectors have been up to North Yorkshire inspecting the Adult Social care teams. A new inspection process was brought in by the previous Government and the CQC are working their way across all 153 councils in England with social care provision. It is 15 years since the last inspection so a very big deal for the Council.

6. Planning Applications to consider and decide upon

None.

7. Planning Decisions of Hambleton District Councils

- 7.1 Ref. ZB25/00298/MRC - Application for variation of condition No2 (minor interior design alterations) Land adjacent to Rawcliffe, Potto. **GRANTED.**
- 7.2 Ref: ZB25/00332/MRC - Application for the removal of Condition 6 (occupancy) on two holiday lets, Potto Fields Farm. *Awaiting Decision.*

- 7.3 Ref: ZB25/00332/MRC - Application for removal of Condition 4 (Occupancy) and 8 (access) for previously approved application 08/03395/FUL. Potto Fields Farm, Black Horse Lane, Potto. *Awaiting Decision*
- 7.4 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision*.

8. Matters requested by Councillors.

- 8.1 Village Hall Road - Part of the road was replaced on 14th June 2025. Volunteers are thanked for their help.
- 8.2 Pam Fanthorpe Bench - Discussed email received from Pam Fanthorpe's daughter and offer of a new bench in memorial to her. Councillor Macpherson is corresponding with Pam's daughter.
- 8.3 Stell Inspection - Not much rain recently, will check at a later date.
- 8.4 Traveller Site - Discussed during phone call with NYC Planning Enforcement - awaiting contact back. Discussed concerns with Unitary Councillor Hugill. Noted a lot of caravans have gone.
- 8.5 Defibrillator - Notification received that Defibrillator has been removed again from the box. It has been checked over and not used. Batteries have been changed as they were starting to get low.
- 8.6 Surface Water Flooding - Contact from a member of the public due to insurance quote regarding surface water flooding. Phone call from NYC regarding flooding and shared response with resident.

9. Finance

- 9.1 To receive bank reconciliation and budget comparison to 17 June 2025.

Community Account	£ 11,803.63
Business Premium Account	£ 5,175.86

Invoices:

S&J Kidsons	Grass Cutting 2024	£105.00	agreed
D.Swales	Path Spraying 2024-25	£285.00	agreed

*Chequebook currently with internal auditor.

- 9.2 Budget - The current budget and expected expenditure were discussed.
- 9.3 Clerks Salary - agreed.
- 9.4 Barclays Bank – mandate forms have been completed and to be submitted.

10. Correspondence

To note correspondence received not specifically dealt with on this agenda.

- 10.1 Community Governance Review. Received telephone call from NYC regarding becoming a Parish Meeting. Await further correspondence and consultation process.
- 10.2 Emails from members of the public.

10.3 Review of Correspondence.

11. Any Other business

Discussed super-fast fibre internet upgrade being installed in village.

12. To confirm date & time of next meeting

Next meeting date Tuesday 19 August 2025 at 7.00pm.

The Chairman declared the meeting closed at 8.25 pm.