

**MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL HELD ON
TUESDAY 19 AUGUST 2025 AT 7.25 PM AT POTTO VILLAGE HALL**

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting

No requests received.

2. Apologies for absence and approve reasons for absence

Present: Councillor Mr A Wilde (Chairman), Councillor Mrs E Griffin, Councillor R Walker, Councillor Mr I Macpherson and Unitary Councillor D Hugill.

Apologies: Councillor Mr S March

3. Minutes of June meeting

The minutes of June's meeting was discussed, proposed, seconded and resolved.

4. Matters Arising from last month's meeting

4.1 Police Report - received from PCSO Maguire. Nothing to report.

4.2 Footpaths, Bridges and Stiles – Strimming of footpath to Swainby and Black Horse Lane have been cut back. Thanks to Mr S Dawon for cutting the crops back on the footpaths across his fields.

4.3 Annual Returns - 30-day period of public rights has ended, the reports were posted on website and village noticeboard. No comments to Parish Council. However, a 38 page objection to the Annual Return was sent to the external auditors by a member of the public.

4.4 Traffic Calming - Speed sign is now in Crathorne, and due back in Potto in 2 weeks' time.

Applied for '20's Plenty' scheme, had to register speed findings. We are now on their list following sending speed data.

4.5 ICO - Freedom of information requests and reviews, the following cases were discussed:

- UA-2025-000685 - appeal dismissed
- IC-293418-Z2B3 - ongoing
- FT/EA-2025-0154 - ongoing
- UA-2924-001502 - ongoing

A review of 4 FOI requests was held and it was agreed that the responses provided were correct.

4.6 Village Heating Plan - Email circulated to parishioners.

"The feasibility study shows that a district heat network could provide Potto with a reliable, lower-carbon alternative to oil heating, with potential for long-term cost savings compared to the low-carbon alternative (installing individual ASHPs). However, due to the rural setting, the project faces financial hurdles and will require external funding, further community input, and careful planning before any decisions are made".

North Yorkshire Cllr David Hugill was asked to follow up.

4.7 Parish Plan - To be reviewed at next meeting.

5. Report from Unitary Councillor

Fairly quiet in August due to Councillor holidays etc.

4-day rubbish collections – This has been trialled and has gone well in most areas so far.

Scrutiny Board - 4 time a year Councillors can question the Executive. Questioned were received on fly-tipping, planning, planning performance.

Scarborough water park 'Alpamare' - sold to Flamingo Land. Queries held around previous funding by council.

6. Planning Applications to consider and decide upon

- 6.1 Ref: ZB25/01354/FUL - Householder Application for Planning Permission for works or extension to a dwelling: Proposed single storey extension to rear of house. Re-alignment of attached Garage. 2 Cooper Close, Potto. Recommend for approval.
- 6.2 REF: ZB25/01281/OUT - Proposed agricultural workers' dwelling. Goulton Grange Farm, Potto.
Comments regarding concerns of '4+ bedrooms' recommended no more than 3 bedrooms.

7. Planning Decisions of Hambleton District Councils

- 7.1 Ref: ZB25/00332/MRC - Application for the removal of Condition 6 (occupancy) on two holiday lets. Potto Fields Farm, Black Horse Lane, Potto. *Awaiting Decision*
- 7.2 Ref: ZB25/00332/MRC - Application for removal of Condition 4 (Occupancy) and 8 (access) for previously approved application 08/03395/FUL. Potto Fields Farm, Black Horse Lane, Potto. *Awaiting Decision*
- 7.3 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision*

8. Matters requested by Councillors.

- 8.1 Pam Fanthorpe Bench - Discussed email received from Pam Fanthorpe's daughter and offer of a new bench in memorial to her. Agreed Pam's daughter can chose and purchase a bench and PPC would arrange instalment, Councillor Macpherson is corresponding with Pam's daughter.
- 8.2 Stell Inspection - Not much rain recently, will check at a later date.
- 8.3 Traveller Site - Noted a lot of caravans have gone. Continue to monitor.
- 8.4 Community Governance Review. Received email from NYC regarding the Community Governance Review. Awaiting further information on the consultation process.
- 8.5 Defibrillator - Notification received that Defibrillator has been removed again from the box. It has been checked over and not used.
- 8.6 Website – It was agreed that the website needs updating, the clerk will contact the webmaster for suggestions.

9. Finance

- 9.1 To receive bank reconciliation and budget comparison to 19 August 2025.

Community Account	£ 11,033.23
Business Premium Account	£ 5,175.86

1155

Invoices:

PhpStorm	Annual subscription	£142.80	agreed
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9.2 Budget - The current budget and expected expenditure were discussed.

9.3 Clerks Salary - Agreed.

9.4 Barclays Bank - Mandate forms have been completed and have been submitted.

10. Correspondence

To note correspondence received not specifically dealt with on this agenda.

10.1 Emails from members of the public.

10.2 Review of Correspondence.

11. Any Other business

12. To confirm date & time of next meeting

Next meeting date Tuesday 16 September 2025 at 7.00pm.

The Chairman declared the meeting closed at 8.10 pm.