

**MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL HELD ON
TUESDAY 16 SEPTEMBER 2025 AT 7.15 PM AT POTTO VILLAGE HALL**

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting

No requests received.

2. Apologies for absence and approve reasons for absence

Present: Councillor Mr A Wilde (Chairman), Councillor Mr I Macpherson. Meeting not quorate.

Apologies: Councillor Mr S March, Councillor Mrs E Griffin and Councillor R Walker and Unitary Councillor D Hugill.

3. Minutes of August meeting

The minutes of August's meeting was discussed, however cannot be agreed as today's meeting is not quorate.

4. Matters Arising from last month's meeting

4.1 Police Report - received from PCSO Maguire. Nothing to report.

4.2 Footpaths, Bridges and Stiles – Hedges on footpath to Swainby will need to be cut back. A date to be agreed and notification placed on Potto Patter.

Email received from Hutton Rudby Parish Council regarding bridleway towards Sexhow. Councillors will walk the path and look into what needs to be done.

4.3 Annual Returns - 30-day period of public rights has ended, However, an extensive objection to the Annual Return has been sent to the external auditors by a member of the public.

4.4 Traffic Calming - Speed sign is back in Potto, reversing the sign for a period was discussed.

Applied for '20's Plenty' scheme, had to register speed findings. We are now on their list following sending speed data.

4.5 ICO - Freedom of information requests and reviews, the following cases were discussed:

- EA-2024-0028
- IC-371155-K5X6
- FT/EA-2025-0228
- IC-407209-P0G7

4.6 Parish Plan - To be reviewed at next meeting.

4.7 Community Governance Review - Discussed email from CGR Team.

4.8 Website – Layout of website was discussed at last month's meeting. Clerk contacted Mr Whitlock who is our webmaster and he is able to amend the layout to be similar to Hutton Rudby's at no cost to the Parish Council. Discussions on layout were held.

5. Report from Unitary Councillor

North Yorkshire Councillor Report September 25

Waste Collections

August was a difficult month for the waste and Street scene Team. This was the month that bin collections changed following the implementation of the new Waste Policy. The collection of bins from households went well with very few missed in our area. However, it was a different story on street cleansing. Residents and Parish Councils were reporting overflowing waste bins in several locations. The reasons given were staff shortages due to higher normal absentee rates. Agency staff have been brought in to cover the short term with recruitment campaigns in the problem areas which unfortunately includes the Northallerton Depot.

Boundary Review

A further round of consultation for future boundary arrangements was launched on September 2nd. Following feedback received during the previous consultation for NYC the Boundary Commission have made changes to their proposals on 25 divisions. These changes don't affect Hutton Rudby and Osmotherley Division.

Moorland Wildfires

While the Langdale and Fylingdales Fire is some distance from where we are it serves as a reminder of the risks of living on the fringes of the North York Moors. I have been asked about the costs of the disaster to the Council. There have been significant costs incurred which the Council will have to fund. Central Government operate The Bellwin Fund which was set up to cover local authorities in connection with immediate actions to safeguard life and property. Hopefully this fund will cover most of that outlay.

6. Planning Applications to consider and decide upon

None

7. Planning Decisions of Hambleton District Councils

- 7.1 Ref: ZB25/01354/FUL - Householder Application for Planning Permission for works or extension to a dwelling: Proposed single storey extension to rear of house. Re-alignment of attached Garage. 2 Cooper Close, Potto. GRANTED.
- 7.2 REF: ZB25/01281/OUT - Proposed agricultural workers' dwelling. Goulton Grange Farm, Potto. Comments regarding concerns of '4+ bedrooms' recommended no more than 3 bedrooms.
Awaiting Decision
- 7.3 Ref: ZB25/00332/MRC - Application for the removal of Condition 6 (occupancy) on two holiday lets. Potto Fields Farm, Black Horse Lane, Potto. *Awaiting Decision*
- 7.4 Ref: ZB25/00332/MRC - Application for removal of Condition 4 (Occupancy) and 8 (access) for previously approved application 08/03395/FUL. Potto Fields Farm, Black Horse Lane, Potto.
Awaiting Decision
- 7.5 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. *Awaiting Decision*

8. Matters requested by Councillors.

- 8.1 Pam Fanthorpe Bench - Discussed email received from Pam Fanthorpe's daughter and offer of a new bench in memorial to her. Agreed Pam's daughter can choose and purchase a bench and PPC would arrange instalment, Councillor Macpherson is corresponding with Pam's daughter.
- 8.2 Stell Inspection - Not much rain recently, will check at a later date.
- 8.3 Traveller Site - Noted a lot of caravans have gone. Continue to monitor.
- 8.4 Community Governance Review. Received email from NYC regarding the Community Governance Review. Awaiting further information on the consultation process.

9. Finance

- 9.1 To receive bank reconciliation and budget comparison to 16 September 2025.

Community Account	£ 10,893.03
Business Premium Account	£ 5,193.04

- 9.2 Budget - The current budget and expected expenditure were discussed.
- 9.3 Clerks Salary - Agreed.
- 9.4 Barclays Bank - Issues with bank ongoing.

10. Correspondence

To note correspondence received not specifically dealt with on this agenda.

- 10.1 Emails from members of the public.
- 10.2 Review of Correspondence.

11. Any Other business

12. To confirm date & time of next meeting

Next meeting date Tuesday 21 October 2025 at 7.00pm.

The Chairman declared the meeting closed at 8.15 pm.