

**MINUTES OF THE MONTHLY MEETING OF POTTO PARISH COUNCIL HELD ON  
TUESDAY 17 FEBRUARY 2026 AT 7.15 PM AT POTTO VILLAGE HALL**

**1. Meeting Open to the public**

Three members of the public were present, one to discuss bench and state of road outside Barnfather's site.

Discussed that the Parish Council have monitored and have collected 18 months' worth of photos regarding the state of the road.

Discussed state of road near Bread and Beer house, Butcher Lane. Planning ref: 22/00984/FUL was approved, 4 years after application submitted. State of road covered in mud and hedge torn to pieces. Highways and planning enforcement have been contacted.

Stell was close to overflowing near resident's house at bottom of the village, culvert under road may be blocked further down preventing it from flowing away freely. *Stell inspection* is due shortly.

Discussed memorial bench for Pam Fanthorpe, ongoing discussions with family and Councillor Walker.

Discussed planning application REF: ZB25/02112/FUL - Construction of a single self-build dwelling. Land To Rear Of 50 And 52 Cooper Lane, Potto. Resident sent comments regarding revised response from Potto parish Council to North Yorkshire Council Planning. Wishes to review and consider a further revision to reflect the feeling of the residents to the planning application. Discussed that previous planning responses were concerns with overdevelopment of the site. Discussed why we, as a Parish Council thought this planning was not same as the previous applications.

Meeting closed to public.

**2. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting**

No requests received.

**3. Apologies for absence and approve reasons for absence**

Present: Councillor Mr A Wilde (Chairman), Councillor R Walker and Unitary Councillor D Hugill.

Apologies: Councillor Mr S March, Councillor Mr I Macpherson and Councillor Mrs E Griffin.

Meeting not quorate.

**4. Minutes of the January meeting**

The minutes of January's meeting were unable to be agreed as the meeting not quorate.

**5. Matters Arising from last month's meeting**

5.1 Police Report - One case of trespass caught on CCTV.

5.2 Footpaths, Bridges and Stiles – Stell system walk will be completed shortly. Bridleway to Swainby very muddy at the moment due to consistent rainfall.

5.3 Annual Returns - Ongoing

5.4 Traffic Calming - Speed sign is currently in Potto. Turned around to face corner in village.

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- 5.5 ICO - Freedom of information requests and reviews, the following cases were discussed:
- EA-2024-0028 – Tribunal will be held on Thursday
  - FT/EA-2025-0228
  - FT/EA/2025/0154

Carried out a review from a non-resident for his freedom of information request. It was agreed that appropriate responses had been provided as required.

- 5.6 Parish Plan - To be reviewed at a later date.
- 5.7 Community Governance Review - Discussed email from CGR Team. 40% voted to stay as Parish Council 37% to move to Parish Meeting.
- 5.8 Website - Layout of website was discussed at last month's meeting. Clerk contacted Mr Whitlock who is our webmaster and he is able to amend the layout to be similar to Hutton Rudby's at no cost to the Parish Council. Discussions on layout were held. Agreed.

### 6. Report from Unitary Councillor

Discussed sewerage from Faceby, discussed if site on Gold Hill comes under Potto, but it was noted that it comes under Swainby Parish area.

Discussed kerbside waste being high, Allerton Waste Recovery and incinerator was inoperable for a week last month which created a backlog and waste went to landfill.

Discussed Special needs budget.

Discussed 'inspire grant' given to Ingleby Arncliffe for hearing loop at their village hall.

Discussed North Yorkshire Councils calls for sites. Discussed sites at Potto, Hutton Rudby and Prestons of Potto.

### 7. Planning Applications to consider and decide upon

- 7.1 REF: ZB23/01247/FUL - Application for variation/modification of condition 2 (plans) for previously approved application. Thornhill Farm, Black Horse Lane, Potto. **GRANTED 16/02/26** - Parish council did not receive planning application.
- 7.2 REF: ZB26/00146/FUL - Application for the demolition and replacement with new conservatory. Brook House, Potto DL6 3HP. Discussed and looked through plans, unable to make decision as not quorate.

### 8. Planning Decisions of Hambleton District Councils

- 8.1 REF: ZB25/02112/FUL - Construction of a single self-build dwelling. Land To Rear Of 50 And 52 Cooper Lane, Potto. There were many issues raised by residents during the public session. Concerns were raised about the timings of planning notifications by NTC planning department. Outlined timeline of NYC publishing information on the planning application. *Awaiting Decision.*
- 8.2 REF: ZB25/01883/FUL - Application for a New Detached Building to incorporate a car port on the ground floor and an annex above as ancillary accommodation to the main house. Moor House Farm, Goulton Lane, Potto. *Awaiting Decision.*
- 8.3 REF: ZB25/01281/OUT - Proposed agricultural workers' dwelling. Goulton Grange Farm, Potto. Comments regarding concerns of '4+ bedrooms' recommended no more than 3 bedrooms. *Awaiting Decision.*

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- 8.4 Ref: ZB25/00332/MRC - Application for the removal of Condition 6 (occupancy) on two holiday lets. Potto Fields Farm, Black Horse Lane, Potto. *Awaiting Decision*.
- 8.5 Ref: ZB25/00332/MRC - Application for removal of Condition 4 (Occupancy) and 8 (access) for previously approved application 08/03395/FUL. Potto Fields Farm, Black Horse Lane, Potto. *Awaiting Decision*.
- 8.6 Ref: 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. **APPLICATION APPROVED.**

### **9. Matters requested by Councillors.**

- 9.1 Pam Fanthorpe Bench - Councillor Walker is corresponding with Pam's daughter.
- 9.2 Stell Inspection - Date to be arranged.
- 9.3 Residents contacted parish council regarding state of road leading out of Potto northbound including bricks, mud and deep rut at side of road which holds large amount of water. Some of the holes have been patched. that the Parish Council have monitored and have sent 18 months' worth of photos to Highways of state of the road.

### **10. Finance**

- 10.1 To receive bank reconciliation and budget comparison to 17 February 2026.

Community Account	£ 12,854.40
Business Premium Account	£ 5,208.19

- 10.2 Budget - The current budget and expected expenditure were discussed.
- 10.3 2026-27 Precept - Discussed the precept request submitted to North Yorkshire Council.
- 10.4 Clerks Salary - Unable to make decision as not quorate.
- 10.5 Barclays Bank - Issues with bank ongoing. Contacted NatWest to discuss moving to them. Unable to make decision as not quorate.

### **11. Correspondence**

To note correspondence received not specifically dealt with on this agenda.

- 11.1 Review of correspondence.

Appropriate responses to be provided as required.

### **12. Any Other business**

None

### **13. To confirm date & time of next meeting**

**Next meeting date Tuesday 24 March 2026 at 7.00pm.**

The Chairman declared the meeting closed at 8.50 pm.