

**MINUTES OF MEETING OF POTTO PARISH COUNCIL HELD ON
WEDNESDAY 15 MARCH 2023 AT 7.00 PM AT POTTO VILLAGE HALL**

Meeting Open to the public

One member of the public present

1. Reminder by the Chairman of the Councils expectations for the audio or visual recording of this meeting

No requests received.

2. Apologies for absence and approve reasons for absence

Present: Councillor Mr A Wilde (Chairman), Councillor Mr I Macpherson, Councillor S March and Councillor Mr S Agar, County Councillor Bridget Fortune and District Councillor David Hugill.

Apologies: Councillor Mrs E Griffin.

3. Minutes of February's meeting

The minutes of February's meeting were discussed, proposed, seconded and resolved.

4. Matters Arising from last month's meeting

4.1 Police Report - received from PCSO Daniels. 1 case of antisocial behavioural nuisance.

4.2 Footpaths, Bridges and Stiles -

- Councillor Macpherson reported that a new gate has been installed on the footpath behind the Village Hall, another to be installed next week. Asked if we can have some road plainings to put around new gates.

4.3 Annual Returns & PIR –

- Following appeal on the PIR costs, we have been given a 70% reduction By PSAA and SAAA in the invoices from the auditors PKF LittleJohn.
- A letter was sent to the National Audit Office and response received; they are looking at events in Potto with a view to change existing legislation. Also had meeting with YLCA and They noted that we were the only Parish Council to be awarded a reduction in fees from the SAAA and PSAA.
- A number of correspondences have been forwarded to NY Police, these are being investigated, the Charity "Protection against Stalking" is assisting the parish council.

4.4 Potto Parish Plan - Ongoing, nothing to report.

4.5 Traffic Calming -

- Speed sign back in village due next week.

4.6 Potto Village Hall -

- Monthly meeting tomorrow night, looking at making a donation towards Jubilee bench.
- Next Event: Quiz Night 14 April 2023.

4.7 ICO – Freedom of information request received for copies of all newsletters – all available on website.

- 4.8 Jubilee Project – Ground works are now in. Sculptor is hoping to have the work completed within the month. Still awaiting some materials for bench and paving. Discussed quotes for plaques to go on bench. Chance encounter on the footpath with the Deputy Lord Lieutenant of North Yorkshire, asked if want to someone to inaugurate the bench when it is opened and will ask the Lord Lieutenant who lives locally.
- 4.9 YLCA Meeting – Very positive TEAMS meeting with Sheena Spence from YLCA. She reported we were the only Parish Council to have a reduction in fees from SAAA. Suggested we looked at who else had received a PIR. 116 PIR's have been issued in England and we are the only one who has had a reduction. Councillor expressed thanks to Chairman for all hard work.
- 4.10 Complaint against Councillor March and Clerk.
- Discussed complaint against Cllr March, Awaiting further for information from Hambleton re Councillor March.
 - Discussed complaint from Journalist against Clerk, it was noted that the author was misrepresenting themselves, details to be forwarded to NY Police.
- 4.11 Appointment of internal Auditors. Mr Brisley has agreed to complete again.
- 4.12 Several parishioners have complained about the state of the verges near the Tomahawk pub. Spoke to Highways and they own nearly 4 meters of land up to the hedge. Discussed several options available and discussed possibility of collaborative scheme with pub. Will contact Tomahawk pub.

5. Report from County and District Councillors

County Councillor Bridget Fortune reported that Locality Budget applications are now open and encouraged parish council to apply.

Discussed higher Council Tax figures set by new authority. Merger is now imminent and discussed communication difficulties ongoing leading up to merger.

District Councillor David Hugill reported this will be his final meeting, as Hambleton will be no more next month. Discussed projects he's helped with within the village and we have accomplished a lot together over the past few years. Discussed if any projects we have in the future he is happy to get involved with in the future. Cllr Wilde thanked him for his work with Potto.

6. Planning Applications to consider and decide upon

Ref: 23/0307/FUL – Alterations and extensions to existing Dwelling. 11 Cooper Lane, Potto. Initial application had received objections from the Parish Council and members of the public, no objections to new revised plans. New proposal is more sympathetic in size and materials used, fits in with street scene. Recommended for approval.

7. Planning Decisions of Hambleton District Councils

- 7.1 Ref: 23/0014/FUL – Construction of one dwelling. Land adjacent to Rawcliffe, Cooper Lane, Potto. **Awaiting Decision.**
- 7.2 Ref: 22/02621/FUL - Replacement of existing barn with smallholding incorporating change of use to residential and construction of 1 x residential dwelling and ancillary building. OS Field 4649, Goldgate Lane, Swainby. **Awaiting Decision.**

- 7.3 Ref: 22/01978/FUL - Demolition of Existing Light Industrial Building and Erection of Replacement Light Industrial Building. Ashfield House, Black Horse Lane, Swainby. **Awaiting Decision.**
- 7.4 Ref. 22/00984/FUL - Change of use of land for the siting of 3 holiday chalets. Land to the south of Butcher Lane, Potto. **Awaiting Decision.**
- 7.5 Ref. 21/00039/REFUSE - Application for outline planning permission with for the construction of two detached dwellings. Land to the west of 50 and 52 Cooper Lane. **Refused – now under appeal.**

8. Matters requested by Councillors.

- 8.1 District Heating Scheme – Following email from a member of the public, currently looking for grants to see if scheme is feasible.
- 8.2 Civility and Respect pledge - Agreed to sign up to this charter and has been applied for online.

9. Finance

- 9.1 To receive bank reconciliation and budget comparison to 15 March 2023.
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|------------------------|------------|--|
| Community Account | £ 5,236.28 | |
| Business Saver Account | £ 5,022.83 | |
- 9.2 PKF Littlejohn Invoices - due to error at their end £20.00 Agreed
- 9.3 Womack Plant Ltd - Ground words for bench £1,104.00 Agreed
- 9.4 Stephen Iredale - Jubilee Sculpture £500.00 Agreed
- 9.5 SLCC - Renewal £73.00 Agreed
- 9.6 Budget - The current budget and expected expenditure were discussed.

10. Correspondence

To note correspondence received not specifically dealt with on this agenda.

- 10.1 A number of emails were discussed and will be actioned accordingly.
- 10.2 Discussed email received regarding planning application regarding declaring interests.

11. Any Other business

None

12. To confirm date & time of next meeting

Next meeting date WEDNESDAY 19 April 2023 at 7.00pm

The Chairman declared the meeting closed at 8.30 pm.